

Date: August 10, 2022

To: HCBOE

From: Donnie Thacker, Co-Director Maintenance

RE: Request for Public Surplus Auction, September 28, 2022 10:00am

I am requesting the items on the attached list be declared surplus property and that the Board authorize disposal of said property in accordance with Board policy. The items listed are no longer needed for school purposes and it is in the public interest for them to be declared surplus and sold at public auction.

Request for public auction to be held at the old Jefferson Elementary School 315 Jackson St, Henderson, KY 42420 location. Auction date September 28, 2022 10:00 am.

Donnie Thacker, Co-Director Maintenance

Date: August 10, 2022



SURPLUS

DATE SUBMITTED: August 10, 2022

DATE: 2022

SCHOOL NAME: Henderson County School District

CONTACT NAME: Donnie Thacker

PHONE #: 270-705-4282

Item Description	Quantity	Original Purpose	Reason for item to be disposed of	Asset tag reported to Finance-Cindy Cloutier
District master list				
Tables	121	Classroom equipment	Age/broken	N/A
Chairs	292	Classroom equipment	Age/broken	N/A
Podium	3	Classroom equipment	Age/broken	N/A
Speakers	4	Classroom equipment	Age/broken	N/A
Hospital bed	2	Classroom equipment	Age/broken	N/A
Filing cabinets	44	Classroom equipment	Age/broken	N/A
Cabinet	36	Classroom equipment	Age/broken	N/A
Mailbox	3	Classroom equipment	Age/broken	N/A
Booths	24	Classroom equipment	Age/broken	N/A
Picnic tables	3	Classroom equipment	Age/broken	N/A
Sewing machines	7	Classroom equipment	Age/broken	N/A
Bookshelves	13	Classroom equipment	Age/broken	N/A
Desk	27	Classroom equipment	Age/broken	N/A
Divider	3	Classroom equipment	Age/broken	N/A
Stools	9	Classroom equipment	Age/broken	N/A
Chalkboard	2	Classroom equipment	Age/broken	N/A
Whiteboards	3	Classroom equipment	Age/broken	N/A
Rugs	3	Classroom equipment	Age/broken	N/A
Paper cutter	1	Classroom equipment	Age/broken	N/A
Fax machine	1	Classroom equipment	Age/broken	N/A
Shredder	1	Classroom equipment	Age/broken	N/A
Laminator	1	Classroom equipment	Age/broken	N/A
Piano	1	Classroom equipment	Age/broken	N/A
Wall protectors	12	Classroom equipment	Age/broken	N/A
Wall rack	1	Classroom equipment	Age/broken	N/A
Pegboard	1	Classroom equipment	Age/broken	N/A
Bean bags	2	Classroom equipment	Age/broken	N/A
Smart boards	4	Classroom equipment	Age/broken	N/A
Organizers	2	Classroom equipment	Age/broken	N/A
Cubbies	2	Classroom equipment	Age/broken	N/A
Light bulbs	2 skids	Building supplies	All lighting upgraded to LED	N/A


Floor pads	1 skid	Building supplies	No longer have equipment to use size	N/A
Floor machine	1	Building supplies	Parts obsolete	N/A
Cove Base	4 box	Building supplies	Color no longer used in district	N/A
				N/A

METHOD OF DISPOSAL: PUBLIC AUCTION

Old Jefferson Elementary 315 Jackson St.

SUBMITTED FOR BOARD APPROVAL ☒ Y/N DATE: 8/10/22

DIRECTOR MAINTENANCE DEPARTMENT:



DATE: 8/10/22