

Terms and Conditions

- DOES NOT INCLUDE GRATUITY, GRATUITY IS PAID AT TIME OF SERVICE, AT THE HOST DISCRETION.

- 50% OF TOTAL CONTRACT IS DUE 6 MONTHS PRIOR TO EVENT. MINIMUM OF \$99.00 TO BE PAID MONTHLY. Credit / Debit cards on file MAY be charged for this minimum monthly charge, if necessary. Credit Card processing fees apply - Max 3% for less than \$5000 event.

- TOTAL CONTRACT FEES MUST BE PAID 30 DAYS PRIOR TO EVENT. (May be charged onto credit card on file). If costs are incurred by Florentine Events LLC to collect any of the sums of money due herein, then Client/Host shall additionally be responsible for all such costs, including but not limited to reasonable attorney fees

- ALL DEPOSITS/PAYMENTS (both, initial and periodic) ARE NON REFUNDABLE. CANCELLATIONS, at any time for any event WILL INCUR 50% OF THE ABOVE CHARGES, AT A MINIMUM, IF DEPOSITS DO NOT EXCEED SAME. Credit / debit cards on file will be charged for any cancellation fees, if necessary.

- ANY DAMAGES TO THE PREMISES BY THE CLIENT OR HIS/HER GUESTS WILL BE CHARGED TO THE ABOVE CLIENT AT ACTUAL COSTS PLUS 10% SUPERVISION FEE. Credit / debit cards on file will be charged for any damages, if necessary. Any changes to contract may incur a change fee of not more than 10%.

- Children are not allowed on stairs, 2nd floor or in Bridal Suite without strict adult supervision.

Hosts and their respective guests agree to allow their images to be used, for advertising purposes, for the Florentine. Host agrees to indemnify the Florentine for all damages should issues arise regarding use of images in advertising. Said damages may be charged on Credit card.

SMOKING: The Florentine is a non-smoking facility. All smoking shall be done outdoors.

SET UP NOTES:

Table linen colors: _____
Napkin color: _____
Top Sashes: _____
Bottom Centerpieces: _____

HALL OPENING NOTES/TIME:

VENDOR INFORMATION:

FLOWERS: _____
DJ/BAND: _____
PHOTOGRAPHER: _____
GUEST BOOK: _____
WEDDING PLANNER: _____
So done this 12 day of July 2021

FLORENTINE EVENTS LLC

By: _____ AGENT

By: Cheryl Miller
CLIENT / HOST

SHOWING _____

BOOKED _____

INVOICED _____

Contract Initiator Staci

The Florentine

Event Center

EVENT CONTRACT:

CLIENT/HOST: Angel Miller EVENT DAY/DATE 11/11/22
 ADDRESS: _____ CELL: _____
 PHONE: 859 609 2682
 E-MAIL ADDRESS: Angel.miller@boone.ky.schools.us
 2ND HOST'S NAME _____ PHONE: _____
 SECONDARY CONTACT: PHONE: _____ EMAIL: _____

TYPE OF EVENT: BCHS Senior Dinner Dance # OF GUESTS: 150
 START TIME: 100pm END TIME: 1100pm

DATE RESERVATION DEPOSIT (NON-REFUNDABLE)

(If date only is being reserved at this time, then sign below to guarantee said date. Otherwise complete the remainder of the contract.)

FLORENTINE EVENTS LLC

CLIENT / HOST (Sign both sheets 1&2)

By: _____, AGENT By: _____ (responsible party)

COSTS:

ROOM ONLY.....		\$	
PACKAGE: <u>150 @ 22</u> per person		\$	<u>4200</u>
CATERER:	start time	end time	
ALCOHOL PACKAGE: BEER & WINE @ \$12.00 per person @ 4HRS.....		\$	
add \$2 per person per hour longer		\$	
Premium Beer is Extra \$1 per person		\$	
UNDER 21 @ 4.00 PER PERSON		\$	<u>600</u>
FULL BAR @ \$15.00 per person: house liquor.		\$	
Premium Liquor @ \$17.00 per person.....		\$	
CASH BAR SETUP \$100.....	DJ Service.....	\$	<u>200</u>
ADDITIONAL HOURS \$200 per hour after 11:30pm		\$	
SUB TOTAL		\$	<u>5600</u>
SERVICE/ PERSONNEL FEE 20%. (Sit down serving fees may apply)		\$	<u>1120</u>
SALES TAX (6% of food)	Tax Exempt	\$	
TOTAL		\$	<u>6720</u>
Initial Deposit		\$	
Balance due:		\$	