**Board Memo**

**DATE:** 7/13/2022

**AGENDA ITEM DETAILS:**

**School/Department**

Finance and Human Resources

**Product Vendor or Grant Issuer**

N/A

**Product or Grant Name**

2022-2023 Salary Schedules - REVISION

**Date/Term (Beginning and End Dates/Year)**

July 1, 2022 - June 30, 2023

**APPLICABLE BOARD POLICY:**

03.121 - Certified Employee Salaries; 03.221 - Classified Employee Salaries; 03.4 - Substitute Teachers

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

After a secondary review of the 2022-2023 salary schedules it was discovered that the following revisions are required:

- The per teacher allocation for the Extra Duty position 'Team Leader' did not include the negotiated 4% increase. The revised salary schedule now reflects that increase.

- The Substitute Custodian and Substitute 2nd Shift Custodian hourly rates were recalculated using the appropriate corresponding Custodian and 2nd Shift Custodian hourly rates of pay.

- The Substitute Detention Room Monitor, Substitute Interpreter, and Substitute Staff Support Assistant hourly rates were adjusted by $.01 to correctly reflect the corresponding hourly rate of pay.

- The Substitute Para Educator Special Education hourly rate was recalculated using the appropriate corresponding Para Educator Special Education hourly rate of pay.

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

Cost already included in the 2022-2023 salary increases previously shared with the Board

**Funding Source**

General Fund and Special Funding Sources

 **\*If more than one funding source, list below along with amount or percent for each source**

N/A

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

N/A

**RECOMMENDATION:**

It is recommended the 2022-2023 salary schedule revisions be approved as presented.

**CONTACT PERSON: (submitter)**

Linda Schild, Director Finance; Eric Ball, Director Human Resources