

Community Education Waiver

KDE Approval: Glenna Cummins

Date: 7-7-2022

School District: Garrard County Schools County: Garrard County

Superintendent: Kevin Stull

Date: July 5, 2022

The position that the District is proposing to combine with the Community Education Director's duties:

Our proposal is to combine the Community Education Director's duties with the Director of Public Relations.

Describe the duties of this position:

The Director of Public Relations serves as the primary communicator of district opportunities and experiences with the community, both internal school community and external general community. The Director of Public Relations connects school events and activities with the public and the Garrard County community. In the past, the Director of Public Relations has helped promote community activities like the local Easter Egg Hunt sponsored by the Lancaster City Government. Recently, the Director of Public Relations highlighted the Garrard County Arts Council summer camp, hosted in the Garrard Education Center, on the district website. The local youth basketball program is hosted by the Garrard County Schools and registration was promoted by the Director of Public Relations.

Describe how the programs/job duties complement each other:

Currently, the Director of Public Relations highlights and emphasizes school events and activities. Adding the responsibilities of the Director of Community Education will allow the promotion of community events more effectively as well as increasing opportunities for the community to host events in district facilities. By combining the two roles, the Director can create a two-way conversation that highlights events in the district and the community with both the district and the community.

Describe how the programs/job duties differ?

The Director of Public Relations pushes out communications about events that have occurred. The Director of Community Education pushes out communication about events that will occur.

Describe the benefits of combining these positions?

By combining the two positions, the district can more effectively utilize district facilities for both the district and community. The combined positions will allow for an easy flow between events produced and hosted by the district and events produced by the community but hosted by the district. This is an opportunity to create new learning experiences for the community utilizing district space since the Director has access to both the school schedules and the community needs.

Please submit the following for KDE approval:

1. A detailed schedule identifying when services for each position are being provided.
2. Required if the position will be combined with the FRYSC Director - A copy of written approval from the state office agreeing to combine these positions.
3. A copy of the Community Education budget showing the CE Direct is receiving the \$20,000 in grant fund and the \$5,000 district match.
4. A copy of the other program budget showing the amount of funds allocated for the position.
5. Total salary for the combined position.

A time and effort schedule must be maintained and available for review.