

**Request to Place an Item on the Agenda**Name: **Bruce Voth**Address: **7300 Greenville Rd. Elkton, KY 42220**Telephone number: **270-265-4460**Name of school children attend, if applicable: **North Todd Elementary School**Group represented: **North Todd Elementary School**Check if request was submitted to: ☒ Superintendent ☐ Board Chairperson

Conferred with following administrators (names): \_\_\_\_\_

Description of Issue: **Donation request**Specific Action Requested: **Approval of donation request (Kroger Grant) for Read to Relieve**Check if you are: ☐ Board Member ☒ District Employee ☐ Community Member

All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised:3/13/2006

# Read to Relieve

Status:

Not Completed

Date:

## Contact Information

Organization Name (Legal Name)	North Todd Elementary
If known by another name or acronym, please indicate	
Name of parent organization, if applicable	
Website URL of event or requesting organization	todd.kyschools.us
What is your federal taxpayer ID number?	61-6001275
What type of organization are you?	509(a)(1)
Contact First Name	Wendy
Contact Last Name	Henderson
Contact Job Title	Librarian
Contact Phone Number	270-878-0738
Phone Extension (if applicable)	
Contact Email Address	wendy.henderson@todd.kyschools.us
Organization Address (Line 1)	7300 Greenville Road
Organization Address (Line 2)	
Organization City	Elkton
Organization State	KY
Organization Zip Code	42220

## Organization Information

Which of the following best represents your organization's PRIMARY mission?	Education & Youth Development		
Please describe your organization's mission and purpose.	Mission Statement: The mission of NTES is to provide all students the opportunity to acquire skills necessary for success.		
	Vision Statement: Our vision at NTES is for all students to become lifelong learners and productive members of society.		
	Commitment Statement: We at NTES are committed to teaching essential skills in a safe and inviting environment.		
Which year was your organization founded?	1988		
How many individuals make up your leadership team/board members for the below categories?	<b>Total # of individuals</b>	<b># of people of color</b>	<b># of women</b>
Leadership team (senior staff)	4	0	3
Board members	6	1	5
	Sum: 10	Sum: 1	Sum: 8

What is your organization's Diversity, Equity & Inclusion policy?	Statement of Non Discrimination: Students, their parents, employees and potential employees of the Todd County School District are hereby notified that the Todd County School District does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex, genetic information or disability in employment, educational programs, vocational programs or activities set forth in compliance with the Office of Civil Rights, Title VI, Title VII, Title IX, ADA, and Section 504.
What is the number of people your organization serves annually?	386
Have you received a donation from the Kroger family of companies in the past?	No
Are you currently enrolled in Community Rewards or Inspiring Donations (Smith's customers)?	No
Are any Kroger family of companies employees currently connected with your organization?	No

### Donation Request Details

Which category best describes your request?	Specific Program Support
What form of support are you requesting?	Product Donation
Will your request be used to support COVID-19 relief efforts?	Yes
What geographical area does your program or event serve?	Regional (city-or county-wide)
Please describe the specific location(s) that will be served by this request, if approved.	This request will serve the students and families in the North Todd Elementary School district. Communities in this area are Elkton, Clifty, Sharon Grove, Allegre, Fairview, and Kirkmansville. These communities are located in rural Todd County, Kentucky.
What is the name of this specific program or event?	Read to Relieve
Which of the following best represents the area of focus for this request?	Health & Nutrition
Please describe your event or program	Since returning to in-person instruction in the fall of 2021, our staff has witnessed an increase in anxiety and depression among our students created by the stressors of the Covid-19 pandemic. North Todd's library wishes to offer "Read to Relieve"; a designated time at the end of the learning day for any student requesting to read in a space that is intentionally designed to be quiet and calm.
What is the expected budget for running this event or program, including direct and overhead costs?	2,000.00
Please upload supporting budget documentation, if available:	<a href="#">Kroger Request.docx</a>
What type of product are you requesting and the desired quantity?	Kroger offers a variety of merchandise online, and we are requesting the following:  (2) Pergolas  (6) Edison style string light sets  (1) sound machine
If product, what is the desired pickup date and store location?	The Kroger store in Hopkinsville, KY is frequented by many of our families and is closest to our school. We would like to begin the Read to Relieve program after the Labor Day holiday. A pick-up date around August 15 would be helpful.
How many people are expected to	386

participate/attend?

Date decision by Kroger is needed.	8/10/2022
Provide a brief description and the overall goal of the program or project for which you seek support.	Reading quietly in the library is not a "novel" idea. However, during a typical school day it is often bustling with students engaged in a variety of activities. Out of the need to address mental health issues and the need to offer quiet reading time, the idea of "Read to Relieve" was born. The library wishes to create a dual purpose space, one that is functional during the school day and transforms into a quiet area after. Offered daily during the extended time students wait for their bus, the library will be open to those needing a calm space to end their day. Signaling the start of "Read to Relieve" the pergolas will glow with soft lighting, essential oils will be diffused and the sound machine will play quietly in the background. The overall goal is for students to use this time to allow reading to help them understand their own emotional well-being and help them learn to cope with their feelings; teaching them that not only do other kids sometimes feel like they do, but that a good book can help them relax and unwind—throughout their lives! "Read to Relieve" is a step forward in addressing the mental/emotional health needs of our students.
Program / project start date	9/6/2022
Project length or grant term	2022-23 school year and beyond
Is this new program or funding to an existing program?	New
What are the key milestones you hope to hit in the next year?	When funded, materials will be ordered and assembled for a soft opening to intermediate students on September 6, 2022. In the weeks to follow, the program will open to third grade students and a few weeks later to second grade and so on. By December 5th, the program will be available to all students, K - 5 continuing through the winter and spring terms.
At the end of one year, what do you hope to have achieved?	Our hope is that "Read to Relieve" provided students a place to feel safe and noticed; a distraction from their worries to improve their mental health. Likewise, it may aid in the identification of students needing additional support.
How do you track and measure your impact today and how do you see that evolving? Please list any key metrics you are currently tracking.	Staff observation and interaction with students and their parents, student attendance records and academic performance are our current methods to gauge anxiety and depression. The impact of "Read to Relieve" will evolve as we track student participation rate and compare it with our current methods.
Please explain how your organization will make a sustainable impact in Kroger communities.	North Todd echoes the Kroger Values of Honesty · Integrity · Respect · Diversity · Safety and Inclusion. Similarly, our students ROAR with an emphasis on Respect, Outstanding Effort, Awesome Attitude and Responsible Citizen. Focusing on physical, mental, social, intellectual and environmental health can benefit students as they are taught strategies to help them identify and cope with problems into the teen and adult years. Being strong in these dimensions of wellness can lead to citizens who are leaders, good co-workers, productive citizens, kind, accepting and who choose to serve.
Please indicate how you plan to promote this program or event.	Social media site(s) Web site(s) Other
Please describe "Other".	Family events (back-to-school bash, literacy nights), in-school promotion
Will an ad be included with our donation/sponsorship?	No
Please list pending and committed corporate sponsors for this request including other grocery retailers.	Pending:  Wal-Mart

## Who You Serve

Gender Identity:	%
Female	51
Male	49
Non-binary	0
Transgender	0
Not transgender (cisgender)	0
Individuals Decline to state	0
Unknown	0
	Sum: 100

Age:	%
Under 12 years old	100
12-17 years old	0
18-24 years old	0
25-34 years old	0
35-44 years old	0
45-54 years old	0
55-64 years old	0
65-74 years old	0
75 years or older	0
Declined to state	0
Unknown	0
	Sum: 100

Race/Ethnicity:	%
Asian/Asian Americans/Pacific Islanders	0
Black/African American/African	2
Hispanic/Latino/Latina/Latin	6
Native American/American Indian/Indigenous	1
White/Caucasian/European Multi-Racial	85
Multi-Ethnic (2 or more races or ethnicities)	6
Individual(s) decline to state	0
Unknown	0
	Sum: 100

Primary language:	%
English	94
Spanish	6
Other	0

Declined to state	0		
Unknown	0		
	Sum: 100		
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Sexual Orientation:	%		
Bisexual	0		
Gay	0		
Heterosexual or Straight	100		
Lesbian	0		
Individual(s) decline to state	0		
Unknown	0		
	Sum: 100		
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Disability:	%		
Person with a disability	20		
Person without a disability	80		
Individual(s) decline to state	0		
Unknown	0		
	Sum: 100		
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Annual Household Income:	%		
Less than \$25,000	35		
\$25,000 - \$49,000	30		
\$50,000 - \$75,000	25		
Over \$75,000	10		
Unknown	0		
	Sum: 100		
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How do you define "vulnerable" in the populations you serve?	At North Todd, 65% of our students are considered economically disadvantaged and 100% of the population qualifies for the free lunch program. For North Todd's population I define vulnerable as one part of a student's development not growing at a traditional rate. Multiple risk factors, including poverty, divorce, and behavior are examples of risk factors that create greater vulnerability. At one point or another, all students could be considered vulnerable due to the broad variety of risk factors.		
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What percent of the population you serve do you consider highly vulnerable? Somewhat vulnerable? Less vulnerable?	<b>Highly Vulnerable:</b>	<b>Somewhat Vulnerable:</b>	<b>Less Vulnerable</b>
Percent of Population Served	65	25	10
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<b>Final Comments and Attachments</b>			
Tell us a success story of your organization	North Todd 5th grade Wildcats brought history to life in their Wax Museum. Students were assigned to research a historical figure, write an informative essay, and present that person to lower grade levels. From George Washington to Steve Jobs, kindergarten through 4th grade students learned information and the significance of many people who have in some way helped shape the America we love by some of the happiest and best teachers North Todd has to offer.		
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Do you have a photo to share?	Yes		

Upload a photo for your story

[wax museum.jpg](#)

I agree that The Kroger Co., The Kroger Co. Foundation and/or The Kroger Co. Zero Hunger | Zero Waste Foundation has permission to use this photo, including but not limited to publicity, social media, and web content.

Agree

Additional documentation to support your request (optional) (2-page maximum)

Final Comments

"Read to Relieve" will be one part of a concerted effort by North Todd to offer students age appropriate methods to understand and deal with social and mental health issues. We currently use Positive Behavioral Interventions and Supports (PBIS) to promote school safety and good behavior. With PBIS, students are taught about behavior expectations and strategies. In addition, teachers across all grade levels use social emotional learning activities such as journal writing and class meetings to help students better comprehend their emotions, to feel those emotions fully, and to demonstrate empathy for others. Our "Read to Relieve" space will provide a different level of support as it will be student self-directed. We believe that Kroger recognizes this need in our school and will join our effort to create a beautiful, calm and safe space to support students' emotional well-being.

Please attach a current W-9 (signed)

Payee Name

Bruce Voth, Principal

Mailing Address (line 1)

7300 Greenville Road

Check Mailing Address (line 2)

Mailing City

Elkton

Mailing State

Kentucky

Mailing Zip Code

42220

**Items Needed to Create North Todd Elementary's  
"Read to Relieve"  
Relaxation Space**

Item	UPC	Retailer	Cost
Aurora Pergola Design Gazebo with Retractable Canopy Shades, Smoke	0068112911268	Kroger.com	\$1,161.07
Backyard Expressions Grilling Gazebo 8'x 5' w/ LED Lights   Black and Gray	0068112911268	Kroger.com	\$267.99
Sterno Home Vintage-Style Waterproof Outdoor LED String Lights, Black, 48 Feet	0062744223265	Kroger.com	(6) @ \$36.09 \$216.54
Soothing Snooze Essential Oil Diffuser and Sound Machine	0085002019464	Kroger.com	\$54.99

**Total: 9 items for \$1,700.59**

**Additional items: pillows and live plants: \$299.00**