

**ESTILL COUNTY BOARD OF EDUCATION  
RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

**Regular Board Meeting  
June 16, 2022, 6:00 p.m.  
Estill County Board of Education  
Boardroom  
253 Main Street  
Irvine, KY 40336**

**Present Board Members:**

Ms. Tammy Hardy  
Ms. Donna Isfort  
Ms. Shiela Samples  
Ms. Carrie Smallwood  
Mr. Bryan Covey

**Visitors Present:** Jeremy Simpson, Stephen Willis, Jessica Napier, Andrea Williams, Charlotte O'Bryan, Tonya Isaacs, Donald Norton, Jessica Mullins, Sharon Ginter, Joey and Sheila King, Jackie, and Danny Sewell, Angie Howell and Rebecca Lee

**I. 5:30 p.m. Retirement Ceremony**

**II. Call to Order**

Chairperson Ms. Donna Isfort called the meeting to order at 6:06 p.m.

**A. Welcome/Pledge**

Jena Jackson led the Pledge.

**B. Reminder to Sign In**

**C. Revisions no revisions at this time**

**III. Recognitions**

Retiree Recognition this year, as a District, we have sixteen employees retiring.

Jamie Higginbothom	Teacher	South Irvine
Jackie Miller	Teacher	South Irvine
Debbie Samples	Paraeducator	South Irvine
Elizabeth Jackson	Teacher	Estill Springs
Sharon Ginter	Paraeducator	Estill Springs
Carrie Sewell	Cook	West Irvine
Steve Harrison	Custodian	West Irvine

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Sheila King	Teacher	West Irvine
Pam Noe	Cook	West Irvine
Beulah Wiseman	Cook	West Irvine

Beth Spradlin	Teacher	ECMS
Jeff Burchfield	Teacher	ECMS
Deanna Caldwell	Psychologist	District
Russ Swim	Teacher	Success Academy
Buddy Arvin	Teacher	Success Academy
Larry Combs	Bus Driver	Transportation

#### IV. Facilities/Construction Updates

##### A. Area Technology Center

###### 1. Update

Mr. Kenny Davis from Codel Construction gave an update on the ATC building. Mr. Davis said the ATC is now completed. They will do a walkthrough for the one-year punch list next month.

###### 2. Consideration/Approval of BG4 Lake Cumberland Glass

**Order #14791 - Motion Passed:** Approve the BG 4 for Lake Cumberland Glass passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.  
**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

##### B. Estill County High School Phase 7 Renovation Project

###### 1. Update

###### Phase I: Baseball and Softball Complex

Work has been completed except for a few punch list items. The area is ready for Final punch list from Ross Tarrant in July.

###### Phase II: Football/Soccer Stadium & Field House

The bleachers on the home side are installed. We need to move the caboose on the visitor side in order to pour pad and install visitor bleachers. Grade and Utility work continues during the next couple of

weeks. The new field house interior work has begun, painting electrical, mechanical.

We are on schedule and the 5<sup>th</sup> of August is our substantial completion date.

Phase III: The Interior of High School Building

Work is being done on all three floors right now, framing, overhead, and in-wall rough-in for mechanical, electrical, and plumbing. The demo has begun in the gymnasium, and the new lights inside the gymnasium are installed. The gymnasium and the concessions will take a while to finish, and will not be completed before the start of school.

The second floor should be completed shortly as little work was needed in this area and the administration area is top priority and will be ready by August 12<sup>th</sup>.

**2. Consideration/Approval of Pay Application #9**

**Order #14792 - Motion Passed:** Approval of the Pay Application #9 for \$1,473,384.38 passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**3. Consideration/Approval of Special Inspections Invoices for The Estill County High School Phase 7 Renovation Project**

**Order #14793 - Motion Passed:** Approval of all four special inspection invoices for the Estill County High School Phase 7 passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**a.** Consideration/Approval of the Special Inspections Invoice #1119513 for the Estill County High School Phase 7 Renovations project, BG# 21-055 for \$8,091.00 to S&ME, Inc.

**b.** Consideration/Approval of the Special Inspections Invoice #1108725 for the Estill County High School Phase 7 Renovations project, BG# 21-055 for \$9,399.00 to S&ME, Inc.

**c.** Consideration/Approval of the Special Inspections Invoice #1101775 for the Estill County High School Phase 7 Renovations project, BG# 21-055 for \$8,710.00 to S&ME, Inc.

**d.** Consideration/Approval of the Special Inspections Invoice #1115708 for the Estill County High School Phase 7 Renovations project, BG# 21-055 for \$8,650.00 to S&ME, Inc.

### C. Future Projects

#### 1. Estill County Middle School ARP ESSER Restroom Renovation Project

##### a. Update

Peter Fisher from Ross Tarrant gave an update on the Estill County Middle School ARP ESSER restroom renovation project. Demolition is complete. Floor prep and wall work will start next week.

**b.** Consideration/Approval of Pay Application #1 for the Estill County Middle School ARP ESSER Renovation project, BG# 22-175.

**Order #14794 - Motion Passed:** Approval of the pay application #1 for the Estill County Middle School ARP ESSER renovation project for \$9,266.15 passed with a motion by Mr. Bryan Covey and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

#### 2. South Irvine Early Childhood Center ARP ESSER Renovation Project

##### a. Update

Peter Fisher from Ross Tarrant gave an update on the South Irvine Early Childhood Center ARP ESSER Renovation Project. Old windows and top-shelf have been removed. Wall

construction should start Monday. Final completion should occur by Fall Break.

**b.** Consideration/Approval of Pay Application #1 for the South Irvine Early Childhood Center ARP ESSER Renovation project, BG# 22-176.

**Order #14795 - Motion Passed:** Approve pay application #1 for the South Irvine Early Childhood Center ARP ESSER Renovation for the amount of \$10,677.57 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**c.** Consideration/Approval of a net deductive Change Order #1 for the South Irvine Early Childhood Center ARP ESSER Renovation project, BG# 22-176

**Order #14796 - Motion Passed:** Approval of a net deductive change order #1 for \$23,885.62 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

### **3. Estill County High School ARP ESSER Fieldhouse Restroom Renovation Project**

#### **a. Update**

Peter Fisher from Ross Tarrant gave an update on the High School Fieldhouse Restroom Renovation project. This project has been in

drawing phase. Demolition will begin this Monday completion date is set for August 5.

**b.** Consideration/Approval of a net deductive Change Order #1 for the Estill Co. HS ARP ESSER Field House Restroom Renovation project, BG# 22-243

**Order #14797 - Motion Passed:** Approval of the net deductive change order #1 for \$25,575 for the Estill Co. HS ARP ESSER field house restroom renovation project passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**4. Estill Springs Elementary ARP ESSER Renovation and Addition Project**

**a.** Update

Peter Fisher from Ross Tarrant updated the progress of the Estill Springs Elementary ARP ESSER renovation and addition project. Drawings were sent to Lynn Imaging this week. Prebid meeting on July 5, with Bid date set for July 12.

**5. Estill County High School APR ESSER Sanitary Line Replacement**

**a.** Update

Peter Fisher from Ross Tarrant updated the progress of the High School ARP ESSER Sanitary Line replacement between the track and football field. This project is complete and will enter the punch list phase and closeout.

**b.** Consideration/Approval of a net deductive Change Order #1 for the Estill Co. HS ARP ESSER Sanitary Line Replacement project, BG# 22-179.

**Order #14798 - Motion Passed:** Approve the net deductive change order #1 for the HS ARP ESSER sanitary line replacement project for \$2,439.00 passed with a motion by Ms. Shiela Samples and a second by Ms. Carrie Smallwood.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**6. District Central Storage Building Demolition Project (Old Irvine High)**

**a. Update**

Peter Fisher from Ross Tarrant updated the progress and said the building is mostly down, and debris clean-up is estimated to take approximately three weeks.

**7. Estill County High School Emergency Sanitary Line Replacement Project**

**a. Update**

Mr. Peter Fisher gave an update on the emergency sanitary line replacement project and said work is still in progress. The construction timeline will be shared next week.

**V. Action**

**A. Approve Estill County Premium & Coverage Comparisons Property Insurance/ Workers Compensation**

**Order #14799 - Motion Passed:** Approval of the Estill County Premium and Coverage Property and Workers compensation insurance passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**B. Approve Dolly Parton's Imagination Library MOA**

**Order #14800 - Motion Passed:** Approval of the Dolly Parton's Imagination Library MOA passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

#### C. Approve FY 23 Bond Depository

**Order #14801 - Motion Passed:** Approval of the FY 23 Bond Depository was passed with Mr. Bryan Covey's motion and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

#### D. Approve Treasurer's Bond

**Order #14802 - Motion Passed:** Approval of the Treasurer's Bond passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

#### E. Approve SRO Contract Revised

**Order #14803 - Motion Passed:** Approval of the revised SRO contract for two school resource officers passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes



Ms. Carrie Smallwood

Yes

**F. KSBA Policy Update: Approve Annual Updates (First Reading) and Review of Procedure Updates**

**Order #14804 - Motion Passed:** The Board approved the first reading of the revised Board Policies and Procedures, with a final reading of the revised policies during the July Board meeting passed with a motion by Ms. Tammy Hardy and a second by Mr. Bryan Covey.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**G. Approve Interagency Agreement South Central Head Start**

**Order #14805 - Motion Passed:** Approval of the Interagency Agreement South Central Head Start passed with a motion by Mr. Bryan Covey and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**H. Approve Pre-school Contract with Community Action Council**

**Order #14806 - Motion Passed:** Approval of the Pre-school Contract with Community Action Council passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

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**I. Approve Bank Account for Estill County High School Athletic Foundation of Excellence**

**Order #14807 - Motion Passed:** The approval of the bank account for the Estill County High School Athletic Foundation of Excellence passed with a motion by Ms. Tammy Hardy and a second by Mr. Bryan Covey.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**VI. Consent**

**Order #14808 - Motion Passed:** The Board approved all the following consent items passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**A. Approve Minutes of May 19, 2022, Regular Board Meeting**

**B. Approve Treasurer's Report and Payment of Bills**

**C. Approve Clinical Practice Agreement with Georgetown College Education Department**

**D. Approve MOA with Mountain Comprehensive Care Center**

**E. Approve MOA Key Assets Kentucky**

**F. Approve Interagency Agreement with New Vista**

**VII. Superintendent's Report**

**A. Notification of Personnel Actions**

(See Insert)

**B. 2022 KSBA Summer Leadership Institute July 15-16**

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**C. Fundraiser Reports: Board Information Only****D. Estill Springs/West Irvine Update**

Estill Springs and West Irvine update: Each of these schools will need to add one teacher, bringing their total to 32.5 certified staff members. Enrollment for both schools has increased since the end of school.

**E. Summer School Update**

Preschool - 31 students enrolled, avg attendance is 72%

Kindergarten - 31 enrolled 70% attendance

First Grade - 25 enrolled 86% attendance

Second Grade - 16 enrolled 86% attendance

Third Grade - 21 enrolled 60% attendance

Fourth/Fifth Grades - Due to fewer enrollment, we have a split class of 12/6 enrolled with 68% attendance.

Middle School - 44 Students have reported with 85.9% attendance

High School - 45 Students have reported 81.9% attendance

**F. 2022 Emergency Connectivity Fund (ECF) Funding Grant Award.****Kindergarten Chrome Books**

Applicants file an ECF FCC Form 471 (Description of Services Ordered and Certification Form) to request funding for Emergency Connectivity Fund Program eligible products and/or services purchased to meet the remote learning needs of students, school staff, and library patrons who would otherwise lack access to connected devices and broadband connections sufficient to engage in remote learning during the COVID-19 pandemic. This grant awarded \$57,600.00. This will allow the District to give every Kindergarten a chrome book to help with remote learning.

**G. Funding To Outfit Bus WIFI On The Five New Buses**

This program will allow the five newly purchased buses to be equipped with Wi-Fi connectivity. This funding provides the equipment and one year of unlimited wi-fi service.

**VIII.** Closed session pursuant to KRS 61.810, Paragraph (f), for the purpose of discussion which may lead to the appointment, discipline, or the dismissal of an individual student or employee

**Order #14809 - Motion Passed:** Board agreed to go into closed session at 7:35, passed with a motion by Ms. Shiela Samples and a second by Ms. Carrie Smallwood.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

#### **IX. Resume Open Session**

The Board resumed Open Session at 8:28 p.m.

#### **X. Superintendent's Evaluation**

**Order #14810 - Motion Passed:** Superintendent Evaluation for the School year, 2021-2022, Standard 1: Strategic Leadership and Standard 2: Instructional Leadership. The Board agrees Mr. Saylor meets the requirements they asked him to improve on and gave him a performance level of Exemplary passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

#### **Superintendent Professional Growth Plan:**

The School Board requested Mr. Saylor to work on Standard 2: Instructional Leadership for the 2022-2023 school year. With this standard, Mr. Saylor will present a Professional Growth Plan to the Board in September.

#### **XI. Board Member Forum**

**Order #14811 - Motion Passed:** Board approved Mr. Saylor an additional 2% raise based on his exemplary performance as evidenced by his evaluation, passed with a motion by Mr. Bryan Covey and a second by Ms. Carrie Smallwood.

**4 Yeas - 0 Nays - 1 Abstained**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Abstain
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**XII. Public Comments**

No public comments were presented to the Board at this time.

**XIII. Adjourn**

**Order #14812 - Motion Passed:** Board members adjourned Board Meeting at 8:36 p.m., passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

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Jeff Saylor, Secretary

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Donna Isfort, Chairperson