975 West Main Street Williamsburg, OH 45176-1147

(513) 724-2206

Fax: (513) 724-3261

www.gocroswell.com

Ryle High School Stephen Collins 10379 US Highway 42 Union, KY 41091 Ouote # O90973

Date Printed: Thursday, May 19, 2022

PO#:

Group Name:

Phone: 513-478-5010 Fax: Salesperson: John W Croswell Email: john@gocroswell.com

1037	High School 9 US 42 Union, KY	03:00 pm	09/23/22	1	51 nov	51
Dropoff Flize				-	54 pax	54
	bethtown, KY bethtown, KY		09/23/22			54
	bethtown, KY bethtown, KY	05:45 pm	09/24/22			54
	High School 9 US 42 Union, KY	09:00 pm	09/24/22			54

Itinerary: as directed

COVID 19 Travel Updates

Cancellations

Masks ARE REQUIRED while boarding and exiting the motorcoach and when moving around onboard. Many of the attractions we visit will require masks as well.

We **HIGHLY RECOMMEND** getting the Covid-19 vaccination and booster. While we do not require that you be vaccinated, many of the places we visit will have a proof of vaccination requirement.

Croswell Tours requires that our Tour Drivers and Escorts be vaccinated.

Hand Sanitizers are available onboard the motorcoach.

Prior to departure, please assess your own symptoms and do not travel if you feel ill. If you become ill while traveling you should report your symptoms to the Tour Escort. If you must leave the tour, it will be your responsibility to handle your journey home, and you are subject to losing the rest of your tour fare. We strongly recommend that you purchase Cancellation Protection to avoid cancellation fees.

Some attractions/destinations may require Proof of Vaccination therefore we recommend that you bring along your Vaccination card when you travel on any tour.

Tour inclusions may be substituted with a replacement of equal or greater value.

Our Clean-Care Commitment has been developed to meet or exceed the guidelines set forth by the CDC, as well as recommendations of the travel industry and the medical community. Motorcoaches are equipped with hand sanitizer and each evening while on the road motorcoaches will be sprayed with hospital-grade disinfectant.

It is your social responsibility to stay home if you are sick.

By traveling with Croswell, you voluntarily assume all risks related to exposure to Covid-19.

We are not responsible if you are denied entry to any attraction because you cannot show proof of vaccination.

Please Note: Cancellation Protection will be automatically added to your invoice. If you do not want Cancellation Protection, you may decline when you make your FINAL payment.

Cancellations and Refunds with purchased Cancellation Protection:

Cancellation Protection guarantees a full refund in case of cancellation.

Cancellation Protection guarantees a full refund up to the day before the tour departure.

Cancellation Protection allows a refund on any unused portion of a tour due to illness or emergency while on tour.

If proof of vaccination becomes required for a destination you will visit, canceling from the tour will be at your expense. We recommend all passengers purchase cancellation protection to avoid additional penalties.

Cancellation Protection Pricing

Up to \$200: \$15.00 \$201-300: \$25.00 \$301-400: \$35.00 \$401-500: \$45.00 \$501-600: \$55.00 \$601-700: \$65.00 \$75.00 \$701-1000: \$1001-1500: \$100.00 \$1501-2000: \$150.00 \$2001-4000: \$200.00 \$4001 -6000: \$250.00 \$6000+: \$300.00

Any exceptions to the cancellation protection cost will be listed per tour.

Other plans will be offered on all overseas tours and cruises offered by Croswell Tours.

Cancellations & Refunds without Purchased Cancellation Protection:

Multi-Day Tours

- 1. Cancellations prior to 60 days before tour departure qualify for a full refund.
- 2. Cancellations 59 days or less before tour departure qualify for a refund minus a \$100.00 administrative fee and any non-refundable fees paid out on your behalf.

Airlines & Cruises

1. Cancellations will be refundable in accordance with the policies stated by the air/sea Organizations.

No Shows

There are no refunds for "No Shows".

Pre-Trip Information

Payments: A \$100 deposit is required to book on all Croswell Tours (unless otherwise noted). A credit card will only be accepted for the \$100 deposit. Payment in full must be made by cash or check 60 days prior to tour departure.

Seat Assignments: Passengers may choose their seat number for an administrative fee of \$10.00 per person. Seat requests must be made and purchased at the time of booking. All other passengers will be seated front to back based upon the date of booking. Please notify a customer service representative if your traveling partner has a different pickup. See seating chart!

Last Minute Changes: Croswell Tours does the best job possible in preparing the tour departure route and minimizing the amount of time spent on the motorcoach. Last minute changes cause confusion and often delay the tour departure. Once you have received your timed itinerary, an administrative fee of \$25.00 will be assessed to make a pickup location change, if possible. We thank you for your cooperation and understanding.

Meal Requests: It will be the passenger's responsibility to present the escort with a paper upon boarding the motorcoach of what their dietary restrictions are. The escort will let the restaurant know when they arrive (or earlier, when necessary).

Portable Devices: We must know in advance if you have a disability that prevents your independence while traveling with us. We regret that we cannot provide individual assistance to a tour participant for walking, dining, getting on & off motorcoach, or any other personal needs. A qualified and physically able companion must accompany travelers who need such assistance and must assume total responsibility for the disabled participants well-being. Insurance prohibits Croswell employees and others from loading or unloading personal mobility devices such as scooters, etc. into or out of motorcoaches and other vehicles. Travelers choosing to do so on their own, do so at their own risk.

Tour Cancellations: When Croswell Tours finds it necessary to cancel a tour, all passengers will be offered a 10% discount on a future tour when the monies are transferred to that tour. Any refund requested will be sent within three weeks.

Tour Documents: All tour documentation will be mailed to you approximately 10 days prior to your tour departure date. However, due to unpredictable circumstances (i.e. weather, cancellations, or traffic), times or events might need to be changed or modified. Your Driver and Escort will work together to make this experience as pleasant as possible.

Passports: On June 1, 2009, the U.S. government required all U.S. citizens entering the United States at sea or land ports-of-entry to have a Passport or Passport Card. Contact www.usa.gove or 800-688-9889 for more information. Croswell Tours is not responsible for decisions made by customs officials.

Payments: We accept Cash, Check, VISA, Master Card, and Money Orders.

Hotel Rooms for Smokers: If you desire a smoking room, please request it when booking a tour and we will make every effort to secure one for you. However, we cannot guarantee the availability of a smoking room. You will be charged a fee for smoking in a non-smoking room.

Luggage: Luggage is limited to one (1) small over night bag (carry-on) and one (1) large piece of luggage per person.

While Traveling with Croswell

Safety: Please remain seated at all times, unless you have an emergency. Please hold onto the overhead luggage hand rail when moving through the bus. When disembarking the bus please do so in an orderly manner. Please allow your Driver to assist you off the motorcoach.

Walking: Leisurely walking is part of all tours. Some tours may require extensive walking.

Stops: On travel days, the bus will stop every 2 to 2-1/2 hours so you may stretch your legs or use the restroom. A restroom is available on the bus but should be used only in an emergency.

Smoking/Alcohol Use: Alcoholic beverages and containers are not permitted inside the bus. They may be stored in the cargo area under the bus for use at your destination. Smoking is not permitted inside the motorcoach. This includes the restroom facility on board. Our "No Smoking" policy is strictly enforced.

Croswell VIP Escorts: Croswell VIP Escorts are NOT tour guides. Our Escorts provide assistance when checking in to hotels, keep passenger counts accurate, reiterate itinerary details each day, provide different forms of entertainment on board the coach, as well as, coordinate rest and meals stops with the driver. Local step-on guides are provided appropriately when the destination experience will be enhanced by providing in-depth local information at points of interest.

Entertainment: Videos are not supplied by Croswell. Most Escorts will bring their own aboard for your viewing enjoyment. Video ratings are PG-13, PG or G.

Name Badges: Name badges serve as identification for admission at many of the attractions and restaurants where admissions have been prepaid. They also help make it easier for fellow passengers to get to know one another.

What to Wear: All Croswell Tours are casual dress unless otherwise stated on the itinerary. Comfortable shoes and rain gear are also helpful.

Hotel Check In and Luggage: Upon arrival at each hotel, passengers will remain on the bus while your Escort checks everyone in and obtains your keys from the desk clerk. The Escort will return to the bus and distribute the keys. Each hotel will deliver your large piece of luggage to your room, unless noted on your itinerary. Luggage Handling is always requested, but cannot be guaranteed. Your carry-on bag is your responsibility. Croswell VIP Tours is not responsible for lost, stolen or damaged articles or luggage.

Clean Coach Policy: We ask that you help us make your traveling experience with us the very best experience possible. It is essential for the safety of your fellow passengers and you that everyone follow our PROJECT CLEAN COACH policies. Littering the motorcoach is prohibited. At each seat in the bus we have provided individual PROJECT CLEAN COACH bags. Please place all trash items in these bags. DO NOT throw any trash, paper, food items, cans, etc., on the floor of the bus. Once these bags are full they should be placed in a large trash bag and disposed of at a rest/meal stop.

At the conclusion of your trip

Evaluation Forms: A completed tour evaluation form is one of Croswell Tours most valuable resources for making improvements to a tour package. At the end of your trip, please take time to complete the evaluation form supplied by your Escort. This tells the tour staff what you enjoyed as well as anything that you think needs improvement.

Gratuities: Gratuities for hotel personnel and restaurant staff (when meals are a part of your tour) are included. If you wish to show your appreciation to your Motorcoach Driver and/or Croswell VIP Tour Escort, gratuities may be rewarded on a voluntary and individual basis. This practice is customary, but not obligatory. Customary Tip: \$2.50 per day, per person.

Croswell Frequent Travel Program: Croswell VIP Travel Bucks! For each day you travel on a Croswell VIP Tour you will receive one (1) Travel Buck. Each Travel Buck is equal to \$1.00. Use Travel Bucks like cash on ANY Croswell VIP Tour. Travel Bucks are not issued on one day tour. Note: Croswell Travel Bucks are nontransferable, not redeemed for cash, and are NOT reissued if lost. Croswell Tours reserves the right to cancel this promotion without notice. PLEASE NOTE: This program has been temporarily suspended.

Responsibility Clause: Croswell Tours, Inc., and its agents act only in the capacity of an agent for their passengers in matters relating to transportation, (whether by common, contract or private carrier); hotel accommodations and/or features of its tours entrusted to any person or company and holds itself free from all responsibility. We reserve the right to change any arrangements, should situations necessitate, offering substitutes of equal value; to cancel the operations and/or decline to book or retain any person(s) on its tour making full or equitable refunds, if applicable. Tour prices subject to change without notice.