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**ESTILL COUNTY BOARD OF EDUCATION  
RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

**Regular Board Meeting  
May 19, 2022 6:00 PM  
Estill County Board of Education  
Boardroom  
253 Main Street  
Irvine, KY 40336**

**Present Board Members:**

Mr. Bryan Covey  
Ms. Tammy Hardy  
Ms. Donna Isfort  
Ms. Shiela Samples  
Ms. Carrie Smallwood

**Visitors:** Jeremy Simpson, Donald Norton, Charlotte O'Bryan, Stephen Willis, Tonya Isaacs, Andrea Williams, Angie Howell, Charlotte Arvin, Josh Yost, Toni Garrett Hall, Jessica Mullins, Amanda Bryant, Jessica Napier, Peter Fisher, Kenny Davis, Graceland Williams, Rebecca Lee, Ricky Johnson

**I. Call to Order**

Chairperson Ms. Donna Isfort called the Special Called Board meeting to order at 6:06 p.m.

**A. Welcome/Pledge**

Chairperson Ms. Donna Isfort welcomes everyone to the meeting and leads the Pledge of allegiance.

**B. Reminder to Sign In**

**C. Revisions**

**II. Recognitions**

**A. School/Student Presentation West Irvine Intermediate School**

West Irvine Intermediate School Principal Charlotte Arvin presented a video to the Board showing the difference a year can make. Ms. Arvin stated that the school Celebrated throughout the year while dealing with a pandemic, struggles in life, staff retirements, and finally having a Spring Fling. Students danced for the first time in a long time. Ms. Arvin spoke about how they became closer during the pandemic even though they were six feet apart. Ms. Arvin commented how they all had a mask on at the start of the video, and at the end of the video, you could see smiling faces.

**B. Mountain Movers**

**Community Mountain Mover: Estill County VFW Post 8019**

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The Estill Co. VFW post 8019 in Ravenna was established on August 6, 1946. Post 8019 has provided for the students and citizens of Estill County in the following ways:

- Feeding first responders and families during natural disasters
- Providing food baskets and clothes to needy children and families at Thanksgiving and Christmas
- Sponsoring many schools and league sports teams
- Providing financial support for the ECHS Marching Engineers
- Providing American Flags to our school buildings and ball fields

#### **Certified Mountain Mover: Graceland Williams**

Ms. Williams is in her twentieth year of teaching Preschool. In 2009 Ms. Williams started teaching Preschool in Estill County. She says, "who wouldn't love a job with so many hugs and laughs?"

#### **Classified Mountain Movers: Serena Beard and Kim Horn**

Serena and Kim are Attendance Clerks at Estill Springs and West Irvine. They were selected as May Mountain Movers because they have gone above and beyond, providing help where needed while working on the reconfiguration. They have worked as a team and kept a positive attitude throughout the transition.

#### **C. Introduction of New Middle School Principal**

The New Estill County Middle School Principal was introduced to the Board, Ms. Jessica Napier. Ms. Napier said she was excited to start working in Estill County.

### **III. Facilities/Construction Updates**

#### **A. ATC**

##### **1. Update**

Mr. Kenny Davis from Codel Construction gave an update on the ATC building. Mr. Davis said the flooring is now completed. They will do a walkthrough of the one-year warranty punch list in July.

##### **2. Approval of Pay Application #31 for \$92,797.95**

**Order #14773 - Motion Passed:** Approval of Pay Application #31 for

May 19, 2022

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\$92,797.95 passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**3. Change Orders**

**Order #14774 - Motion Passed:** Board approves no-cost change orders 10-5,10-1-1,10-2-1,901-1-1,901-4-1 passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

- a. 10-5 Spectra Flooring (-650.00)
- b. 10-1-1 Nora Systems, Inc. (-41.50)
- c. 10-2-1 Ohio Valley Flooring (-722.07)
- d. 901-1-1 Rexel USA, Inc. (-28.24)
- e. 901-4-1 Eckart (-275.23)

**4. Approval of BG 4s**

**Order #14775 - Motion Passed:** Board approved the following BG 4's, ref# 29916, 29909, 29913, 29905, 29914,29910,29904, 29907,29918, 29912, 29919, 29906, 29911, 29908 for the ATC passed with a motion by Ms. Tammy Hardy and a second by Ms. Carrie Smallwood.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**B. Estill County High School Phase 7 Renovation project**

**1. Update**

Mr. Kenny Davis from Codel Construction gave an update on the High School Phase 7 renovation project.

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The Baseball/Softball complex has a handful of things left to complete. Still working on the punch list and landscaping still needs to be completed.

The greenhouse shell is up and should be inside before long, working on electrical and mechanical.

The old fieldhouse is wrapping up, and painting is in progress. New Fieldhouse brick is finished, and mechanical and electrical work is being done. The roof panels should be going on next week.

Football Field goal posts are up, and so are the bleachers. The field still needs some grading. Stone still needs to be laid to get turf down by the next time we meet.

Inside the High School, the demo started this week.

## **2. Approval of Pay App #8 for the amount of \$1,195,630.42**

**Order #14776 - Motion Passed:** Approval of Pay App #8 for \$1,195,630.42 passed with a motion by Mr. Bryan Covey and a second by Ms. Tammy Hardy.

### **5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

## **3. Change Orders**

**Order #14777 - Motion Passed:** Board approval of the change orders 1-2, 12-2, 13-4, 15-4 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

### **5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**a.** Change Order 1-2 issued to Standafer Builders for the amount of \$1,380.00

**b.** Change Order 12-2 issued to C & C Industrial for the amount of \$101,739.61

**c.** Change Order 13-4 issued to Babcon, Inc. for the amount of \$5,044.00

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**d.** Change Order 15-4 issued to Rising Sun Developing for the amount of \$13,800.00

**C. Future Projects**

**1. Estill County Middle School ARP ESSER Restroom Renovation project**

**a. Update**

Peter Fisher from Ross Tarrant gave an update on the Estill County Middle School ARP ESSER restroom renovation project. The pre-construction meeting went well; this project is in the shop drawing phase and should be on-site next week.

**2. South Irvine Early Childhood Center ARP ESSER Renovation project**

**a. Update**

Peter Fisher from Ross Tarrant gave an update on the South Irvine Early Childhood Center ARP ESSER Renovation Project. The hazardous material was found in the window glazing. This material is being taken care of, and you should see work taking place next week. The substantial completion date is October 17.

**3. Estill County High School ARP ESSER Fieldhouse Restroom Renovation project**

**a. Update**

Peter Fisher from Ross Tarrant gave an update on the High School ARP ESSER Fieldhouse Restroom Renovation project and had a pre-construction meeting with SES. Shop drawing has started, and work should start the first week of June.

**4. Estill Springs Elementary ARP ESSER Renovation and Addition project**

**a. Update**

Peter Fisher from Ross Tarrant updated the progress of the Estill Springs Elementary ARP ESSER renovation and addition project; we have construction drawings, spec index, and BG's to approve.

**b. Consideration/Approval of Construction Documents for the Estill Springs Elementary School ARP ESSER Renovation and Addition project.**

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**Order #14778 - Motion Passed:** Approval of Construction Documents for the Estill Springs Elementary School ARP ESSER Renovation and Addition project passed with a motion by Ms. Shiela Samples and a second by Ms. Carrie Smallwood.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**c. Approve the Revised BG 2 And Approve The BG 3.**

**Order #14779 - Motion Passed:** The Board approved the revised BG2 and approved the BG3 passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**5. Estill County High School APR ESSER Sanitary Line Replacement**

**a. Update on South/North Section of Sanitary Line Replacement**

Peter Fisher from Ross Tarrant gave an update on the south section of the sanitary line replacement work, and completion should be in about two weeks.

In the North section of the sanitary line, we have finally found a company that will replace/repair the clay pipe. The project is projected to be completed before school starts in August.

**b. Approve Emergency BG1 for North Section of Sanitary Line Replacement**

**Order #14780 - Motion Passed:** Approve Emergency BG1 for North Section of Sanitary Line Replacement passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

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Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

c. Award Contract to Mr. Rooter Plumbing, LLC. for the Estill County High School Emergency Sanitary Line Replacement project, BG#TBD.

**Order #14781 - Motion Passed:** passed with a motion by Ms. Shiela Samples and a second by Ms. Carrie Smallwood.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**6. District Central Storage Building Demolition Project (Old Irvine High)**

**a. Update**

Peter Fisher from Ross Tarrant gave an update on District Central Storage Building Demolition Project (Old Irvine High). Combs Trucking had ten days for the Hazardous Asbestos report to ensure safety during demolition. The project should take about three weeks once the company is on-site.

**7. Estill County High School ARP ESSER III HVAC Controls Project**

**a. Update**

Peter Fisher from Ross Tarrant updated the Estill County High School ARP ESSER III HAVAC control project should start on June 1, 2022.

**8. West Irvine Pavement Improvement Project**

**a. Update**

Peter Fisher from Ross Tarrant gave an update on the West Irvine pavement improvement project. The project should start around June 1 and be completed before school.

**IV. Action**

**A. Approve FY23 Fuel Bid**

**Order #14782 - Motion Passed:** Approve the FY23 fuel bid from Hardy Oil Company passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

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Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**B. Approval of the FY23 Tentative Budget**

**Order #14783 - Motion Passed:** Approval of the FY23 Tentative Budget passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**C. Consideration/Approve Restricted Special Project Fund to Finance Ongoing Construction, Maintenance, And Equipment Purchases Related To District Facility Needs.**

**Order #14784 - Motion Passed:** Approve restricted special project fund to finance ongoing construction, maintenance, and equipment purchases related to district facility needs. The approval was passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**D. Approval of the FY23 Salary Schedules**

**Order #14785 - Motion Passed:** The Board approved the FY23 salary schedule passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**E. Approval of Estill County High School Athletic Foundation of Excellence (July 1, 2023)**

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**Order #14786 - Motion Passed:** Approval of Estill County High School Athletic Foundation of Excellence passed with a motion by Ms. Shiela Samples and a second by Mr. Bryan Covey.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**F. Approval of Estill County High School Hall of Fame-First Induction Class Fall of 2022**

**Order #14787 - Motion Passed:** Approval of Estill County High School Hall of Fame-First Induction Class Fall of 2022 passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**G. Approve Food Service Requirements**

**Order #14788 - Motion Passed:** Approve Food Service Requirements passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

1. Procurement Certification
2. Intent to Participate in CEP
3. Indirect Cost

**V. Consent Items**

**Order #14789 - Motion Passed:** Approval of all consent items passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

**5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

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- A.** Approve Minutes April 21 and May 3 Board Meeting
- B.** Approve Treasurer's Report and Payment of Bills
- C.** Pupil Attendance Regulation Waiver- Virtual Academy for 22-23 school year
- D.** Approve use of Emergency Substitutes for the 2022-2023 School Year.
- E.** KEDC Membership
- F.** School Turnaround Initiative Program for FY 22-23 MOA
- G.** Classified Board Policy Expense Reimbursement
- H.** Approve MOU Between NKU Research Foundation and Kentucky Campus Compact
- I.** Approval of MOA Physical Therapist FY 2022-2023
- J.** Approval of MOA FY 23 Engineering Program Instructor at Estill ATC

#### **VI. Superintendent's Report**

- A.** Notification of Personnel Actions

(See Insert)

- B.** Estill Springs and West Irvine Orientation Meeting

The second edition to Full Steam Ahead was available for people to review the updates on the transition with Estill Spring and West Irvine.

- C.** School Update: Enrollment, Attendance, etc.

This is the final report on Enrollment and Attendance for FY22.

- D.** Congratulation to the Class of 2022. Graduation May 14, 2022

- E.** Softball/Baseball Dedication May 10, 2022

#### **VII. Board Member Forum**

Ms. Donna Isfort stated that we had had a good school year. We have had many positive responses, and our top goal is to educate our students.

#### **VIII. Public Comments**

There are no public comments at this time.

#### **IX. Adjourn**

**Order #14790 - Motion Passed:** Adjourned Board Meeting at 7:50 p.m. passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples.

#### **5 Yeas - 0 Nays**

Mr. Bryan Covey	Yes
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

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Jeff Saylor, Secretary

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Donna Isfort, Chairperson

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