

Board of Education Regular Meeting  
May 16, 2022 6:00 PM  
Conducted via Video Teleconference  
with alternate physical location being  
Professional Development Center  
631 North Green Street  
Henderson, KY 42420

**Attendance Taken at : 6:00 PM**

**Present Board Members:**

Mr. Thomas Alves  
Mr. Kirk Haynes  
Mr. Wesley Smith  
Mrs. Tracey Williams

**Absent Board Members:**

Mr. Michael Waller

**I. Welcome & Call Meeting to Order**

Mrs. Tracey Williams called the meeting to order.

**A. Moment of Silence & Pledge of Allegiance**

After a moment of silence, HCHS Student Ambassadors led the Pledge of Allegiance.

**1. HCHS Student Ambassadors**

Emmi Kirtley, Jarie Thomas, Luke Dalton, and Mabrey Rice

**II. Approval of Agenda**

**Order #172 - Motion Passed:** A motion to approve the agenda as listed passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

**4 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**III. Students & Staff Recognition**

**A. Kentucky School Nutrition Association Take Off with School Breakfast Art Contest State Winner**

Ava Baker - 4th Grade at East Heights Elementary School

**IV. Community Partner Spotlight**

The Board recognized First Christian Church of Henderson for their partnership and support of the students and staff of Henderson County Schools.

## **V. Public Participation & Recognition of Guests**

Ms. Velvet Dowdy addressed the Board requesting teacher raises.

## **VI. Approve Minutes from Prior Meetings**

**Order #173 - Motion Passed:** A motion to approve the Minutes from the May 11, 2022 Regular Meeting passed with a motion by Mr. Thomas Alves and a second by Mr. Kirk Haynes.

### **4 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

## **VII. Reports**

### **A. BG 19-068 - New Jefferson Elementary School Update**

Mr. Eric Rang updated the Board on the New Jefferson Elementary School Project and presented for Board approval the following Change Order:

Time Extension Change Order 19-2 issued for a cost of \$0.00 to contractor to adjust the final completion date to account for delays resulting from adverse weather, delayed shipment of roofing materials and to make the adjustment for unaccounted holidays in original project schedule. This change order was omitted from group reviewed and approved by board in April 2022 due to oversight by Codell Project Accountant.

#### **1. Approve Change Order 19-2**

**Order #174 - Motion Passed:** A motion to approve Change Order 19-2 for BG 19-068 - New Jefferson Elementary School Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

### **4 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

### **B. HCHS Athletic Report**

Mr. Tommy Ransom presented the HCHS Athletic Report.

## **VIII. Old Business**

### **A. Approve Second Reading of Policy 08.113 - Graduation Requirements**

Mr. Chad Thompson presented for Board approval the second reading of Policy 08.113 - Graduation Requirements. Mr. Kirk Haynes asked to see in the current policy where the total credits required matches what is displayed on the HCHS website. Mr. Haynes requested to table the second reading of this policy until the June meeting as he is disenchanted with the wording on the school website and that it appears that it was disseminated and not following Board policy. Mr. Haynes additionally stated that the senior whose next steps is not collegiate or university course work, military service, or going straight to the work force, that there should be an elective such as adulting Math and adulting English.

**Order #175 - Motion Passed:** A motion to table the second reading of Policy 08.113 - Graduation Requirements until the next regular scheduled Board meeting passed with a motion by Mr. Kirk Haynes and a second by Mr. Thomas Alves.

**4 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**IX. New Business**

**A. BG 22-397 - HVAC Controls - AB Chandler, Niagara, Cairo Elementary Schools and HVAC Unit CAS Project**

Mr. Ben Payne presented for Board approval the following Contracts with Trane:

- HVAC Unit at Central Academy
- HVAC Controls at AB Chandler, Niagara, and Cairo Elementary Schools

Mr. Thomas Alves stated for confirmation that we are going with Trane in order to keep the same type of systems that are already in place in the District. Mr. Payne confirmed that that is correct.

**1. Approve Contract with Trane for HVAC at Central Academy**

**Order #176 - Motion Passed:** A motion to approve the Contract between Henderson County Board of Education and Trane U.S. Inc. for the HVAC Unit at Central Academy Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

**4 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**2. Approve Contract with Trane for HVAC Controls at AB Chandler, Niagara, and Cairo Elementary Schools**

**Order #177 - Motion Passed:** A motion to approve the Contract between Henderson County Board of Education and Trane U.S. Inc. for the HVAC Controls for AB Chandler, Niagara, and Cairo Elementary Schools Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

**4 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**B. Consent Agenda**

Mr. Kirk Haynes requested to pull Item IX.B.10 - Approve Technology Plan for 2022-2023 from the Consent Agenda for further discussion.

**Order #178 - Motion Passed:** A motion to approve the Consent Agenda as presented with the exception of Item IX.B.10 - Approve Technology Plan for 2022-2023 passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

**4 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**1. Approve Grant Applications**

- Child Nutrition Summer Feeding (Free Reading and Math Materials) Kentucky Department of Education in partnership with The Children's Reading Foundation and Summer Food Service Program;
- Jefferson Elementary School (\$10,000) International Paper - To help update the library books in their library;
- South Middle School (\$3,000) The Education Foundation for Excellence in Henderson County - To help teachers offset expenses that they have in their classrooms;
- The Central Academy (\$5,000) Kentucky State University, Small-Scale Farm Grant - To purchase a green house complete kit for the students at Central Academy; and
- Henderson County Schools - District Reading (\$3,000) The Education Foundation for Excellence in Henderson County - To purchase leveled reader books for struggling first grade students across the District.

**2. Approve the 2022-2023 School Activity Budgets and Fundraisers**

**3. Approve 2022-2023 Student Fees**

**4. Approve Bid List for 2022-2023**

**5. Approve Bid Recommendations**

Bid Recommendation:

Fire Safety Equipment Inspection 4-22-5-4

Bid Renewal Recommendations:

Courier Service Bid 5-20-5-5

New or Retread Tires & Tubes Bid 9-20-5-6

**6. Approve Transportation Requests**

- Audubon Kids Zone request the use of two busses for summer activities during June and July;
- WARM Center requests the use of two busses on June 25, 2022 to travel to Holiday World;
- Henderson County requests to use four busses on July 5, 2022 to transport children to 4-H Camp;
- YMCA requests the use of two busses from June 6, 2022 - July 22, 2022 to transport children for day trips and activities; and
- Riverview School requests the use of one bus on July 18, 2022 to transport students to the Henderson County Fairgrounds for activities and events.

**7. Approve SFCC Offer of Assistance**

Offer of Assistance from the School Facilities Construction Commission in the amount of \$3,983,600. This grant award was written in HB1 of the 2022 General Assembly and is to be used only for the renovation of our Career Technical Center at Henderson County High School.

## 8. Approve Student Overnight Trip Requests

- HCHS FCCLA students to attend FCCLA Leadership Camp June 1-3, 2022 in Hardinsburg, KY;
- HCHS FBLA students to attend FBLA Leadership Camp June 7-9, 2022 in Hardinsburg, KY;
- HCHS Track Team to travel to Lexington, KY June 3-4, 2022 to attend Regionals; and
- HCHS Chapter of DECA to attend the DECA New York Experience in New York City November 30, 2022 - December 4, 2022.

## 9. Approve Technology Surplus List

## 10. Approve Technology Plan for 2022-2023

In looking at the Technology Plan template on the KDE website, Mr. Kirk Haynes noticed that the template had other sections for the planning team, including Board members, curriculum specialists, and members of the community. Mr. Haynes asked who chose this team and why was it limited mostly to administrators and central office staff. Further, Mr. Haynes asked why we chose not to include other people groups in this Technology Plan. Dr. Bob Lawson asked to research this and follow up with the Board.

Referring to the Previous Year's Strategies Evaluation in the proposed Technology Plan, Mr. Kirk Haynes referenced the District's response, "...brought to fruition allowing us to begin tracking assessment data with digital tool usage." Then on the next page, the answer is given to what method to collect student responses about the digital learning environment, "We currently use the Bright Bytes - Modern Learning survey..." Mr. Haynes asked, at what point in time was the survey administered, to whom was it administered, and when was the Board given the results to the survey. For the reasons stated above, Mr. Kirk Haynes made a motion to table the approval of the Technology Plan for 2022-2023 until the next regular scheduled Board meeting.

Mrs. Crissy Sandefur stated that the Modern Learning Survey was given in November. Dr. Bob Lawson asked the Director of Technology, Mr. Kris Gordon, if we would miss a deadline with KDE if this agenda item is tabled. Mr. Gordon stated that we can wait until the June meeting and not miss the deadline.

Additionally, in reference to page 5 of the PDF, "the Bright Bytes - Modern Learning survey and plan implementation 2 times per year, once in the fall and once in the spring.", Mr. Kirk Haynes requested to see the results of the surveys.

Further, in reference to the District response under Upcoming Year's Strategies Preview, "Stakeholder groups were asked to look over the existing Technology Plan...", Mr. Haynes requested to know specifically who those stakeholder groups are.

**Order #179 - Motion Passed:** A motion to table the approval of the Technology Plan for 2022-2023 until the June Board meeting passed with a motion by Mr. Kirk Haynes and a second by Mr. Thomas Alves.

## 3 Yeas - 1 Nays

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	No

## 11. Approve 2022-2023 Educational Leave of Absence

## 12. Approve Unpaid Personal Days Request

## **X. Financial**

### **A. Tentative Budget for 2022-2023**

Ms. Cindy Cloutier presented for Board approval the 2022-2023 Tentative Budget. Ms. Cloutier stated that the Tentative Budget includes rank and step increases along with a 2% general wage increase and with a salary stipend of \$1,000 for all contracted employees that would be paid in two payments throughout the year. However, Ms. Cloutier proposed a 3% general wage increase instead of the 2% as well as a \$1,000 salary stipend for all contracted employees. Dr. Bob Lawson requested Board approval of the 2022-2023 Tentative Budget with a 3% general wage increase along with a \$1,000 salary stipend for all contracted employees as presented. Mr. Thomas Alves stated that it sounds like we can afford the 2%, but not the 3%, and that he is not in favor of the 3% right now.

**Order #180 - Motion Passed:** A motion to accept the Superintendent's recommendation to approve the 2022-2023 Tentative Budget with a 3% general wage increase and a \$1,000 salary stipend passed with a motion by Mr. Wesley Smith and a second by Mr. Kirk Haynes.

#### **3 Yeas - 1 Nays**

Mr. Thomas Alves	No
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

### **B. Treasurer's Report**

Ms. Cindy Cloutier presented for Board approval the Treasurer's Report for the month ending April 30, 2022. Dr. Bob Lawson requested Board approval of the Treasurer's Report as presented.

**Order #181 - Motion Passed:** A motion to accept the Superintendent's recommendation to approve the Treasurer's Report for the month ending April 30, 2022 passed with a motion by Mr. Kirk Haynes and a second by Mr. Wesley Smith.

#### **4 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

### **C. Paid Warrant Report**

Ms. Cindy Cloutier presented for Board approval the Paid Warrant Report for payments made between April 19, 2022 and May 16, 2022. Dr. Bob Lawson requested Board approval of the Paid Warrant Report as presented.

**Order #182 - Motion Passed:** A motion to accept the Superintendent's recommendation to approve the Paid Warrant Report for payments made between April 19, 2022 and May 16, 2022 passed with a motion by Mr. Kirk Haynes and a second by Mr. Wesley Smith.

#### **3 Yeas - 1 Nays**

Mr. Thomas Alves	No
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

**XI. Personnel Actions**

Personnel actions taken by the Superintendent since the last regular board meeting were received and reviewed by the Board and are attached to these minutes.

**XII. Adjourn**

**Order #183 - Motion Passed:** There being no further business to come before the Board, a motion to adjourn the meeting at 6:54 p.m. passed with a motion by Mr. Kirk Haynes and a second by Mr. Thomas Alves.

**4 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Absent
Mrs. Tracey Williams	Yes

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Chair

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Secretary