



2022-23 Personnel Work Calendars

Date Approved by Board of Education

Equal Educational and Employment Institution

**HENDERSON COUNTY SCHOOLS
EMPLOYEE WORK CALENDARS 2022-2023**

INDEX

<u>Job Title</u>	<u>Calendar Page</u>
Account Clerk I	B
Account Clerk II	B
Account Clerk II (Sub. Coord.)	D
Account Clerk III (260 day)	A
Account Clerk III (240 day)	B
Administrative Secretary I & II	B
Attendance Data Technician	C
Attendance Specialist	C
Bus Driver	H
Bus Driver Training Coordinator	B
Bus Monitor	H
Certified Employee (185 day)	F
Certified Employee (220-240 day)	B
Certified Employee (186-219 day)	C
Child Development Center Assistant Supervisor	B
Clerical Assistant II (MNT)	A
Clerical Assistant II (NMS/SMS/CAS)	G
Clerical Assistant III	D
Community Relations Specialist	C
Computer Lab Technician	G
Computer Maintenance Technician	B
Computer Operations Manager	B
Crossing Guard	K
Custodial Supervisor (260 day)	A
Custodial Supervisor (240 day)	B
Custodian (260 day)	A
Custodian (240 day)	B
Custodian (200 day)	D
Custodian (181 day)	G
Custodian (140 day)	N
Data Dictionary Specialist	B
Data Management Technician	A
Database Administrator	B
Director (Child Nutrition; Maint.; Public Info; Trans.)	B
Director (Finance)	A
Director (Maintenance 260 day)	A
Dispatcher	D
Educational Interpreter	G
Employee Benefit Specialist	B
Executive Assistant to the Superintendent	A
Food Service Asst. I or Food Service Asst.I/Lunchroom Monitor	J
Food Service Asst. I or Food Service Asst.I/Lunchroom Monitor (also employed as childcare)	K
Food Service Lead Assistant	I

Food Service Lead Assistant I (TBJELC)	M
Food Service Manager	I
Food Service Program Coordinator	C
FRYSC Coordinator (240 day)	B
Health Services Assistant	G
Human Resources Personnel Assistant	B
Instructional Assistant I & II	G
Instructional Assistant II (140 day)	N
Instructional Monitor II	G
Instructor I & II (Childcare)	L
Insurance Clerk II	B
LAN Technician (260 day)	A
Law Enforcement Officer	K
Lead Computer Maintenance Technician	A
Lead Custodian Service Worker	B
Lunchroom Monitor	K
Maintenance (260 day)	A
Maintenance (240 day)	B
Microcomputer Specialist (HCHS)	D
Microcomputer Specialist (NMS/SMS)	E
Mental Health Counselor	C
Occupational Therapist	E
Operatings Systems Administrator	A
Physical Therapist	E
Preschool Bus Driver	O
Preschool Bus Monitor	O
Preschool Food Service Asst. I	N
Preschool Lunchroom Monitor	N
Preschool Nurse	M
Program Assistant I & II	G
Purchasing Assistant	B
Receptionist (HCHS)	G
Registrar (NMS, SMS)	C
School Manager (Elementary & Middle School)	E
School Manager (HCHS)	D
School Nurse	E
School Secretary I (TBJELC, Elem. & HCHS)	D
School Secretary II (HCHS CTE, HCHS Registrar, NMS, SMS)	C
School Secretary II (HCHS Central Unit)	B
Social Worker	C
Staff Support Secretary	E
Teacher	F
Therapy Assistant (OTA)	E
Transportation Area Assistant	B
Vehicle Maintenance Manager	A
Vehicle Mechanic I, II & III	B

Henderson County Schools 2022-2023 Personnel Calendar A

Twelve-Month Calendar (260+ days)

June 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

Convocation Day for Staff (Required)	
August 8	
Closing Day for Staff (Required)	
May 25	
First/Last Day for Students	
August 10	
May 24	
Paid Holidays	
July 4	Independence Day
September 5	Labor Day
November 24	Thanksgiving
December 23 & 26	Christmas (obs.)
January 2	New Year's Day
January 16	MLK, Jr. Day
May 29	Memorial Day

August 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
S	M	T	W	Th	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	Th	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	Th	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	Th	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	Th	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MONTH	WORK DAYS	HOLIDAY	TOTAL
June***	22		22
July	20	1	21
August	23		23
September	21	1	22
October	21		21
November	21	1	22
December	20	2	22
January	20	2	22
February	20		20
March	23		23
April	20		20
May	22	1	23
June***	21		21
Contract Days from July 1 to June 30	253	8	261

***Days worked count toward the 22-23 school year.

***Days worked count toward the 23-24 school year.

Henderson County Schools 2022-2023 Personnel Calendar B

Twelve-Month Calendar (240 days)

July 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Convocation Day for Staff (Required)	
August 8	
Closing Day for Staff (Required)	
May 25	
First/Last Day for Students	
August 10	
May 24	
Paid Holidays	
July 4	Independence Day
September 5	Labor Day
November 24	Thanksgiving
December 23 & 26	Christmas (obs.)
January 2	New Year's Day
January 16	MLK, Jr. Day
May 29	Memorial Day

MONTH	AVAIL WORK DAYS	CHOOSE 232 DAYS	HOLIDAY	TOTAL
July	20		1	
August	23			
September	21		1	
October	21			
November	21		1	
December	20		2	
January	20		2	
February	20			
March	23			
April	20			
May	22		1	
June	21			
Contract Days from July 1 to June 30	252		8	240

Please choose 232 contract days out of the available 252 work days.

[The yellow column (232) + the blue column (8) should = equal the green column (240)]

Please send an electronic copy with signature & supervisor approval to Human Resources.

Supervisor Signature

Henderson County Schools 2022-2023 Personnel Calendar C

230: School Sec. II (HCHS); 220: Attendance Data Tech; School Sec. II (HCHS), Attendance Specialist;
 217: Registrar (SMS); 200: Community Relations; 210/200: Mental Health Counselor, Social Worker;
 220: Food Svc. Coord.; 205: School Secretary II (Middle School), Registrar (NMS);
 186-219: Certified with Extended Days (but not 12 month employee)

CALENDAR SHOWS 252 DAYS FROM WHICH TO SELECT YOUR WORK DAYS...REQUIRES YOUR SUPERVISOR'S APPROVAL

July 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Convocation Day for Staff (Required)	
August 8	
Closing Day for Staff (Required)	
May 25	
First/Last Day for Students	
August 10	
May 24	
Paid Holidays	
September 5	Labor Day
November 24	Thanksgiving
December 26	Christmas (obs.)
January 2	New Year's Day
Non Work Days - All Offices Closed	
July 4	
December 23	
January 16	
May 29	

MONTH	AVAIL WORK DAYS	CHOOSE DAYS	HOLIDAY	TOTAL
July	20			
August	23			
September	21		1	
October	21			
November	21		1	
December	20		1	
January	20		1	
February	20			
March	23			
April	20			
May	22			
June	21			
Contract Days from July 1 to June 30	252		4	

The expectation is that you will work all student instructional days unless prior approval is granted by principal/department director and CO designee.

Please choose # of contract days out of the available 252 work days. [The yellow column (# days in building) + the blue column (4 paid holidays) should = the green column (Total Contract Days).]

Please send an electronic copy with signature & supervisor approval to Human Resources.

Employee Signature

Supervisor Signature

Henderson County Schools 2022-2023 Personnel Calendar D

200: Acct. Clerk II (Sub Coord.), Dispatcher, School Secretary I (TBJ/Elem/HCHS), 200 day Custodian,

Clerical Assistant III (HCHS Bookstore), Microcomputer Specialist (HCHS);

195: School Manager (HCHS); 190: Clerical Assistant III (HCHS)

July 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

The expectation is that you will work all student instructional days unless prior approval is granted by principal/department director and CO designee.

Convocation Day for Staff (Required)	
August 8	
Closing Day for Staff (Required)	
May 25	
First/Last Day for Students	
August 10	
May 24	
Paid Holidays	
September 5	Labor Day
November 24	Thanksgiving
December 26	Christmas (obs.)
January 2	New Year's Day
Non Work Days - All Offices Closed	
July 4	Independence Day
December 23	Christmas Eve (obs.)
January 16	M.L. King, Jr. Day
May 29	Memorial Day
School Breaks & No School Days	
October 10-14	Fall Break
November 8	Election Day
November 23-25	Thanksgiving
Dec. 19- Jan. 2	Winter Break
January 3	Extended Learning
February 20	President's Day
March 13	No School
April 3-7	Spring Break
May 16	Election Day

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	*		
August	23		23
September	21	1	22
October	16		16
November	18	1	19
December	12	1	13
January	19	1	20
February	19		19
March	22		22
April	15		15
May	18		18
June	*		
Contract Days from July 1 to June 30	183	4	187

MAKE-UP DAYS:
Employees are advised to not make plans for any of these days:

May 26; 30-31 & June 1-6

***Purple Days*:**

200: Choose 13 purple days total (196 + 4 = 200)

195: Choose 8 purple days total (191 + 4 = 195)

190: Choose 3 purple days total (186 + 4 = 190)

Henderson County Schools 2022-2023 Personnel Calendar E

School Nurse, Occupational/Physical Therapist, OT Assistant, School Manager (el/mid),
Microcomputer Specialist (NMS/SMS), Staff Support Secretary

July 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Convocation Day for Staff (Required)	
August 8	
Closing Day for Staff (Required)	
May 25	
First/Last Day for Students	
August 10	
May 24	
Paid Holidays	
September 5	Labor Day
November 24	Thanksgiving
December 26	Christmas (obs.)
January 2	New Year's Day
Non Work Days - All Offices Closed	
July 4	Independence Day
December 23	Christmas Eve (obs.)
January 16	M.L. King, Jr. Day
May 29	Memorial Day
School Breaks & No School Days	
October 10-14	Fall Break
November 8	Election Day
November 23-25	Thanksgiving
Dec. 19- Jan. 2	Winter Break
January 3	Extended Learning
February 20	President's Day
March 13	No School
April 3-7	Spring Break
May 16	Election Day

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	21		21
September	21	1	22
October	16		16
November	18	1	19
December	12	1	13
January	19	1	20
February	19		19
March	22		22
April	15		15
May	18		18
June	0		0
Contract Days from July 1 to June 30	181	4	185

MAKE-UP DAYS:
Employees are advised to not make plans for any of these days:
May 26; 30-31 & June 1-6

Henderson County Schools 2022-2023 Personnel Calendar F

Certified Employee (185 day contract + 4 Extended Learning Days)

July 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Convocation Day for Staff (Required)	
August 8	
Closing Day for Staff (Required)	
May 25	
First/Last Day for Students	
August 10	
May 24	

September 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Paid Holidays	
September 5	Labor Day
November 24	Thanksgiving
December 26	Christmas (obs.)
January 2	New Year's Day
Non Work Days - All Offices Closed	
July 4	Independence Day
December 23	Christmas Eve (obs.)
January 16	M.L. King, Jr. Day
May 29	Memorial Day
Extended Learning (EL) Professional Days	
August 1 or prior (depends on PD schedule)	
January 3	Day 2
February 20	Day 3
March 13	Day 4
School Breaks & No School Days	
October 10-14	Fall Break
November 8	Election Day
November 23-25	Thanksgiving
Dec. 19- Jan. 2	Winter Break
April 3-7	Spring Break
May 16	Election Day

November 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MONTH	WORK DAYS	HOLIDAY	EL Days	TOTAL
July	0			0
August	21		1	22
September	21	1		22
October	16			16
November	18	1		19
December	12	1		13
January	19	1	1	21
February	19		1	20
March	22		1	23
April	15			15
May	18			18
June	0			0
Contract Days from July 1 to June 30	181	4	4	189
MAKE-UP DAYS:				
Employees are advised to not make plans for any of these days:				
May 26; 30-31 & June 1-6				

Henderson County Schools 2022-2023 Personnel Calendar G

Program Assistant I II, Instructional Assistant I II, Instructional Monitor II, Clerical Asst II
Comp. Lab Tech., 181 Custodian, Health Svcs Asst., Educational Interpreter, Receptionist

July 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Convocation Day for Staff (Required)	
August 8	
Closing Day for Staff (Required)	
May 25	
First/Last Day for Students	
August 10	
May 24	
Paid Holidays	
September 5	Labor Day
November 24	Thanksgiving
December 26	Christmas (obs.)
January 2	New Year's Day
Non Work Days - All Offices Closed	
July 4	Independence Day
December 23	Christmas Eve (obs.)
January 16	M.L. King, Jr. Day
May 29	Memorial Day
School Breaks & No School Days	
October 10-14	Fall Break
November 8	Election Day
November 23-25	Thanksgiving
Dec. 19- Jan. 2	Winter Break
January 3	Extended Learning
February 20	President's Day
March 13	No School
April 3-7	Spring Break
May 16	Election Day

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	17		17
September	21	1	22
October	16		16
November	18	1	19
December	12	1	13
January	19	1	20
February	19		19
March	22		22
April	15		15
May	18		18
June	0		0
Contract Days from July 1 to June 30	177	4	181

MAKE-UP DAYS:
Employees are advised to not make plans for any of these days:
May 26; 30-31 & June 1-6

Henderson County Schools 2022-2023 Personnel Calendar H

Bus Driver, Bus Monitor

July 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Convocation Day for Staff (not required)

August 8

Closing Day for Staff (not required)

May 25

First/Last Day for Students

August 10

May 24

Paid Holidays

September 5	Labor Day
November 24	Thanksgiving
December 26	Christmas (obs.)
January 2	New Year's Day

Non Work Days - All Offices Closed

July 4	Independence Day
December 23	Christmas Eve (obs.)
January 16	M.L. King, Jr. Day
May 29	Memorial Day

School Breaks & No School Days

October 10-14	Fall Break
November 8	Election Day
November 23-25	Thanksgiving
Dec. 19- Jan. 2	Winter Break
January 3	Extended Learning
February 20	President's Day
March 13	No School
April 3-7	Spring Break
May 16	Election Day

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	1		1
August	16		16
September	21	1	22
October	16		16
November	18	1	19
December	12	1	13
January	19	1	20
February	19		19
March	22		22
April	15		15
May	17		17
June	0		0
Contract Days from July 1 to June 30	176	4	180

MAKE-UP DAYS:

Employees are advised to not make plans for any of these days:

May 26; 30-31 & June 1-6

8 hour update training is scheduled to be July 25-26.

Henderson County Schools 2022-2023 Personnel Calendar I

Food Service Manager & Food Service Lead Assistant

July 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Convocation Day for Staff (Required)	
August 8	
Closing Day for Staff (Required)	
May 25	
First/Last Day for Students	
August 10	
May 24	
Paid Holidays	
September 5	Labor Day
November 24	Thanksgiving
December 26	Christmas (obs.)
January 2	New Year's Day
Non Work Days - All Offices Closed	
July 4	Independence Day
December 23	Christmas Eve (obs.)
January 16	M.L. King, Jr. Day
May 29	Memorial Day
School Breaks & No School Days	
October 10-14	Fall Break
November 8	Election Day
November 23-25	Thanksgiving
Dec. 19- Jan. 2	Winter Break
January 3	Extended Learning
February 20	President's Day
March 13	No School
April 3-7	Spring Break
May 16	Election Day

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	19		19
September	21	1	22
October	16		16
November	18	1	19
December	12	1	13
January	19	1	20
February	19		19
March	22		22
April	15		15
May	18		18
June	0		0
Contract Days from July 1 to June 30	179	4	183

MAKE-UP DAYS:	
Employees are advised to not make plans for any of these days:	
May 26; 30-31 & June 1-6	

Henderson County Schools 2022-2023 Personnel Calendar J

Food Service Asst. I or Food Service Asst. I/Lunchroom Monitor

July 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Convocation Day for Staff (Required)	
August 8	
Closing Day for Staff (not required)	
May 25	
First/Last Day for Students	
August 10	
May 24	
Paid Holidays	
September 5	Labor Day
November 24	Thanksgiving
December 26	Christmas (obs.)
January 2	New Year's Day
Non Work Days - All Offices Closed	
July 4	Independence Day
December 23	Christmas Eve (obs.)
January 16	M.L. King, Jr. Day
May 29	Memorial Day
School Breaks & No School Days	
October 10-14	Fall Break
November 8	Election Day
November 23-25	Thanksgiving
Dec. 19- Jan. 2	Winter Break
January 3	Extended Learning
February 20	President's Day
March 13	No School
April 3-7	Spring Break
May 16	Election Day

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	17		17
September	21	1	22
October	16		16
November	18	1	19
December	12	1	13
January	19	1	20
February	19		19
March	22		22
April	15		15
May	17		17
June	0		0
Contract Days from July 1 to June 30	176	4	180

MAKE-UP DAYS:	
Employees are advised to not make plans for any of these days:	
May 26; 30-31 & June 1-6	

Henderson County Schools 2022-2023 Personnel Calendar K

Food Service Asst. I/Lunchroom Monitor (also employed as Childcare)
Lunchroom Monitor, Law Enforcement Officer, Crossing Guard

July 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Convocation Day for Staff (not required)	
August 8	
Closing Day for Staff (not required)	
May 25	
First/Last Day for Students	
August 10	
May 24	
Paid Holidays	
September 5	Labor Day
November 24	Thanksgiving
December 26	Christmas
January 2	New Year's Day
Non Work Days - All Offices Closed	
July 4	Independence Day
December 23	Christmas Eve (obs.)
January 16	M.L. King, Jr. Day
May 29	Memorial Day
School Breaks & No School Days	
October 10-14	Fall Break
November 8	Election Day
November 23-25	Thanksgiving
Dec. 19- Jan. 2	Winter Break
January 3	Extended Learning
February 20	President's Day
March 13	No School
April 3-7	Spring Break
May 16	Election Day

MONTH	WORK DAYS
July	0
August	16
September	21
October	16
November	18
December	12
January	19
February	19
March	22
April	15
May	17
June	0
Contract Days from July 1 to June 30	175

MAKE-UP DAYS:	
Employees are advised to not make plans for any of these days:	
May 26; 30-31 & June 1-6	

Henderson County Schools 2022-2023 Personnel Calendar L

Instructor I & Instructor II (Childcare)

Contract for school year 2022-2023 is for the 180 minimum/239 maximum workdays

CALENDAR SHOWS 252 DAYS FROM WHICH TO SELECT YOUR WORK DAYS...REQUIRES YOUR SUPERVISOR'S APPROVAL

July 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Convocation Day for Staff (Required)	
August 8	
Closing Day for Staff (Required)	
May 25	
First/Last Day for Students	
August 10	
May 24	
Paid Holidays	
September 5	Labor Day
November 24	Thanksgiving
December 26	Christmas (obs.)
January 2	New Year's Day
Non Work Days - All Offices Closed	
July 4	Independence Day
December 23	Christmas Eve (obs.)
January 16	M.L. King, Jr. Day
May 29	Memorial Day

September 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MONTH	AVAIL WORK DAYS	CHOOSE DAYS	HOLIDAY	TOTAL
July	20			
August	23			
September	21		1	
October	21			
November	21		1	
December	20		1	
January	20		1	
February	20			
March	23			
April	20			
May	22			
June	21			
Contract Days from July 1 to June 30	252		4	

Please choose 232 contract days out of the available 253 work days.

[The yellow column (232) + the blue column (8) should = equal the green column (240)]

Please send an electronic copy with signature & supervisor approval to Human Resources.

Supervisor Signature

Henderson County Schools 2022-2023 Personnel Calendar M



Preschool Nurse; Food Service Lead Assistant (TBJELC)

July 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Convocation Day for Staff (Required)	
August 8	
Closing Day for Staff (Required)	
May 25	
First/Last Day for Students	
August 29	
May 24	
Paid Holidays	
September 5	Labor Day
November 24	Thanksgiving
December 26	Christmas (obs.)
January 2	New Year's Day
Non Work Days - All Offices Closed	
July 4	Independence Day
December 23	Christmas Eve (obs.)
January 16	M.L. King, Jr. Day
May 29	Memorial Day
School Breaks & No School Days	
October 10-14	Fall Break
November 8	Election Day
November 23-25	Thanksgiving
Dec. 19- Jan. 2	Winter Break
January 3	Extended Learning
February 20	President's Day
March 13	No School
April 3-7	Spring Break
May 16	Election Day

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	20		20
September	16	1	17
October	13		13
November	15	1	16
December	9	1	10
January	15	1	16
February	15		15
March	17		17
April	12		12
May	15		15
June	0		0
Contract Days from July 1 to June 30	147	4	151

MAKE-UP DAYS:
 Employees are advised to not make plans for any of these days:
 May 26; 30-31 & June 1-6

Henderson County Schools 2022-2023 Personnel Calendar N

Preschool 4 day Food Service Assistant, Preschool Lunch Monitor,
Custodian (140 day), Instructional Assistant II (140 day)

July 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Convocation Day for Staff (not required)

August 8

Closing Day for Staff (not required)

May 25

First/Last Day for Students

August 29

May 24

Paid Holidays

September 5	Labor Day
November 24	Thanksgiving
December 26	Christmas (obs.)
January 2	New Year's Day

Non Work Days - All Offices Closed

July 4	Independence Day
December 23	Christmas Eve (obs.)
January 16	M.L. King, Jr. Day
May 29	Memorial Day

School Breaks & No School Days

October 10-14	Fall Break
November 8	Election Day
November 23-25	Thanksgiving
Dec. 19- Jan. 2	Winter Break
January 3	Extended Learning
February 20	President's Day
March 13	No School
April 3-7	Spring Break
May 16	Election Day

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	10		10
September	16	1	17
October	13		13
November	15	1	16
December	9	1	10
January	15	1	16
February	15		15
March	17		17
April	12		12
May	14		14
June	0		0
Contract Days from July 1 to June 30	136	4	140

MAKE-UP DAYS:

Employees are advised to not make plans for any of these days:

May 26; 30-31 & June 1-6

Henderson County Schools 2022-2023 Personnel Calendar O

Preschool Bus Driver, Preschool Bus Monitor

July 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

August 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Convocation Day for Staff (not required)

August 8

Closing Day for Staff (Required)

May 25

First/Last Day for Students

August 29

May 24

Paid Holidays

September 5	Labor Day
November 24	Thanksgiving
December 26	Christmas (obs.)
January 2	New Year's Day

Non Work Days - All Offices Closed

July 4	Independence Day
December 23	Christmas Eve (obs.)
January 16	M.L. King, Jr. Day
May 29	Memorial Day

School Breaks & No School Days

October 10-14	Fall Break
November 8	Election Day
November 23-25	Thanksgiving
Dec. 19- Jan. 2	Winter Break
January 3	Extended Learning
February 20	President's Day
March 13	No School
April 3-7	Spring Break
May 16	Election Day

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	1		1
August	9		9
September	16	1	17
October	13		13
November	15	1	16
December	9	1	10
January	15	1	16
February	15		15
March	17		17
April	12		12
May	14		14
June	0		0
Contract Days from July 1 to June 30	136	4	140

MAKE-UP DAYS:

Employees are advised to not make plans for any of these days:

May 26; 30-31 & June 1-6

8 hour update training is scheduled to be July 25-26.