

CREEKSIDE ELEMENTARY SCHOOL

REGULAR SBDM MEETING

DATE OF MEETING: March 30th, 2022

TIME OF MEETING: 3:00 p.m.

MEETING LOCATION: Creekside Elementary Library

MEMBERS PRESENT: Brooke Custis, Nikki Wilcox, Sarah Howlett, Summer Cruse, Laura Beth Hayes

AGENDA ITEMS:

Old Business

1. Opening Business

a. Approval of the Agenda

Motion to approve agenda made by Summer Cruse and seconded by Sarah Howlett

b. Approval of the Minutes from the January meeting

Motion to approve minutes made by Summer Cruse and seconded by Nikki Wilcox

c. Public Comment

None

2. Budget Report

a. February Financial Report

Motion made to approve February financial report was made by Nikki Wilcox and Sarah Howlett

3. Committee Meeting Minutes

a. Mrs. Custis shared minutes from the respective committees. Those minutes can be found below:

<https://drive.google.com/file/d/1-9M9LrpwbWURfdQ8GQlkHiHfj6AuLdh0/view?usp=sharing>

Curriculum Committee - finalized programs and resources needed

PBIS Committee - planned out remaining PBIS rewards and established 4th/5th grade jobs. An upcoming potluck is planned for staff. PBIS percentages were discussed and will be reviewed in the handbook for next year. End-of-year events and retirements were planned as well.

Finance Committee - approved "Principal's Budget"

b. The minutes were approved with a motion by Nikki Wilcox and a second motion by Summer Cruse

New Business

4. Staffing Allocation 2022-2023

- a. Nikki Wilcox approved the staffing allocation plan and Sarah Howlett made a second motion. This plan will now be sent to the HCS Board of Education.

5. Estimated Principal's Combining Budget

- a. Estimates were presented by the finance committee. The SBDM council approved the estimated budget with a motion by Summer Cruse and a second by Nikki Wilcox.

6. Studor Goals

- a. Mrs. Custis reviewed our 2022-2023 Studor goals and relayed our progress toward the goals. Activities and tasks toward meeting our goals were reviewed and discussed.

7. SBDM Election

- a. We need a staff member to oversee the SBDM nomination process.

9. Staffing

- a. Kindra Fulkerson has been hired for a full-time instructional position. A part-time position has been filled but is still in the processing phase at Central Office.

Three classroom teachers and a special education teacher were hired by the SBDM hiring committee. All are in the processing phase at Central Office at this time.

11. Upcoming Events

- a. Ag Day - March 23rd
- b. Spring Fling and spring play - April 28th
- c. Adventure Awaits testing theme and kickoff - May
- d. Graduation and award ceremonies
- e. Career Day
- f. Field Day

12. Adjournment

- a. Motion to adjourn by Nikki Wilcox and a second by Sarah Howlett.