

Kenton County School District | It's about ALL kids.

Issue Paper

DATE:

May 17, 2022

AGENDA ITEM (ACTION ITEM):

Consider/Approve the MOU between Campus Compact and Simon Kenton High School for students to participate in the Summer Service Internship Program.

APPLICABLE BOARD POLICY:

Legal Status of the Board

HISTORY/BACKGROUND:

The Kentucky Campus Compact (KyCC) sponsors an AmeriCorps Program which provides opportunities for people 17 and over to participate in a summer of service as an intern in a school or a nonprofit partner. The goal of the program is to increase student success by providing a work opportunity at the school level. The internship is up to 300 hours which is to be completed between May 15 and July 31. Simon Kenton will have 4 students participating. Students will receive a stipend and an educational award at the completion of either 100 hours or 300 hours.

FISCAL/BUDGETARY IMPACT:

0.00

RECOMMENDATION:

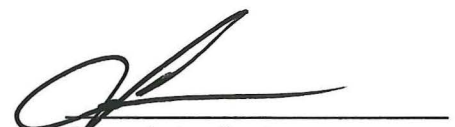
Approval to the MOU between Campus Compact and Simon Kenton High School for students to participate in the Summer Service Internship Program

CONTACT PERSON:

Craig Reinhart, Principal


Principal/Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.



90 Campbell Drive, CA 270 • Highland Heights, KY 41099 • 859-572-7634 • www.kycompact.org

MEMORANDUM OF UNDERSTANDING

Between

NKU RESEARCH FOUNDATION (NKURF) and KENTUCKY CAMPUS COMPACT (KyCC)

And

(Kenton County School District)

I. Purpose

This MEMORANDUM OF UNDERSTANDING (the MOU) is made and entered into on (May 9), 2022 by and between NKURF, KyCC, and (Kenton County School District). The purpose of this MOU is to define the responsibilities of all stakeholders participating in the Kentucky Campus Compact (KyCC) Summer Service Internship program (the Program).

The Program is an AmeriCorps program sponsored by KyCC that provides opportunities for people ages 17 and over to participate in a summer of service as an intern in a school or its nonprofit partner with a goal of increasing student success and/or building capacity for the school or nonprofit to contribute to student success and/or building social capital.

The AmeriCorps members will serve either 100 or 300 hours during a general time period of June 7 – July 31, 2022 unless noted differently in this MOU.

II. Terms

This agreement reflects a commitment for the three stakeholders in this agreement: KyCC (NKURF as fiscal agent), (Kenton County School District), and the AmeriCorps member(s).

A. Obligations of Kentucky Campus Compact

Kentucky Campus Compact shall undertake the following responsibilities:

1. KyCC will place Summer Interns at schools and non-profits in Kentucky.
2. Assist with recruiting AmeriCorps members/interns as needed by the school or organization.
3. Complete Sex Offender Registry check, state of residence (if applicable), Kentucky state background check and FBI fingerprint checks for each AmeriCorps member.
4. Compile data from each AmeriCorps member and complete reports for the funder.
5. Serve as a resource for AmeriCorps members/interns and host site supervisors and to be available to assist throughout the summer.
6. Provide AmeriCorps 101, timesheet, and data collection training for all AmeriCorps members/interns and the site supervisors.

7. Monitor activities at all sites to ensure members and host schools are compliant with the grant guidelines and to provide any needed technical assistance to the members/interns and/or the schools or organizations.
8. Provide the funding for members/interns to receive a monthly living allowance based on the term of service and the number of months the individual is serving.
9. Facilitate positive relationships; negotiate any conflicts between the AmeriCorps member/intern and site supervisor, and make recommendations to improve delivery of programs and services.

B. Obligations of (Kenton County School District)

1. Host one or more AmeriCorps Summer Interns during the service period of May 15-July 31, 2022.
2. Take an active role in recruiting AmeriCorps Summer Interns.
3. Provide an on-site supervisor for the KCC AmeriCorps Summer Intern during the member's term of service. The assigned supervisor will participate in a required training webinar, provide a direction and training that the student intern may need. Meet with the member on a regular basis. The site supervisor will ensure that the KCC AmeriCorps Student Intern is being effective and will assist the member as needed.
4. Provide in-depth on-site training for the KCC AmeriCorps Student Intern member, included but not limited to: on-site orientation, safety and emergency procedures, and introductions to staff and partners.
5. Provide appropriate workspace and equipment for the KCC AmeriCorps Student Intern.
6. Be familiar with and support the member in adhering to the AmeriCorps Kentucky College Coaches Contract (included in the Member Service Agreement) and Policies and Procedures Handbook, including a grievance procedure.
7. Review and approve reports created by the KCC AmeriCorps Student Intern member that track the member's service hours and activities. Both timesheets and the progress reports are submitted once each month. In the event there are concerns about member hours, timesheets may be requested more frequently.
8. Participate in a program survey of KCC AmeriCorps Student Intern members and school site supervisors.

C. Obligations of the AmeriCorps Summer Intern

1. Complete the AmeriCorps Application online.
2. Complete the background checks required by AmeriCorps.
3. Sign a member serve agreement.
4. Comply with the AmeriCorps guidelines, such as, prohibited activities, complete agreed service hours, and record service activities.

I. TERMS OF AGREEMENT

Ashland Community & Technical College • Bellarmine University • Berea College • Centre College • Kentucky State University
 Kentucky Wesleyan College • Lindsey Wilson College • Madisonville Community College • Midway University
 Morehead State University • Northern Kentucky University • Somerset Community College
 Spalding University • University of Kentucky

This AGREEMENT is effective from the date signed above through July 31, 2022. Any party has the right to terminate or cancel this AGREEMENT without cause upon thirty (30) days prior written notice to the other parties; however, termination or expiration of this AGREEMENT will not negate the obligations or rights of the parties incurred before such termination or expiration.

II. MISCELLANEOUS PROVISIONS

This AGREEMENT is executed in the Commonwealth of Kentucky, and the parties agree that it shall be construed, interpreted and applied in accordance with the laws thereof, and that the courts and authorities of Franklin County within the Commonwealth of Kentucky shall have sole jurisdiction and venue over all controversies arising hereunder.

The undersigned agree to THIS MEMORANDUM OF UNDERSTANDING between Northern Kentucky University Research Foundation/Kentucky Campus Compact, Kenton County School District.

AGREED TO BY:

School Official
Kenton County School District

Date

AGREED TO BY:

Gayle Hilleke

Gayle Hilleke
Executive Director
Kentucky Campus Compact

Date

Examined AS TO FORM & LEGALITY

Craig Holloman
Executive Director
Northern Kentucky University Research Foundation

Date

Ashland Community & Technical College • Bellarmine University • Berea College • Centre College • Kentucky State University
Kentucky Wesleyan College • Lindsey Wilson College • Madisonville Community College • Midway University
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