



Kenton County School District | It's about ALL kids.

Issue Paper

DATE:

5/27/22

AGENDA ITEM (ACTION ITEM):

Consider/Approve revision to the current job description for "Academic Program Consultant",

APPLICABLE BOARD POLICY:

01.11 General Powers and Duties of the Board; 03.233 "Duties": Job Description

HISTORY/BACKGROUND:

Currently, the Kenton County School District has a job description for "Academic Program Consultant." The attached proposal for changes in the job description are more aligned to the expectations of the current position, as needs in the roles have changed over time.

FISCAL/BUDGETARY IMPACT:

No net financial impact.

RECOMMENDATION:

Approval to revise the current job descriptions for "Academic Program Consultant",

CONTACT PERSON:

Malina Owens

Principal/Administrator

Malina Owens
District Administrator

Superintendent

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.*

Kenton County School District
Job Description: Academic Program Consultant
Job Class Number: 0230

TITLE: Academic Program Consultant

QUALIFICATIONS:

1. Valid Kentucky teaching certificate and a supervisor of instruction or consultant certification
2. Minimum of five (5) years teaching experience
3. Master's Degree

REPORTS TO: ~~Lead Academic Program Consultant~~ Assistant Superintendent, or Designee

SUPERVISES: None

JOB GOAL: To increase teacher capacity and provide a world-class education for ALL Kenton County School District students

PERFORMANCE RESPONSIBILITIES:

1. Districtwide implementation and development of curriculum review, development and implementation for all levels
2. Conducts districtwide evaluation of instructional practices and recommends such changes and improvements as needed
3. Designs, recommends and executes educational experimentation and disseminates and interprets the results to administrators, teachers and parents
4. Provides ongoing professional standards-based and growth learning
5. Keeps current with all educational developments and practices
6. Performs other duties as assigned by the supervisor

TERMS OF EMPLOYMENT:

- 220 Days
- Salary Schedule: Certified Salary Scale and Academic Program Consultant Index
- FLSA Status: Exempt

EVALUATION:

Performance of the position will be evaluated annually by the ~~Lead Academic Program Consultant~~ Assistant Superintendent, or Designee

APPROVED: 06/14/2018