

### **Regional Project Goals**

1. Support Children

Provide programming that develops children's approaches to learning, pre-reading skills, cognitive knowledge, motor development, and self-regulation.

2. Engage Families

Facilitate engagement of Family Toolkit activities (that are based on the revised Parent Guides from the Governor's Office of Early Childhood) for parents and caregivers to do at home in support of kindergarten readiness.

3. Promoting Ready Schools

Provide school-level or school-wide family outreach events at the school site. This is so school personnel become familiar with every child and the families become familiar with the school before the first day of kindergarten.

### **Project Guidelines**

1. The school must serve as the lead entity and supervisor of the project. This includes attendance

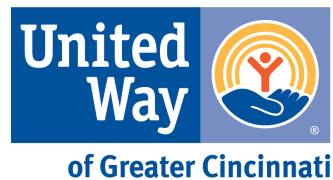
and participation in all scheduled meetings and Learning Circles.

2. The school must implement the project in partnership with at least one early childhood community partner.

3. The school and early childhood community partner must develop learning experiences and materials to

support the regional goals and outcomes that have been outlined. These must include academic, literacy, self-regulation, motor movement and approaches to learning. Schools must ensure that lessons are interactive and that they incorporate all developmental domains, rather than being too focused on academics.

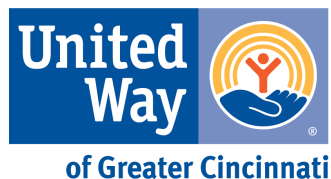
4. A significant portion of the project includes meaningful parent engagement opportunities for all families. Schools are encouraged to be innovative in helping families complete the Family Toolkit activities with their child during the 6-week period.



5. All participating districts must maximize opportunities by combining existing kindergarten readiness programs and projects (i.e., Kindergarten Jump Start, Kindergarten Camp, Summer Feeding Program, etc.).
6. Each School District must submit an Implementation Plan to demonstrate how they will meet regional goals and outcomes, along with a data-driven recruitment plan and outline of how at least one external organization (early childhood partner) will help support the project (see below).
7. The project must include 54 hours of program implementation for 4-6 weeks with children in June, July, August. For example, a group of children can meet three hours per day for three days per week for six consecutive weeks.
8. Each site must agree to receiving progress monitoring visits with Early Childhood Faculty and/or Success By 6®.
9. Each school district must provide release time for the teacher to meet and talk to the observer as indicated on #8 above.
10. To be eligible for next year's funding, each district must complete data reports and turn them in to Success By 6® by due dates.
11. Each school must share and discuss the implementation plan with the teaching team.

**Measuring Success: districts should be prepared to evaluate and report on their program around these three goals:**

1. Support Children  
60% of children who attend *Me and My School* will enter Kindergarten ready.
2. Engage Families  
Family Toolkit activity cards are returned at an average weekly participation rate of 75% of families.
3. Promote Ready Schools  
75% of MMS families will participate in at least two (2) school-level events at school site to facilitate a successful transition for children, families, and school personnel.



### **Implementation Planning Form**

District Name: Covington Independent Public Schools

Participating schools with address:

Sixth District - 1901 Maryland Avenue, Covington, KY 41011

Ninth District - 2800 Indiana Avenue, Covington, KY 41015

Glenn O. Swing - 501 West 19<sup>th</sup> Street, Covington, KY 41014

John G. Carlisle - 910 Holman Avenue, Covington, KY 41011

Latonia - 3901 Huntington Avenue, Covington, KY 41015

School Principals:

Name: Brian Walz, (until June 30,2022)

Joe Moran, (July 1, 2022)

Phone used during the summer: 859-292-5819

Email: [brian.walz@covington.kyschools.us](mailto:brian.walz@covington.kyschools.us)

[joe.moran@covington.kyschools.us](mailto:joe.moran@covington.kyschools.us)

Name: Kieli Ferguson, 9<sup>th</sup> Interim Principal

Phone used during the summer: 859-292-5823

Email: [kieli.ferguson@covington.kyschools.us](mailto:kieli.ferguson@covington.kyschools.us)

Name: Ellen Peach

Phone used during the summer: 859-292-5821

Email: [ellen.peach@covington.kyschools.us](mailto:ellen.peach@covington.kyschools.us)

Name: Tara Bell, JGC

Phone used during the summer: 859-292-5812

Email: [tara.bell@covington.kyschools.us](mailto:tara.bell@covington.kyschools.us)

Name: Maranda Meyer, LES  
Phone used during the summer: 859-292-5825  
Email: [maranda.meyer@covington.kyschools.us](mailto:maranda.meyer@covington.kyschools.us)

Coordinator (This must be someone active and checking email during the summer):

Name: Suzanne Thompson  
Phone used during the summer: 859-380-2193  
Email: [suzanne.thompson@covington.kyschools.us](mailto:suzanne.thompson@covington.kyschools.us)  
Me and My School Coordinator:  
Name: Kim Neff  
Phone used during summer:  
Email: [kim.neff@covington.kyschools.us](mailto:kim.neff@covington.kyschools.us)

External early childhood organization partner(s) and their role:

**Covington Independent Public Schools** – will provide space and materials for the entire program and the Me and My School will collaborate with Camp Covington so students have access to virtual fieldtrips, community partners, nutrition services, and program transportation.

**Kenton County Library** – will provide reading materials and help students and families apply for a library card.

**Head Start** – will serve as the early childhood community partner and will help with recruitment and transition activities.

**The Carnegie** – will provide visual and performing arts programming, incorporating social-emotional learning and 21<sup>st</sup> Century skills.

**Read Ready Covington** – will provide free access to online resources Footsteps2Brilliance and Clever Kids University, two apps that include songs, stories, skill games, and writing for children ages 3-9.

Teaching Team's names and qualifications – (The teaching team, ideally, should consist of a Preschool teacher and kindergarten teacher):

Name: Bridget Schepers, Sixth District  
Current Teaching Position Title: Kindergarten Teacher  
Certification: Certified Teacher  
Email: [bridget.schepers@covington.kyschools.us](mailto:bridget.schepers@covington.kyschools.us)

Name: Katie Taylor, Sixth District  
Current Teaching Position Title: Kindergarten Instructional Assistant  
Certification: Certified  
Email: katie.taylor@covington.kyschools.us

Name: Kayla Gibson, 9th  
Current Teaching Position Title: Kindergarten Teacher  
Certification: Certified  
Email: kayla.gibson@covington.kyschools.us

Name: Beth Kozerski, 9th  
Current Teaching Position Title: Instructional Assistant  
Email: beth.kozerski@covington.kyschools.us

Name: Rachael Crawford, GOS  
Current Teaching Position Title: Interventionist  
Certification: Certified  
Email: rachael.crawford@covington.kyschools.us

Name: Melony Davis, GOS  
Current Teaching Position Title: Instructional Assistant  
Email: melony.davis@covington.kyschools.us

Name: Sandra Ashcraft, JGC  
Current Teaching Position Title: Preschool Teacher  
Certification: Certified  
Email: sandra.ashcraft@covington.kyschools.us

Name: Margaret Green, JGC  
Current Teaching Position Title: Instructional Assistant  
Email: margaret.green@covington.kyschools.us

Name: Breana Engel, LES  
Current Teaching Position Title: Preschool Teacher  
Certification: Certified  
Email: breanna.engel@covington.kyschools.us

Name: Tammy Bleha  
Current Teaching Position Title: Instructional Assistant, Preschool

Email: tammy.bleha@covington.kyschools.us



**ME & MY  
SCHOOL**  
A Success by 6 Initiative

**Number of children expected to be served:** 24 students per site

**Identified gap group of underserved children:**

- a. Children who have not attended an early childhood program
- b. Children at risk
- c. Children identified as needing support

**Recruitment plan with action steps for connecting to gap group:** Covington Schools will advertise all summer program offerings beginning in April, including the Me and My School Program. This includes information packets, targeted recruitment, and one-calls.

Covington Schools will have Kindergarten Registration beginning March 14th.. During this time, we will advertise Me and My School and encourage registering for the program. We will also work with James E. Biggs Preschool, Head Start and Covington Housing Authority to distribute information packets and registration forms to all students and residents. Our Community Childcare Liaison will work with local childcare centers to advertise the program and encourage participation. We will also work with all of our community partners including the Kenton County Public Library, Read Ready Covington and others to market the program. Kindergarten Registration will also occur at spring and end of year scheduled events where families can attend school events. Registration will also occur at Meet the Teacher Events.

Once students register for the program, we will send reminder postcards and complete reminder phone calls.

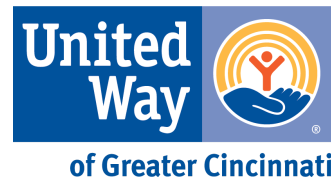
**Transportation Plan:** The Me and My School Program will run concurrently with Camp Covington, our districtwide summer learning program. Transportation is provided to all students who live one mile from the school. Me and My School students who ride the bus will only be released to an approved adult at the appropriate bus stop. All other students will be required to be picked up by an approved adult. The school district will cover all transportation costs.

**Interaction with parents/families –**

**Describe at least two MMS family activities you will provide during children's programming:**

1. Families will be invited to join their child weekly to watch a model lesson and then work with children on an activity that can be taken home.
2. Each student will get to take a book home each week to read together and keep a reading log.
3. Families will learn about the Clever Kids University and Footsteps2Brilliance apps that are part of the Read Ready Covington campaign.
4. Principal and other staff to attend a "Meet the Principal" during a family activity event.

5. To align to our theme for this summer, Safari. Planning for the Theme will occur once the teaching staff have been recruited. Our large CIPS Summer Program will be presented to the board of education at the March Meetings.



**Explain at least two school-level events at school site to facilitate all student's transition to kindergarten:**

1. Kindergarten Registration – Each school has created a kindergarten video to introduce the school and staff to future students and families. These videos will be shared throughout the spring registration window as well as during the month of August when we do another push for families to enroll for kindergarten.
2. Kindergarten orientation with parents and children – Each school will host a meet the teacher night for incoming kindergarten students. Students and families will meet their new teacher and principal, see their classroom, and get an overview of the school year. Students and families will be able to ask questions throughout the orientation.

**Describe what incentives will be provided for parents to complete the Family Toolkit activity card each week. (Please note, backpacks with materials are to be sent home on the first day of the MMS program and not used as incentives):**

1. Household items – Families who attend the weekly Family Event will have a chance to win a Family Time Basket (theme related: Books, Kitchen Supplies, Cleaning Supplies, Family Fun, etc.)
2. School supplies – Any student who completes their activity card weekly with a family signature will have their name added to a drawing for a backpack filled with their school's required school supplies. This will be implemented at each school.
3. Books – Children who return a completed card each week will receive a book to take home.
4. Educational toys – Families who participate in weekly events will create an activity that they can take home. Also, families who attend family events will be added to the tablet give away at each school.

**Dates of programming:** June 13th- July 15th

**Daily schedule of programming:** 8am – 2 pm, Monday through Friday

TIME	Activity	Explanation
8-8:10	Check-in Mindful Music Moment	
8:10-8:30	Breakfast Morning Assembly	Any adult family members will be invited to have breakfast with children. Teachers will remind families about the family toolkit activity card at the end of breakfast. Interactions with students and families to build relationships.
8:30-8:45	Large group story time	Families will be invited to stay and listen with their children. On Fridays, the

	reading	children's librarian will engage in interactive reading with the book the MMS teacher has read on Mondays and/or Wednesdays.
		The following centers will be available:
		<ul style="list-style-type: none"> <li>• Science center with magnifying glasses, natural materials, playdough, sensory items like goop, etc.</li> <li>• Math center with math manipulatives, games, and blocks</li> <li>• Literacy center with magnetic letters, letter stencils, writing utensils, variety of paper, books, etc.</li> <li>• Teacher-led small group center where teacher will facilitate children's learning of rhyming, alliteration, comprehension, vocabulary, etc. through interactive games</li> </ul>
<b>8:45 – 9:45</b>	Center Time	
		Time to play in the playground. On Wednesdays, students may go on a nature walk to collect items for the science center as well as to have materials for our end of the day large group story writing/creation.
<b>9:45 – 10:15</b>	Outside Time	
		A daily rotation of enrichment activities including arts, social-emotional learning, gardening, etc.
<b>10:15 – 11:00</b>	Enrichment	
		Adult family members are invited to lunch on Wednesdays. After lunch on these days, parent/child activities will take place around Family Toolkit Activity Cards.
<b>11:00-11:20</b>	Lunch	
		Students will have an opportunity to participate in several activities designed by the teaching staff each week.
<b>11:20-12:10</b>	Free Time	
<b>12:10-1:00</b>	Fitness	
		Students will be able to participate in the Camp Covington Fitness Rocks program.
<b>1:00-1:50</b>	Center Rotation	
		Students will rotate between centers including: math, service-learning and project-based.
<b>1:50-2:00</b>	Afternoon Assembly	
<b>2:00</b>	Dismissal	