

## FIELD TRIP REQUEST FORM

Name of School: Ryle High School

Date of Field Trip: 6/28/2022 to 7/3/22

Days of School Missed: 0

Location of Field Trip: Chicago, IL

Grade Level and Number of Students Attending: 9-12 6

Number of Chaperones Attending: 1

What form of transportation will be used? \* Be Specific. Common Carrier 

Have field trip rules been explained to the students and chaperones?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Are there students being denied the right to attend due to finances?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Does this trip comply with Title IX equity issues?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Brief Description (Be specific regarding educational purpose):  
FBLA National Leadership Conference  
\_\_\_\_\_  
\_\_\_\_\_

Please check the appropriate box:

<input type="checkbox"/>	To be used for 1 (one) day trips using school bus or private automobile.* <b><u>NEEDS PRINCIPAL APPROVAL ONLY.</u></b> PLEASE SEND ALL FORMS TO DISTRICT OFFICE.
<input type="checkbox"/>	To be used for overnight trips, trips of more than one instructional day and Co-curricular/ Extracurricular trips. <b>TO BE APPROVED BY THE ASSISTANT SUPERINTENDENT.</b>
<input checked="" type="checkbox"/>	To be used for trips taken by common carrier. <b>TO BE APPROVED BY THE BOARD OF EDUCATION.</b>

**NOTE: FOR BOARD APPROVAL, THIS REQUEST SHOULD BE SUBMITTED TO THE SUPERINTENDENT'S OFFICE BY NOON AT LEAST (11) WORKING DAYS PRIOR TO THE NEXT BOARD MEETING.**

Sponsor Signature: Brenda K. Gas  
Principal Signature: [Signature] Date Approved: 5/24/22

DISTRICT OFFICE USE ONLY

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

\* Drivers of private automobiles need to complete the Auto Insurance Affidavit Form.

**Email**

**Print**

**Reset**

Please print this form and email to <mailto:tammy.jump@boone.kyschools.us>