

**District Training Requirements****SCHOOL YEAR: 2021-2022**

This form may be used to track completion of local and state employee training requirements that apply across the district and maintain a record for the information of the Superintendent and Board.

TOPIC	LEGAL CITATION	RELATED POLICY	EMPLOYEES OR OTHERS AS DESIGNATED			DATE COMPLETED
			CERTIFIED	ALL	DESIGNATED	
District planning committee members.		01.111			✓	8/18/21
Board member training hours.	<a href="#">KRS 160.180</a> ; <a href="#">702 KAR 001:115</a> ; <a href="#">701 KAR 008:020</a>	01.83			✓	On file in Super office
Superintendent training program to be completed within two (2) years of taking office.	<a href="#">KRS 160.350</a>	02.12			✓	June 2021
Certified Evaluation Training.	<a href="#">KRS 156.557</a> ; <a href="#">704 KAR 003:370</a>	02.14/03.18	✓		✓	August 2021
Supervisors shall receive appropriate training to equip them to meet the standards of Personnel Management.		02.3			✓	Ongoing Principal Academy
All School Resource Officers (SROs) shall successfully complete forty (40) hours of annual in-service training that has been certified or recognized by the Kentucky Law Enforcement Council for SROs.	<a href="#">KRS 158.4414</a>	02.31			✓	
Council member training required for Principal selection.	<a href="#">KRS 160.345</a>	02.4244			✓	STES-
Council member training hours.	<a href="#">KRS 160.345</a>	02.431			✓	SBDM Council Verification
Initial/follow-up training for coaches of interscholastic athletic activities or sports.	<a href="#">KRS 160.445</a> ; <a href="#">KRS 161.166</a> ; <a href="#">KRS 161.185</a> ; <a href="#">702 KAR 007:065</a>	03.1161 03.2141 09.311			✓	8/5/21
Asbestos Containing Building Material (ACBM), Lockout/Tagout and personal protective equipment (PPE) training for designated employees.	40 C.F.R. Part 763 <a href="#">401 KAR 058:010</a> <a href="#">803 KAR 002:308</a> OSHA 29 C.F.R. 1910.132 29 C.F.R. 1910.147 29 C.F.R. 1910.1200	03.14/03.24			✓	NA all Asbestos removed from TCSD.
Bloodborne pathogens.	OSHA 29 C.F.R. 1910.1030	03.14/03.24		✓		Safe Schools
Behaviors prohibited/required reporting of harassment/discrimination.	34 C.F.R. 106.1-106.71, U.S. Department of	03.162/03.262		✓		Safe Schools

	Education Office for Civil Rights Guidance					
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Teacher professional development/learning.	<a href="#">KRS 156.095</a>	03.19	✓			On-going PLC Meetings
Active Shooter Situations.	<a href="#">KRS 156.095</a>	03.19/03.29			✓	Safe Schools
Instructional leader training.	<a href="#">KRS 156.101</a>	03.1912			✓	On-going principal meetings
The Superintendent shall develop and implement a program for continuing training for selected classified personnel.		03.29			✓	Safe Schools
Training of the instructional teachers' aide with the certified employee to whom s/he is assigned.	<a href="#">KRS 161.044</a>	03.5			✓	Safe Schools
Orientation materials for volunteers.	<a href="#">KRS 161.048</a>	03.6			✓	NA COVID
Integrated Pest Management (7a) Certification.	<a href="#">302 KAR 029:060</a>	05.11			✓	Maintenace Office on file
Training for designated personnel in the use and management of equipment.		05.4			✓	7/2021
If the District owns automated external defibrillator (AEDs), training on use of such.	<a href="#">KRS 311.667</a>	05.4			✓	Safe Schools and Each School NURSE
School Safety Coordinator (SSC) training program developed by the Kentucky Center for School Safety (KCSS) School Principal training on procedures for completion of the required school security risk assessment.	<a href="#">KRS 158.4412</a>	05.4			✓	8/27/21
Fire drill procedure system.	<a href="#">KRS 158.162</a>	05.41		✓		8/27/21
Lockdown drill procedure system.	<a href="#">KRS 158.162</a> <a href="#">KRS 158.164</a>	05.411		✓		8/27/21
Severe Weather/Tornado drill procedure system.	<a href="#">KRS 158.162</a> <a href="#">KRS 158.163</a>	05.42		✓		8/27/21
Earthquake drill procedure system.	<a href="#">KRS 158.163</a>	05.47		✓		8/27/21
First Aid and Cardiopulmonary Resuscitation (CPR) Training.	<a href="#">702 KAR 005:080</a>	06.221			✓	Safe Schools & School NURSE
Annual in-service school bus driver training.	<a href="#">702 KAR 005:030</a>	06.23			✓	

Designated training for School Nutrition Program Directors and food service personnel.	<a href="#">KRS 158.852</a> 7 C.F.R. §210.31	07.1 07.16			✓	8/17/21
Teachers of gifted/talented students required training on identifying and working with gifted/talented students. All other personnel working with gifted students shall be prepared through appropriate professional development to address the individual needs, interests, and abilities of the students.	<a href="#">704 KAR 003:285</a>	08.132	✓		✓	Fall 2021

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KDE to provide training to address the characteristics and instructional needs of students at risk of school failure and most likely to drop out of school.	<a href="#">KRS 156.095</a>	08.141	✓		✓	IC persistence to Graduation report
Student training on appropriate online behavior on social networking sites and cyberbullying awareness and response.	47 U.S.C. 254/Children's Internet Protection Act; 47 C.F.R. 54.520	08.2323			✓	Each School Technology training
Confidentiality of student record information.	34 C.F.R. 300.623	09.14		✓		Safe Schools
Student suicide prevention training: Minimum of one (1) hour in-person, live stream, or via video recording every year including the recognition of signs and symptoms of possible mental illness. New hires during off year to receive suicide prevention materials to review. [Employees with job duties requiring direct contact with students in grades six (6) through twelve (12).]	<a href="#">KRS 156.095</a> ; <a href="#">KRS 158.070</a>	09.22			✓	Safe Schools
At least one (1) hour of self-study review of seizure disorder materials required for all principals, guidance counselors, and teachers by July 1, 2019, and for all principals, guidance counselors, and teachers hired after July 1, 2019.	<a href="#">KRS 158.070</a>	09.22			✓	Safe Schools
Training for school personnel authorized to give medication.	<a href="#">KRS 158.838</a> <a href="#">KRS 156.502</a> <a href="#">702 KAR 001:160</a>	09.22 09.224 09.2241			✓	Safe Schools & School Nurses
Training on employee reports of criminal activity.	<a href="#">KRS 158.148</a> ; <a href="#">KRS 158.154</a> ; <a href="#">KRS 158.155</a> ; <a href="#">KRS 158.156</a> ; <a href="#">KRS 620.030</a>	09.2211		✓		Safe Schools
Personnel training on restraint and seclusion and positive behavioral supports.	<a href="#">704 KAR 007:160</a>	09.2212		✓	✓	CPI yearly
Personnel training child abuse and neglect prevention, recognition, and reporting.	<a href="#">KRS 156.095</a>	09.227	✓		✓	Safe Schools
Age-appropriate training for students during the first month of school on behaviors prohibited/required reporting of harassment/discrimination.	34 C.F.R. 106.1-106.71, U.S. Department of Education Office for Civil Rights Guidance	09.42811			✓	Each school Rules & Procedures

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Training to build capacity of staff and administrators to deliver high-quality services and programming in the District's Alternative Education Program.	<a href="#">704 KAR 019:002</a>	09.4341			✓	9/30/21
Student discipline code.	<a href="#">KRS 158.148</a> ; <a href="#">KRS 158.156</a> ; <a href="#">KRS 158.444</a> ; <a href="#">KRS 525.070</a> ; <a href="#">KRS 525.080</a>	09.438		✓		8/25/21
Intervention and response training on responding to instances of incivility.		10.21		✓		8/25/21
Training for Supervisors of Student Teachers.	<a href="#">016 KAR 005:040</a>				✓	NA
Career Tech – If funds are available, High School teachers to receive training regarding embedding reading, math, and science in career tech courses.	<a href="#">KRS 158.818</a>				✓	PLC ongoing throughout year
Committee for Mathematics Achievement – training for teachers based on available funds.	<a href="#">KRS 158.832</a>		✓			NA
KDE to provide or facilitate statewide training for teachers and administrators regarding content standards, integrating performance assessments, communication, and higher order thinking.	<a href="#">KRS 158.6453</a> (SB 1)		✓			TCCHS monthly
Grants regarding training for state-funded community education directors.	<a href="#">KRS 160.156</a>				✓	No longer required by KDE
Local Board to develop and implement orientation program for adjunct instructors.	<a href="#">KRS 161.046</a>				✓	NA
KDE shall provide technical assistance and training for Response to Intervention upon District request.	<a href="#">KRS 158.305</a>				✓	Ongoing through KDE

**THIS IS NOT AN EXHAUSTIVE LIST – CONSULT OSHA/ADA AND BOARD POLICIES FOR OTHER TRAINING REQUIREMENTS.**

For training provided in person, participants should sign in at the end of the meeting to document their attendance. The sign-in sheet shall be maintained in paper or electronic format as required by the Kentucky *Records Retention/Public School District Schedule*.

Review/Revised:8/9/2021