



Kenton County School District | It's about ALL kids.

# Issue Paper

**DATE:**

May 18, 2022

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve Agreement with Coney Island for facility rental at Simon Kenton's Homecoming on September 24, 2022.

**APPLICABLE BOARD POLICY:**

01.1 Legal Status of Board

**HISTORY/BACKGROUND:**

Simon Kenton High School has held a homecoming dance for many years, and we need an event space that will hold the number of student who attend the event. .

**FISCAL/BUDGETARY IMPACT:**

\$9109.10 – School Activity Fund

**RECOMMENDATION:**

Approval to sign agreement with Coney Island for facility rental to hold homecoming in September 2022.

**CONTACT PERSON:**

Craig Reinhart

A handwritten signature in black ink, appearing to read 'Craig Reinhart', written over a horizontal line.

Principal/Administrator

A handwritten signature in green ink, written over a horizontal line.

District Administrator

A handwritten signature in black ink, written over a horizontal line.

Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.



# EVENT CONTRACT

Coney Island  
6201 Kellogg Ave.  
Cincinnati, OH 45230  
Email: [groupsales@coneyislandpark.com](mailto:groupsales@coneyislandpark.com)  
Phone: (513)232-6701

Client/Organization Simon Kenton High School	Event Date 9/24/2022 (Sat)	Telephone (859) 960-0100	Email christine.hoerlein@kentor	Event # E00716
Address 11132 Madison Pike		Booking Contact Hoerlein, Christine	Site Contact Hoerlein, Christine	Pln Guests 900
City, St/Prov Postal Independence, KY 41051	Party Name Simon Kenton H.S Homecor	Sales Rep Katy Mark	Theme MP/New	

DEPOSIT IS DUE 4 WEEKS PRIOR TO EVENT. PRICING BASED ON MINIMUM GUEST COUNT OF 900. FINAL PRICING WILL BE BASED ON GUARANTEED COUNT WHICH IS DUE 14 DAYS PRIOR TO EVENT DATE. ACTUAL BILLING FOR GUESTS AGES 8+ WILL BE BASED ON THE GUARANTEE NUMBER OR THE SCANNED/COUNTED NUMBER OF TICKETS, WHICHEVER IS HIGHER. THE BILLING FOR GUESTS AGES 2-7 WILL BE BASED ON THE SCANNED/COUNTED NUMBER OF TICKETS.

## FOOD/SERVICE ITEMS

Food/Service Items	Price	Qty
Event Name: Simon Kenton HS Homecoming 2022		
Event Date: Saturday, September 24th, 2022		
Event Location: Moonlite Pavilion		
Rental Fee for Moonlite Pavilion	3,500.00	1
Unlimited Soft Drinks/Water	4.50	900
Chips/Pretzels	1.00	900
Deposit \$1000		
Plus sales tax unless provided with tax exempt form		

Subtotal	8,450.00	Paid	0.00
Taxes (7.8%)	659.10	Balance	9,109.10
Serv Chg (0%)	0.00		
Total Value	9,109.10		

## CONEY ISLAND POLICIES

### CANCELLATION POLICIES:

- Notice of Cancellation received within 151+ Days of Event: Group forfeits deposit or may use deposit towards purchase of Sunlite Water Adventure admission tickets.
- Notice of Cancellation received within 150 -91 Days of Event: Group will be charged 75% of the admission package for the anticipated attendance number.

- **Notice of Cancellation received within 90 Days of Event: Group will be charged 100% of the admission package for the anticipated attendance number.**
- **Should Covid19 lead to the need to cancel the event, the deposit will be paid back in full or client may choose to postpone their event and the deposit will be allocated towards the postponed event date if done 12 days prior to event. -**

**Coney Island will mail a bill within fourteen days after your event. Payment must be made in full within 30 days of receipt of invoice. If payment is not made within this time, a finance charge will be assessed at the rate of 1.5% per month on any unpaid balance. In no event will interest exceed 18% per annum, or if lesser, the maximum rate permitted by law.**

#### **FOOD POLICIES**

- Coney Island prohibits the use of outside caterers and the serving of bulk food (this includes snacks and desserts).
- No grilling or glass containers permitted on Coney Island property.
- All menus must be received 15 days prior to the event date.
- Serving times for meals are based on group size:
  - 35-50 guests = 1/2 hour serving time
  - 51-500 guests = 1 hour serving time
  - 501-1500 guests = 1 1/2 hour serving time
  - 1501+ guests = 2 hour serving time
- Alcoholic beverages may be served for a maximum of 6 hours.
- Ohio state law prohibits individuals from bringing alcoholic beverages into the park and the sale of alcoholic beverages to anyone under the legal age.
- **The guaranteed attendance number must be received no later than 14 days prior to your event. If not received, your anticipated number will become your guaranteed number.**
- All charges are based on guaranteed number, or actual number of persons in your group based on scanned/counted tickets, whichever is greatest. \_\_\_\_\_ (initial here).
- Final shelter assignments are made five days before your event based on your guaranteed number. If you have a preference for a particular shelter, please know we will do our very best to accommodate your request!

#### **PARK POLICIES:**

- To offer you the best rates and for your convenience, parking is INCLUDED in your package.
- Parker's Picnic Grove and Sunlite Water Adventure Pool Tents operating hours are 11 am-6 pm.
- For the safety of our guests, please plan to have your vehicle removed from the picnic grove no later than 10:30 am.
- For a fun and upbeat atmosphere, family-friendly music will be projected throughout the picnic grove.
- Bands, Disc Jockeys and boom boxes are prohibited at group picnics.
- In order to best serve our picnic guests, each person in your group must wear a wristband that will be provided by your Coney Island Account Executive.
- Prices subject to change without notice.
- No refunds allowed.
- In the event of severe inclement weather that impedes your event due to pool/rides closures, etc., your Coney Island Account Executive will provide you with tickets to give to your guests so that they may return to enjoy the park at their convenience. Terms and restrictions apply.
- Sports equipment such as corn hole bags, balls, etc. provided by Coney Island to your group that are not returned at the end of your event will be added to the final invoice.

I have read the above contract and agree to the terms and conditions as well as any terms and conditions on any contract addendum's which I may sign.

Chairperson Signature: \_\_\_\_\_

Hoerlein, Christine  
Simon Kenton High School  
christine.hoerlein@kenton.kyschools.us

Date: \_\_\_\_\_

Account Executive Signature: \_\_\_\_\_

Katy Mark  
Coney Island

Date: \_\_\_\_\_