**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:00 p.m. Monday, April 25, 2022**

**TAYLORSVILLE ELMENTARY MEDIA CENTER**

**BOARD MEMBERS PRESENT:**

Dr. Lynn Shelburne, Board Chair

Ms. Sandy Clevenger, Vice Chair

Ms. Pamela Slone

Mr. Timothy Truitt

Mr. Jason Phelps

**OTHERS PRESENT:** Acting Superintendent Chuck Abell, Sarah Jump, Steve Rucker, Diana Thomas, Todd Russell, Heidi Heiss, Jim Oliver, Jeff Rogers, Michele Barlow and others.

**ORDER # 196**

**CALL TO ORDER**

Dr. Lynn Shelburne called the meeting to order at 6:00 pm.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Dr. Lynn Shelburne read the Statement of Board Mission and welcomed visitors.

**ORDER # 197**

**REVIEW AND ADOPT AGENDA**

A motion was made by Mr. Jason Phelps and seconded by Ms. Sandy Clevenger to approve the April 25, 2022 agenda as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Jason Phelps Yes

**RECOGNITIONS:**

1. 2022 Governor’s Scholar Program
2. Gatton Academy
3. Craft Academy
4. FCCLA State Officer 2022-2023: Madison Upchurch
5. Distinguished KPrep School Plaques 2020-2021
6. Going the Distance Award

**CITIZENS AND DELEGATIONS**

No Speakers**.**

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Academic Spotlight: TES: Ms. Kelly Choral Presentation
2. Academic Report – Beth Hodgens
3. Superintendent’s Report: Chuck Abell

**ACTION WITH DISCUSSION**

**ORDER # 198**

**APPROVAL OF BOARD MINUTES**

A motion was made by Ms. Pamela Slone and seconded by Mr. Timothy Truitt to approve the March 28, 2022 minutes as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Jason Phelps Yes

**ORDER # 199**

**APPROVAL OF BUDGET AMENDMENT #2 2021-2022 SCHOOL YEAR**

The Board approved lawn care services in March 2022. This budget amendment is for the cost of the lawn care from April to June 2022.

A motion was made by Ms. Pamela Slone and seconded by Mr. Jason Phelps to approve the Budget Amendment #2 as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Jason Phelps Yes

**ORDER # 200**

**APPROVAL OF BUDGET AMENDMENT #3 2021-2022 SCHOOL YEAR**

There are many causes for changes, not the least of which is the pandemic, which resulted in many expenses being less than budgeted while others (eg. Overtime) may have been higher. The end result is a positive impact on this year’s budget. The impact of the budget amendments is an increase to the budgeted contingency amount of $278,457.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Pamela Slone to approve the Budget Amendment # 3 as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Jason Phelps Yes

**ORDER # 201**

**SCHS FOOTBALL FIELD PRESS BOX**

Bluegrass Ornamental Iron submitted a quote for steel staircase and landing at the SCHS Football Field. Total cost is $9,615.00

A motion was made by Ms. Pamela Slone and seconded by Mr. Timothy Truitt to approve the quote from Bluegrass Ornamental Iron for steel staircase and landing at SCHS Football Press Box as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Jason Phelps Yes

**ORDER # 202**

**AMENDED SCHOOL CALENDAR 2021-2022**

A motion was made by Ms. Pamela Slone and seconded by Mr. Jason Phelps to approve the amended school calendar for 2021/2022 with the last day of school for students being May 31, 2022 as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Jason Phelps Yes

**ORDER # 203**

**2022 GRADUATION DATE/TIME/VENUE**

A motion was made by Mr. Timothy Truitt and seconded by Ms. Pamela Slone to approve the 2022 graduation at Broad Bent Arena on June 4, 2022 at 6:00 pm.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Jason Phelps Yes

**ORDER # 204**

**RESPONSIBILITY FACTOR AND EXTENDED DAYS**

|  |  |  |
| --- | --- | --- |
| POSITION | Responsibility Factor | Extended Days |
| Asst. Supt. | 17% | 65 |
| Dir, Operations | 5% | 65 |
| Dir, Special Education | 12% | 65 |
| Dir, State & Federal Programs |  | 30 |
| ECE Consultant |  | 10 |
| \*PreSchool Coordinator |  | 25 |
| School Psychologists |  | 10 |
| DPP/Alternative School Principal | 9% | 65 |
| HS Principal | 12% | 65 |
| HS Asst. Principal | 4% | 30 |
| HS Asst. Principal - Instruction | 5% | 35 |
| HS Guidance Counselors | 1.5% | 27 |
| State & Federal Programs Director |  | 30 |
| MS Principal | 11% | 65 |
| Asst. Principal Academic Achievement | 3.5% | 30 |
| Asst. Principal Student Affairs | 3.5% | 30 |
| Elem Principals | 10% | 65 |
| Elem Asst Principals | 3.5% | 25 |
| Elem Guidance Counselors | 1.5% | 25 |
| Media Specialists |  | 15 |
| Vocational Ag Instructors |  | 55 |
|  |  |  |
| Instructional Coaches | $2,000 Extra Service Stipend | |

A motion was made by Ms. Pamela Slone and seconded by Mr. Jason Phelps to approve the Responsibility Factor and Extended Days as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Jason Phelps Yes

**ORDER # 205**

**GIFTED AND TALENTED PROGRAM STRUCTURE**

G/T numbers have decreased substantially at the elementary level over the past three years; from 107 identified students in 18-19 down to 56 in 21-22. These numbers no longer justify the need for three teachers in that program. Therefore a recommendation was made to reduce the number of teachers in the program from three down to two for next school year. This will result in an approximate $50,000 savings for the district.

A motion was made by Ms. Pamela Slone and seconded by Mr. Jason Phelps to approve the restructure of the Gifted and Talented program from three (3) teachers down to two (2) for the 2022-2023 school year.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Jason Phelps Yes

**ORDER # 206**

**OVEC OFFICE SPACE**

OVEC has requested the use of one of the vacant classrooms in the upstairs of the Early Learning Center for office use. They would be willing to rent this space based on a negotiated monthly rate.

A motion was made by Ms. Pamela Slone and seconded by Mr. Jason Phelps to approve giving the Acting Superintendent authority to begin negotiations with OVEC to rent an office space in the Early Learning Center and to bring back to the Board for approval.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Jason Phelps Yes

**ORDER # 207**

**EXPANSION OF PASS POSITION AT SCHS**

Due to an increase in student enrollment for the PASS classrooms at SCHS, requesting that the current 0.5 PASS position become a 1.0 PASS position for the 22-23 school year and beyond. Currently we have 23 students in our Positive Approach to Student Success (PASS) program at SCHS, which our full-time PASS teacher and 0.5 PASS teacher provide service to. However, we are projecting 28+ students for the 22-23 school year in the PASS program at SCHS. By expanding the 0.5 to 1.0, this would allow each teacher to start the year with 14 students on their caseloads.

A motion was made by Mr. Jason Phelps and seconded by Ms. Timothy Truitt to approve PASS position at SCHS as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Jason Phelps Yes

**ORDER # 208**

**ADDITION OF CLASSIFIED (IA) POSITION AT SCES**

Due to an increase in student enrollment for the FMD/ MSD classroom at SCES, we are requesting the addition of a classified Instructional Assistant there. The projections for the FMD/ MSD classroom at SCES are 8+ students for the 22-23 school year.

A motion was made by Mr. Timothy Truitt and seconded by Mr. Jason Phelps to approve the addition of classified (IA) position at SCES as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Jason Phelps Yes

**ORDER # 209**

**RESOLUTION HOUSE BILL 678**

A motion was made by Ms. Pamela Slone and seconded by Mr. Jason Phelps to approve the Resolution House Bill as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Jason Phelps Yes

**ORDER # 210**

**SCMS ATHLETICS BUILDING/GARAGE**

SCMS is requesting a metal garage building to be paid for through athletics; concreate pad and electric being paid through building and grounds. The cost of building is $10,099 through USA Portable Buildings.

A motion was made by Mr. Jason Phelps and seconded by Mr. Timothy Truitt to approve the SCMS Athletic Building/Garage as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Jason Phelps Yes

**ORDER #211**

**PROPERTY DISPOSAL**

Various properties are in need of surplus. (Old Adult Education Building as well as the adjacent parking lot, Old Central Office building and the neighboring annex building). It was decided that Mr. Abell, Acting Superintendent would act on behalf of the Board and advertise the four pieces of property to sell.

A motion was made by Mr. Timothy Truitt and seconded by Mr. Jason Phelps to approve Acting Superintendent, Chuck Abell to act on behalf of the Board to sell the four (4) properties as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Jason Phelps Yes

**ORDER # 212**

**ACTION BY CONSENT**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Pamela Slone to approve the Action by Consent items as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Jason Phelps Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements
6. Field Trip Approvals (Overnight and Out-of-State)
7. Fundraiser Approvals
8. Fee Requests
9. Surplus Items
10. Non Resident Contracts – N/A
11. Student Code of Conduct 2022-2023
12. Maternity Leave Requests
13. Extended Leave Request

**COMMUNICATIONS**

1. Board Members – No Discussion
2. SCEA Update – No Discussion
3. Written Communication
   1. Attendance Report
   2. Bus Maintenance Report
   3. Building Inspections
   4. SBDM Minutes
   5. Local Field Trips
   6. Open Records Requests N/A
   7. KETS Second Offer of Assistance
   8. Health Office Visits

**DIALOGUE AND FUTURE AGENDA TOPICS**

* May 12, 2022 Extended Executive Session

**ORDER # 213**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Pamela Slone and seconded by Mr. Jason Phelps to make the agenda dated April 25, 2022 part of the official board minutes.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Jason Phelps Yes

**ORDER # 214**

**ADJOURN BOARD MEETING**

A motion was made by Mr. Jason Phelps and seconded by Ms. Pamela Slone to adjourn meeting at 7:17 pm

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Pamela Slone Yes

Mr. Timothy Truitt Yes

Mr. Jason Phelps Yes