

Certification of Time for Extended Employment

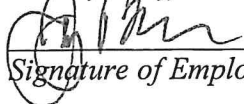
Each central office employee shall complete and submit this form to the immediate supervisor for each pay period at the time designated by Central Office personnel.

EMPLOYEE'S NAME: Jay Brenier POSITION/DEPARTMENT: Superintendent

PAY PERIOD BEGINNING: APRIL 11, 2022 PAY PERIOD ENDING: APRIL 29, 2022

DATE	On Campus Work Day	Off Campus Work Day	Off Campus Site	LEAVE TYPE/ AMOUNT USED ³
4/11/22	✓			
4/12/22	✓			
4/13/22	✓			
4/14/22	✓			
4/15/22	✓			
4/18/22	✓			
4/19/22	✓			
4/20/22		✓		NKCES Superintendent
4/21/22	✓	✓		Wku Cohort
4/22/22		✓		Wku Cohort
4/25/22	✓			
4/26/22	✓			
4/27/22	✓			
4/28/22	✓			
4/29/22	✓			
TOTAL DAYS WORKED		15		

I hereby certify that this time sheet is a correct statement of actual days worked during this pay period.


Signature of Employee

5/18/22
Date

Signature of Supervisor

Date

³LEAVE KEY

E=emergency	P=personal
H=holiday	S=sick
J=jury	U=unpaid
M=military/disaster	V=vacation
NC=Non Contract Day	

PERSONNEL

03.121 AP.23

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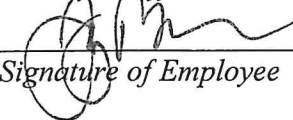
Each central office employee shall complete and submit this form to the immediate supervisor for each pay period at the time designated by Central Office personnel.

EMPLOYEE'S NAME: Jay Brewer POSITION/DEPARTMENT: Superintendent

PAY PERIOD BEGINNING: MAY 2, 2022 PAY PERIOD ENDING: MAY 13, 2022

DATE	On Campus Work Day	Off Campus Work Day	Off Campus Site	LEAVE TYPE/ AMOUNT USED ³
5/2/22	✓			
5/3/22	✓			
5/4/22	✓			
5/5/22	✓			
5/6/22	✓			
5/9/22	✓			
5/10/22	✓			
5/11/22	✓			
5/12/22	✓			
5/13/22	NC			
TOTAL DAYS WORKED		9		

I hereby certify that this time sheet is a correct statement of actual days worked during this pay period.


Signature of Employee

5/18/22
Date

Signature of Supervisor

Date

Review/Revised: 3/21/18

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