

HOPKINS COUNTY PUBLIC SCHOOLS 2022-23 INVITATION TO BID

The Hopkins County Board of Education will receive sealed bids for **UNIFORMS & MOP SERVICES** and services hereinafter described and specified, Bid #2023UNIFORMS&MOPSERVICES. Bids will open on April 19, 2022 and must be received no later than 12:00 pm (Central Time) on May 3, 2022 at the office of the Hopkins County Board of Education, 320 South Seminary Street, Madisonville, Kentucky 42431.

The Hopkins County Board of Education reserves the right to reject any and all bids. The Hopkins County Board of Education reserves the right to award the order or orders to other than the low bidder if it is in the best interest of ultimate economy and standardization to do so. Bidders are to give unit prices, totals for each item, and combined bid if awarded all items specified. Awarded bid vendor may present the District with option to renew 120 days prior to contract end (June 30, 2023). The District has the right to renew and enter into additional two (2) one (1) year contract(s) under the stipulation that both parties agree upon terms with Board consent and approval for the consecutive year(s).

All services and/or equipment shall be delivered prepaid to the Hopkins County Board of Education, 320 South Seminary Street, Madisonville, Kentucky 42431. Any deviation from this shall be covered with each item in the specifications.

If the bidder intends to offer any discounts, the bid shall include any discount available or any payment plan that would be of benefit to the Hopkins County Board of Education. All such discounts will be considered as a part of the bid determining the lowest bid price.

The terms and conditions as set forth in all other sections in this bid document are considered as included within the requirements of this Invitation to Bid. All persons submitting a bid shall therefore be bound by the requirements of these documents and are entitled to inspect same upon request.

Reference to brand names is for identification purposes only and in no way is to be construed as an attempt for comparative purposes.

All bidders shall furnish descriptive literature showing specifications of materials as a part of their bid.

If any emergency arises and the successful bidder is unable to furnish any items required from this stock and/or within the specified time, the Hopkins County Board of Education reserves the right to purchase the necessary items from another source of supply.

When the bid is submitted, the bid number must be marked on the outside of the envelope and mailed or hand carried to the Hopkins County Board of Education at 320 South Seminary Street, Madisonville, Kentucky 42431. The Hopkins County Board of Education is not responsible for late mail or any delivery after the announced bid opening date and time. Please contact Eydie Tate, Chief Financial Officer, at (270) 825-6000 with any questions pertaining to the bid process.

THIS CERTIFICATE MUST BE EXECUTED BY BIDDER

In compliance with this Invitation to Bid, in consideration of the detailed description attached hereto; and subject to all conditions thereof, the undersigned agrees, if this bid is accepted within the time stipulated above, to furnish any of all of the items upon which prices are quoted and for which a contract is awarded to the Hopkins County Board of Education in accordance with the specifications apply at the price set opposite each item.

FIRM NAME Cintas Corporation BY Felicia Weber
FIRM ADDRESS 7233 Enterprise Park dr TITLE Sales Representative
Evansville, In 47715

HOPKINS COUNTY PUBLIC SCHOOLS BID SPECIFICATIONS AND BID FORM FOR MOP SERVICES

To be supplied for the fiscal year July 1, 2022 through June 30, 2023

General Conditions

1. The successful bidder shall furnish mop services, to be billed to the Hopkins County Board of Education on one bill with the detail listing of services and materials by location.
2. The locations for mop services include Browning Springs Middle School, Earlington Elementary School, Grapevine Elementary School, Hanson Elementary School, Hopkins County Career and Technology Center, Hopkins County Central High School, James Madison Middle School, Jesse Stuart Elementary School, Madisonville North Hopkins High School, Pride Elementary School, South Hopkins Middle School, Southside Elementary School, West Broadway Elementary School, and West Hopkins School.

BID FORM

24" Mops \$.784

48" Mops \$ \$1.069 (36") \$1.258 (48")

60" Mops \$ Not available at rental. Can furnish purchase price upon request.

Authorized Signature: Jelicia Weber

Company: Cintas Corporation

Address: 7233 Enterprise Park Dr. Evansville, IN 47715

Phone: 765-918-7019 Date: 4-29-22

**HOPKINS COUNTY SCHOOLS
BID SPECIFICATIONS AND BID FORM FOR UNIFORMS**

To be supplied for the fiscal year July 1, 2022 through June 30, 2023

1. The bidder agrees to furnish the Hopkins County Schools Facilities and Bus Garage with uniforms for ~20 employees including, but not limited to: choice of shirt, choice of pants (jeans or khakis), weekly delivery and pickup for cleaning of said uniforms, and any other services that pertain to the supply of uniforms.

BID FORM

BID PER EMPLOYEE/UNIFORM: Please see exhibit A for pricing breakdown with garment options.

Authorized Signature: felicia weber
Company: Cintas Corporation
Address: 7233 Enterprise Park Dr.
Phone: 765-918-7019 **Date:** 4-29-22

Exhibit A



Facility Services Proposal for:

Hopkins County School Corporation

Madisonville, KY

Email: Weberf2@cintas.com

Facility Service Professional			Cintas Location	Contact Info
Felicia Weber			Location #314	765-918-7019
RENTAL PRODUCTS				
Product #	Description	Qty	Unit Price	Total Cost
PER WEARER	Carhartt Ripstop Shirt	11	\$0.42	\$4.62
	Carhartt Ripstop Pant	11	\$0.39	\$4.29
	Carhartt Carpenter jean	11	\$0.37	\$4.07
	Carhartt 5 Pocket jean	11	\$0.37	\$4.07
	Cargo Pant	11	\$0.33	\$3.63
	Uniform Advantage	22	\$0.06	\$1.32
	Emblem Advantage	11	\$0.05	\$0.55
	Prep Advantage	22	\$0.05	\$1.10
MOPS	24" Dust Mop	1	\$0.78	\$0.78
	36" Dust Mop	1	\$1.07	\$1.07
	48" Dust Mop	1	\$1.26	\$1.26
	Service Charge	1	\$0.00	\$0.00
	Weekly Total			\$26.76

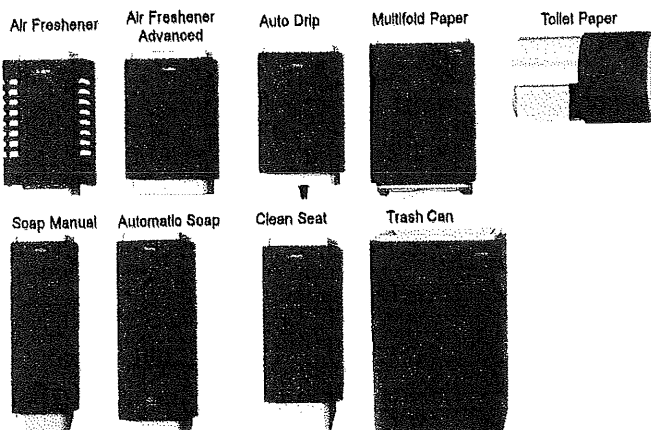


EXHIBIT B

Cintas is Requesting a 3 year agreement via the KPC contract but would allow a 1 YEAR OPT OUT PENALTY FREE provided all products are returned in usable condition or paid for at replacement value.

Any additional terms and conditions are subject to review by Cintas legal department before agreeing to do business.

ADVANTAGE PROGRAM EXPLANATION:

Uniform advantage is for each garment on the program and covers any garment that is destroyed. UA covers if a current employee has a garment that needs to be replaced due to damage or returned from a stopped employee and has damage that cannot be re-issued to another customer. Without UA the amount billed would be full replacement cost for the garment.

Emblem advantage is for each garment on the program that has emblems (shirts / jackets only). Normally when setting up a new employee, doing a size change, garment style change, or replacing a damaged garment the cost of emblems is charged as a one-time charge to cover the cost of the new emblems. The emblem advantage covers any time emblem charges would be applicable. For example if we add 10 new employees to the program there is no charge for each individual emblem, those charges are covered by the emblem advantage (same with size changes, or replacing garments)

Prep advantage is for each garment on the program. Prep charges are similar to emblem charges, when setting up a new employee, doing a size change, garment style change, or replacing a damaged garment the prep charge is a one-time charge. Prep charges help cover the cost of barcoding and all of costs associated with getting the garment prepped for the account. Like the example for the 10 new employees each garment would normally have a prep charge but those are covered by the Prep advantage charge on each garment.