

**Memorandum of Meal Service Agreement**  
**Newport Independent School District and Southgate Independent School District**

<b>Providing District:</b> <b>Newport Independent School District</b> <b>30 West 8<sup>th</sup> Street</b> <b>Newport, KY 41071</b>	<b>Contact Person:</b> <b>Lisa Rizzo</b> <b>(859) 292-3038</b>
<b>Receiving District:</b> <b>Southgate Independent School District</b> <b>6 William F. Blatt Ave</b> <b>Southgate, KY 41071</b>	<b>Contact Person:</b> <b>Sharyl Iden (859) 441-0743</b> <b>Shiloh Schweitzer (859) 441-0743</b>

The purpose of this agreement is to identify and agree upon the roles and responsibilities of both parties involved.  
Newport Independent School District agrees to furnish meals daily to Southgate Independent School District for the period from:  
June 6<sup>th</sup> to July 1<sup>st</sup> 2022.

**\*MEALS BASED ON NUTRITION STANDARDS IN THE NSLP AND NSLB PROGRAMS**

Meal Type	Total Number Service Days	Estimated Total Number of Meals Per Day	Delivery Time/ Service Time
Breakfast	20	20	7:30am* or TBD**
Lunch	20	20	11:30

Additional Items Included: \_\_x\_\_ Paper products \_\_x\_\_ Condiments \_\_x\_\_ Milk

\*If breakfast is served daily

\*\* If agreed upon by both parties that meals can be delivered weekly or packaged with lunch for next day service

The Newport Independent School District agrees to:

- Ensure meals meet or exceed the NSLP and NSLB meal pattern requirements
- Provide breakfast meals in bulk to be distributed by staff of Southgate Independent School District
- Provide lunch daily, including five meal components as required by the NSLP in unitized packaging
- Prepare and deliver meals by the time indicated above
- Provide a tally sheet for meal counts to be recorded daily

IN WITNESS WHEREOF, the parties hereto have caused said agreement to be executed by their duly authorized officers.

By: \_\_\_\_\_  
Authorized Signature Date

by: \_\_\_\_\_  
Authorized Signature Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title