

Nonresident Pupil Policy

1. Method to determine capacity, date and method by which such capacity will be publicly announced;

May 1 — staffing (5% of the enrollment on that day will be the number of nonresident pupils accepted)

2. Method for accepting applications of nonresident pupils for enrollment, (opening and closing dates)

Publicize Info and Process May 17-22—Notification of the public –district website, newspaper, and all social media accounts.

Nonresident Applications will be accepted from May 23-May 29, 2022.

Anyone interested in applying for Nonresident acceptance must apply using one of the following methods: online application or paper application.

Paper copies of the application can be picked up at the HCS Professional Development Center (631 North Green Street, Henderson, KY).

All paper applications must be submitted to the Director of Pupil Personnel at the Professional Development Center (631 North Green Street, Henderson, KY).

3. Criteria the district will utilize for enrolling nonresident pupils and assignment.

-Students of District employees will have first priority over other applicants. **(09.12 AP.22)**

Nonresident Applicants will request the school they wish to attend on the application. If the school requested is at capacity and/or the requested grade level classroom cap size has been met, then the family will be notified and provided the names of the schools that are not yet at capacity as options to the requested school.

When all factors are equal, date/time of application submission will determine acceptance. **(09.11 AP.21 KRS 157.360(5)(a))**

Criteria for Acceptance—

1. A student will be denied acceptance to Henderson County Schools if discipline problems are excessive. **(09.11 AP.22) Excessive is defined as any alternative school placement, policy violation, out of school suspension or in school suspension.**

2. A student will be denied acceptance to Henderson County Schools if school attendance is an issue. **(09.11) Issue is defined as 3 unexcused attendance events or more. (KRS 159.150 defines a student with 3 unexcused attendance events as a truant.)**

3. A student will be denied acceptance to Henderson County Schools if their cumulative grade for the previous semester's course work is below a "C" average. **(09.11)**

Further, I understand that once my child is allowed to Attend a school outside his/her district of residence, s/he may not return to the original school during the current school year unless an extreme hardship exists. The school district will make a determination on actions related to any hardship request. (09.11 AP.22)

4. Method to determine enrollment of nonresident pupils if capacity is insufficient

Nonresident Applicants will request the school they wish to attend on the application. If the school requested is at capacity and/or the requested grade level classroom cap size has been met, then the family will be notified and provided the names of the schools that are not yet at capacity as options to the requested school.

When all factors are equal, date/time of application submission will determine acceptance. **(09.11 AP.21 and KRS 157.360(5)(a))**

5. Term of enrollment for nonresidents

One school year (first day of school to the last day of school)– must reapply every school year **(09.11 AP.21)**

6. Transportation services

Transportation will NOT be provided for nonresident pupil. Parent / Guardian must provide all transportation. **(09.11 AP.21)**

7. Notify districts of residence

Henderson County Schools, Student Services will mail a *Letter of Notification* to all districts of residence for any Nonresident Pupil attending Henderson County Schools. Letter of Notification will be mailed by August 31 of each school year. *Letter of Notification* will contain the student name and grade. (Same method of notification that is already used.)