

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #: VIII C DATE:** May 4, 2022

**TOPIC/TITLE:** Travel Requests

**PRESENTER:** Danny Adkins

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

As per Board policy the attached travel requests must be approved by the Board.


**SUMMARY OF MAJOR ELEMENTS:**

Attached: Simmons 5<sup>th</sup> Grade Trip (Washington, DC, April 17-23, 2023); Chief Operating Officer (Tyler Technologies Connect Conference, May 15-18, 2022, Indianapolis, IN).

**IMPACT ON RESOURCES:** Please see attached documentation.

**TIMETABLE FOR FURTHER REVIEW OR ACTION:**

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended ☐ Not Recommended

  
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**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #:** 1 X C **DATE:** May 2, 2022

**TOPIC/TITLE:** Travel Request/Simmons 5<sup>th</sup> Grade/Washington, DC/April 17-23, 2023

**PRESENTER:** Ryan Asher *RA*

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)  
☒ ACTION REQUESTED AT THIS MEETING  
☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL  
☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)  
☒ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION  
☒ BOARD OF EDUCATION POLICY  
☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION  
☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:  
☐ ACTION:

**BACKGROUND INFORMATION:**

Per Board policy - prior approval required for overnight and out of state travel.

**SUMMARY OF MAJOR ELEMENTS:**

Request Board approval for the Simmons 5<sup>th</sup> Grade to visit Washington, DC, on April 17-23, 2023, per the attached request.

**IMPACT ON RESOURCES:**

**TIMETABLE FOR FURTHER REVIEW OR ACTION:**

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended ☐ Not Recommended

*Danny Ashley*

**WOODFORD COUNTY SCHOOLS  
OUT OF STATE OR OVERNIGHT  
TRAVEL REQUEST**

<b>INDIVIDUAL/STAFF REQUESTING TRIP:</b>	Simmons 5 <sup>th</sup> Grade Trip to Washington, DC
<b>DATES OF TRIP:</b>	April 17-23, 2023
<b>TRIP TO:</b>	Washington, DC
<b>METHOD OF TRANSPORTATION:</b>	Charter Bus- Bluegrass Charter
<b>ACCOMMODATIONS:</b>	Hampton Inn, Manassas, Virginia
<b>EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:</b>	Students will be able to connect the social studies curriculum and standards that will have been covered throughout the year to every day life. They will be able to view and experience firsthand the documents that shaped our nation's history, view and experience the monuments dedicated to those that fought for our freedom, and experience so many historical artifacts through the many museums throughout the city.
<b>CONFERENCE AGENDA: SEE ATTACHMENT</b>	
<b>NUMBER OF PARTICIPANTS/SCHOOLS:</b> (If more than one school, attach list of participants and their schools.)	100
<b>TOTAL ESTIMATED COST:</b>	\$59,000
<b>COST INCLUDES:</b>	Transportation to and from DC, hotel rooms for 4 nights, all meals, all DC activities, three shirts, and a daily snack
<b>FUNDING SOURCE:</b>	Run 4 DC fundraiser and parents
<b>FUND MANAGER RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <i>n</i> <input type="checkbox"/> Not Recommended
<b>PRINCIPAL/SUPERVISOR RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <i>n</i> <input type="checkbox"/> Not Recommended

**SUPERINTENDENT  
RECOMMENDATION:**

☒ Recommended  
☐ Not Recommended

*Dary Aary*

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #: VIII C DATE:** May 4, 2022

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**PRESENTER:** Danny Adkins

**ORIGIN:**

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- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

As per Board policy the attached travel requests must be approved by the Board.

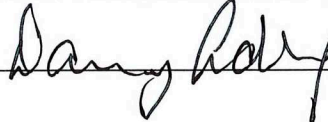
**SUMMARY OF MAJOR ELEMENTS:**

Attached: Chief Operating Officer (Tyler Technologies Connect Conference, May 15-18, 2022, Indianapolis, IN).

**IMPACT ON RESOURCES:** Included in department budget.

**TIMETABLE FOR FURTHER REVIEW OR ACTION:**

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended ☐ Not Recommended

  
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**WOODFORD COUNTY SCHOOLS  
OUT OF STATE OR OVERNIGHT  
TRAVEL REQUEST**

<b>INDIVIDUAL/STAFF REQUESTING TRIP:</b>	Chief Operating Officer
<b>DATES OF TRIP:</b>	May 15-18, 2022
<b>TRIP TO:</b>	Tyler Technologies Connect Conference Indianapolis, IN
<b>METHOD OF TRANSPORTATION:</b>	Car
<b>ACCOMMODATIONS:</b>	Hotel
<b>EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:</b>	Attending Tyler Technologies conferences provides valuable professional development that directly enhances the effectiveness and efficiencies of our finance department.
<b>CONFERENCE AGENDA: SEE ATTACHMENT</b>	
<b>NUMBER OF PARTICIPANTS/SCHOOLS:</b> (If more than one school, attach list of participants and their schools.)	1
<b>TOTAL ESTIMATED COST:</b>	\$2000
<b>COST INCLUDES:</b>	Travel expenses including hotel, meals, etc.
<b>FUNDING SOURCE:</b>	Finance Department Budget
<b>FUND MANAGER RECOMMENDATION:</b>	<input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
<b>PRINCIPAL/SUPERVISOR RECOMMENDATION:</b>	<input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
<b>SUPERINTENDENT RECOMMENDATION:</b>	<input checked="" type="checkbox"/> Recommended <i>Day</i> <input type="checkbox"/> Not Recommended