



FLOYD COUNTY BOARD OF EDUCATION  
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William Newsome, Jr., Vice-Chair - District 3  
Dr. Chandra Varia, Member - District 2  
Keith Smallwood, Member - District 4  
Steve Slone, Member - District 5

**Consent Agenda Item (Action Item):** Consider/Approve Declaring an Emergency and proceed with corrective actions as needed for the loss of the Bus Garage to a fire, pending KDE approval.

**Applicable State or Regulations:** 702 KAR 4:160 Emergency Project Process

**Fiscal/Budgetary Impact:** The cost of replacement will be covered by insurance.

**History/Background:** On April 30, 2022 at 10:30 pm the Martin Fire Department was called to a fire at the Floyd County Schools Bus Garage.

**Recommended Action:** To approve Declaring an Emergency and proceed with corrective actions as needed.

**Contact Person(s):** Linda Hackworth

N/A  
Principal

Linda Hackworth  
Director

Anna W. Shepherd  
Superintendent

**Date:** 5/2/2022

## 702 KAR 4:160 Capital Construction Process

### Emergency Procedures

702 KAR 4:160 notes the following (regulatory language in standard type, commentary in bold type);

Section 1. Definitions, Subsection (8) "Emergency" means a situation which creates a threat or impending threat to public health, welfare, or safety that may arise by reason of fires, floods, tornadoes, other natural or man-caused disasters, epidemics, riots, enemy attack, sabotage, theft, explosion, power failure, energy shortages, transportation emergencies, equipment failures, state or federal legislative mandates, or similar unforeseen events, and which results in the loss of use of the physical facilities.

Section 2. Construction Project Application, Subsection (6) If an emergency occurs, impacting an activity for which a BG-1 Form is required:

(a) The superintendent shall:

1. Proceed with corrective actions, as needed:

- Take all precautions to address the safety of the persons on site. Contact emergency personnel as required.
- Contact maintenance personnel to stabilize and/or waterproof the facility. The situation may require that community volunteers be sought and hiring local contractors with the equipment to address the situation be brought to the site.
  - Keep records of all volunteer's hours, equipment rented, materials purchased and payments to contractors. These may be able to be reimbursed later.
- Contact your insurance carrier.

2. Notify the department of the emergency and request approval to continue with the plans and corrective action:

- Contact the Department of Education District Facilities Branch.
- Contact your Architect.

3. Advise the board to declare an emergency in accordance with the district's officially adopted procurement method under KRS 424.260 or 45A.380; and

4. Submit to the department:

- a. BG-1 Form; and
- b. The board order declaring the emergency; and

(b) The department shall process the emergency BG-1 Form request within seven (7) calendar days of receipt