

**Assignment of Students - Magnet Schools, Programs, and Optional Programs****ELIGIBILITY**

To be eligible for admission to a magnet school, magnet program, or optional program, a student shall be a resident of the District or eligible for enrollment in a District school in accordance with Board policy, state law, or federal law. A magnet school, magnet program, or optional program may be zoned to serve students residing at specific addresses in the District. Admission and enrollment of a nonresident student shall be in accordance with Board Policy 09.124 Admission of Nonresident Students and KRS 158.120.

**PROGRAM CAPACITY**

Program capacity shall be established for each magnet school, magnet program, and optional program based on factors as determined by the District, including, but not limited to: size of facility, size of student population, program type, class-size guidelines, workstations, and facility utilization.

**APPLICATION PROCESS**

A parent/guardian applying for their student to enroll in a magnet school, magnet program, or optional program shall complete a magnet/optional application, and may provide their ranked preferences for such offerings.

**CRITERIA ADMISSIONS**

Only a middle or high school magnet school, magnet program, or optional program may utilize admissions criteria. A school utilizing a criteria-based admissions process shall provide the Office of School Choice a copy of admissions requirements and publicize the requirements for prospective families. A school utilizing a criteria-based admissions process shall filter its criteria annually through the District Racial Equity Analysis Protocol (REAP) and submit the results to their Assistant Superintendent, the Office of School Choice, and the Diversity, Equity, and Poverty Division. Those groups will work together to create systems for equitable criteria-based admissions for all District Magnets. Feedback concerning more equitable processes shall be shared with schools.

**LOTTERY ADMISSIONS**

A centralized lottery admissions system conducted by the Office of School Choice shall:

1. Be used for:
  - a) An elementary magnet school, magnet program, or optional program;
  - b) An elementary, middle, or high traditional school or program;
  - c) A middle school interest-based magnet school or magnet program; and
  - d) A high school interest-based magnet school or magnet program that does not utilize application criteria.
2. Utilize the Category system and Diversity Index set forth in Administrative Procedure 09.11 AP.4.

The lottery shall be conducted by the Office of School Choice and the results shall be provided to the school. The school shall inform the parent/guardian of acceptance or denial. If requested by the parent/guardian, a student who is not accepted shall be placed on a waiting list maintained by the Office of School Choice.

## **MAGNET VACANCIES**

A vacancy in a magnet school, magnet program, or optional program may arise during the school year or at the end of the school year. For a vacancy arising during the school year, the District may offer the next eligible student on the school's or program's waiting list the opportunity to fill the vacancy. The Office of School Choice shall establish annually a date toward the end of the school year after which no magnet vacancies will be filled.

## **CONTINUOUS ENROLLMENT THROUGH TERMINAL GRADE OF A SCHOOL**

Once a student is accepted in a magnet school, magnet program, or optional program, the student shall be permitted to remain enrolled in the school or program until the student reaches the terminal grade offered by that school, as long as the student is a resident of the District and lives at an address served by the school or program. A student in a magnet school, magnet program or an optional program who has a change of address outside the school's boundary area may remain enrolled in the school or program, but transportation is not provided.

A parent/guardian may request that their student be withdrawn from a magnet school, magnet program, or optional program.

1. The parent/guardian of an elementary school student who has withdrawn from a magnet school, magnet program, or optional program may:
  - a. Use the application process set forth in Administrative Procedure 09.11 AP.2 for elementary school clusters, including Choice Zone options; or
  - b. Submit a request for a transfer as set forth in Administrative Procedure 09.11 AP.1.
2. The parent/guardian of a middle or high school student who has withdrawn from a magnet school, magnet program, or optional program may:
  - a. Use the process set forth in Administrative Procedure 09.11 AP.2 to enroll in their resides school or their Choice Zone option school; or
  - b. Submit a request for a transfer as set forth in Administrative Procedure 09.11 AP.1.

## **DIVERSE ENROLLMENT IN MAGNET SCHOOLS AND PROGRAMS**

Diversity Targets and Goals - In order to increase the diversity of the students enrolled in magnet schools, magnet programs, optional programs to better reflect the overall student population of the District, the Office of School Choice shall work with each magnet school, magnet program, and optional program to establish diversity targets and goals based on the diversity index and categories in Administrative Procedure 09.11 AP.4.

The Office of School Choice shall work with each magnet school, magnet program, or optional program that falls short of the established diversity targets and goals to create and implement a plan to increase diversity within the student population and reach the established diversity targets and goals.

## **RELATED POLICIES:**

08.134; 09.131