

Gallatin County Schools 1:1 Chromebook Agreement

For Home and School Use

Goal: Expand Digital Learning Opportunities

The goal of our project is to improve student achievement by personalizing learning and increasing students' ownership of their learning. All students enrolled in Gallatin County Schools may receive a Chromebook for their use at school and home. This document outlines an agreement between Gallatin County Schools, parents and students for the care and instructional use of the Chromebook.

Educational Resources on the Chromebook

The Chromebook is managed by Google Apps for Education. Along with a login for the device, Google Apps provides online tools for writing, calculating, presenting, drawing and many other applications. Your child may use these tools for a variety of purposes in classroom assignments. Google Apps can also be accessed with other devices or computers with an Internet connection. In addition to Google Apps, teachers may use an online learning management platform that improves learning through better communication, collaboration, and increased access to curriculum resources.

Accessing the Internet at Home

The Chromebook is a web-based device. While some documents created at school may be edited offline at home, Internet access is important for full functionality. If wireless internet is not available at home, various locations in the community provide free wireless Internet, including the public library.

Care and Maintenance

Students are responsible for the general care of their Chromebook. The Chromebooks are designed for school use and should be treated with care. Here are a few recommended precautions:

- Treat your Chromebook as you would any valuable electronic device.
- When not being used, store the Chromebooks in a secure place, out of sight.
- Don't touch the screen, and be gentle with the keyboard, trackpad, and ports.
- Don't add stickers or markings to the Chromebook that can't be easily removed
- Don't eat or drink near the Chromebook.
- Avoid extreme heat or cold.
- Do not lend your Chromebook to anyone.
- Report any damage to the district immediately. Technology Help Tickets are located on the school website www.gallatin.kyschools.us under Departments>Technology

Annual Chromebook Rental

All students who are issued a school-owned Chromebook will be required to pay a \$20 Chromebook fee. This will cover ALL damages including a full replacement if needed. The fee will only cover ONE lost charger. If more than one charger is lost, the cost is \$25 per charger. The fee will not cover the cost of a stolen Chromebook. The fee must be paid before the student is issued a Chromebook.

Responsible Use

Digital citizenship is an essential 21st century skill. During the school year, your teachers will be reviewing appropriate online behavior and acceptable use of resources. It's important to maintain a family dialogue

about educational, recreational and social use of the Chromebook and other devices your student accesses. Chromebooks are connected to a network that is filtered for inappropriate material, but user responsibility is still the best way to avoid pitfalls in the online world. Remember Chromebook use is monitored. Here are a few tips:

- Use Internet devices in a central location at home, rather than behind closed doors.
- Help your student to focus on completing tasks and assignments before any recreational activities.
- Help your student solve technical glitches by recording exactly what went wrong and when.
- Ensure that your child understands that he or she should not give personal information to any person or any website without checking with an adult first.
- Talk with your student about cyberbullying encouraging him/her to be kind and to communicate clearly online.
- Advise your student that anything they post, text, or upload may be forwarded, copied, and published to anyone including future education admissions offices and employers.
- Only students of Gallatin County Schools will be able to login to the Chromebook, and all usage can be monitored.