**Board Memo**

**DATE:** 4/4/2022

**AGENDA ITEM DETAILS:**

**School/Department**

Superintendent’s Office

**Product Vendor or Grant Issuer**

Not Applicable

**Product or Grant Name**

Stipend for Certified Teachers for Planning Period After School Hours Due to Covering Classes

**Date/Term (Beginning and End Dates/Year)**

January 10th, 2022-Final Day of 2021/22 School Year

**APPLICABLE BOARD POLICY:**

01.11 General Powers and Duties of the Board”: Administration; 03.121 - Certified Employee Salaries

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

At the peak of the Omicron variant schools were experiencing an abnormally large number of teacher absences due to active COVID cases, isolation and quarantine orders. In addition, the number of certified substitutes available was significantly reduced for the same reasons. This made it necessary for a greater number of teachers to cover another teacher’s classroom during their contractually agreed upon planning period. This caused teachers to work beyond their contracted hours for the purposes of planning and preparation, responsibilities that would have otherwise been addressed during their regularly scheduled planning period.

If approved, a stipend of $35 per planning period would be provided to certified teachers who covered a classroom that was without a qualified employee, resulting in their contractually agreed upon planning period taking place outside of their contracted hours. Teachers would be eligible for this stipend for planning periods covered Monday January 10th-final day of school for 2021/22 school year. Teachers receiving the stipend will be paid in a lump-sum based on the number of times they covered a classroom resulting in the loss of their contractually agreed upon planning.

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

No budgetary impact. The cost of the stipend will be offset through the funds that would have otherwise been used to pay for certified substitutes working in the classroom during this time.

**Funding Source**

General Funds

**\*If more than one funding source, list below along with amount or percent for each source**

Click or tap here to enter text.

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

N/A

**RECOMMENDATION:**

It is recommended that the Board approve the $35 per planning period stipend for certified teachers as described.

**CONTACT PERSON: (submitter)**

Matthew L. Turner, Superintendent