

School-Related Student Trip Request Form

QF
\$14.00

SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP.

SCHOOL SLES FACULTY MEMBER(S) SPONSORING TRIP Johnson, Miles, Hadung, Pollett, Blackburn, Barnett
 TYPE OF TRIP (CHECK ONE):
☒ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____
☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable) _____

DESTINATION Louisville Zoo ADDRESS 1100 Trevillion Way PHONE 459-2181
☐ Out of State ☒ Out of County ☐ Within County
☐ Overnight: give name, address, phone of lodging _____

DATE(S) OF TRIP May 18 DEPARTURE TIME 9:10 RETURN TIME 3:00
 PURPOSE/EDUCATIONAL VALUE to learn about animals & their habitat
 SOURCE OF FUNDING FOR TRIP Students

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY _____
 NUMBER OF STUDENTS 138 FACULTY SPONSORS 8 OTHER CHAPERONES 30
 TOTAL # OF PARTICIPANTS 176

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY _____

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students? ☒ YES ☐ NO

Barnett
 Signature of Faculty Sponsor

4/10/2022
 Date

Trip has been ☒ approved ☐ disapproved. Reason for disapproval _____

Ana McGinnis
 Signature of Superintendent/Designee

4/19/22
 Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

FIELD TRIP CHARGES

\$.93 per mile

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Meals provided by sponsor: ☐ Yes ☐ No

Admission to event provided by sponsor: ☐ Yes ☐ No

Send copy to lunchroom: ☐ Yes ☐ No

Bus limits: 2 persons per seat

Overnight lodging: Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival

Driver requested: 1. _____ 2. _____ Number of buses requested: _____

Instructional Plan for Field Study/Special Event Learning Experience

Teacher: Barnett, Miles, Fladung, Blackburn, Pollett,
Class: Johnson

Date: May 18

Class Size: 24

Instruction Plan

PRE Activities

Animal Classification, Animal Habitats

POST Activities

Animal Habitat dioramas, brochure
Animal posters

Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies
(Use any that apply)

Science - Life Science Animals
Map Skills - reading a map of 200

Choose one post-assessment of learning activity:

☐ Open Response Prompt:

☒ Student Product: poster / diorama, animal habitats

☐ Performance Event:

☒ Writing for Authentic Audience: brochure

Adaptations or Special Strategies (if applicable)