



# Bullitt County Public Schools

1040 Highway 44 East  
Shepherdsville, Kentucky 40165

Phone: 502-869-8000  
Fax: 502-543-3608  
[www.bullittschools.org](http://www.bullittschools.org)

TO: Dr. Jesse Bacon, Superintendent *JB*

FROM: Mrs. Adrienne Usher, Assistant Superintendent *AU*

DATE: April 7, 2022

RE: International Center for Leadership in Education (ICLE) Services Agreement

As technology continues to change the landscape of the workforce, it is important that we equip our staff so that schools can authentically provide students with blended learning opportunities that mimic their chosen path into the workforce. In addition, our district has invested large amounts of funding over several years to provide teachers and students with technology at their fingertips to enhance learning. To assist and improve upon this work, Title IV funds (provided through federal funding) are specifically designated to provide job-embedded professional learning to enhance digital learning and leadership for increased student outcomes for teachers and leaders. The attached agreement between Bullitt County Public Schools and ICLE will be to provide 2 in-person days with ICLE trainer Brooke Ward, for our Blended Learning Teacher Cohort with facilitated classroom visits along with professional learning based on the Effective Learning Environments Observation Tool (eleot 2.0) specifically monitored through the Digital Learning Environment. The cost of the services will be \$9,900 to be funded out of Title IV funds only allowable for digital professional learning.

## SERVICES AGREEMENT

DATE: 3.28.22  
CP: 008354964

NAME OF SCHOOL DISTRICT: BULLITT CO PUBLIC SCHOOL DISTRICT  
ADDRESS: 1040 HIGHWAY 44 E, SHEPHERDSVILLE, KY 40165

Dates	Description	Investment
4.25.22 & 4.26.22	<b>2 In-Person Instructional Coaching Days</b> \$4,950 per day	\$9,900
<b>Total (All Inclusive)</b>		<b>\$9,900</b>

Total Investment Includes	
<b>Travel and Expenses</b>	<ul style="list-style-type: none"><li>- Airfare</li><li>- Ground transportation</li><li>- Lodging</li><li>- Meals</li><li>- All other travel expenses</li></ul>
<b>Materials</b>	<ul style="list-style-type: none"><li>- Instructional materials used during the session (as applicable)</li></ul>

Services Agreement valid for 30 days  
Subject to terms and conditions, located at: <https://www.hmhco.com/terms-of-use/services>

The district/organization referenced above hereby accepts and agrees to the details set forth in this Services Summary, including dates and fees, subject to the terms and conditions.

CLIENT TO COMPLETE:

Signature: Adrienne Usher Date: 4/7/22

Printed Name: Adrienne Usher Title: Assistant Superintendent

- Will a Purchase Order be issued? ☒ Yes ☐ No PO Required
- Is the Purchase Order attached? ☐ Yes ☐ No If no, anticipated date of PO: \_\_\_\_\_
- Please Invoice from Houghton Mifflin Harcourt: ☐ Upon delivery of service or ☐ Upfront
- If invoice "upon delivery of service" is selected, please indicate funding/PO expiration/last date  
HMH can invoice: \_\_\_\_\_
- Please return Services Agreement and PO (payable to Houghton Mifflin Harcourt) to Kimi Coupe:  
KCoupe@LeaderEd.com