

**DATE:**

March 29, 2022

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve Contract with Toad Productions to provide DJ services for the Dixie Heights Homecoming to be held on Saturday, September 10, 2022 in the school gymnasium.

**APPLICABLE BOARD POLICY:**

01.1 Legal Status of the Board

**HISTORY/BACKGROUND:**

Dixie Heights High School would like to enter into an agreement with Toad Productions to provide a disc jockey for the 2022 Homecoming dance being held in the gymnasium at Dixie Heights High School on 9/10/22 from 8:00 p.m. until 11:00 p.m.

**FISCAL/BUDGETARY IMPACT:**

The dance will be sponsored by the Dixie Heights High School Student Council and all expenses will be paid from the Student Council school activity account. Cost (\$1500.00) incurred will include the DJ, 4 speaker sound system, wireless lights and mic. Money raised will benefit the Student Council members and Dixie Heights High School students.

**RECOMMENDATION:**

Approval to Contract with Toad Productions to provide a DJ for the 2022 Homecoming dance being held on 9/10/22.

**CONTACT PERSON:**

Phoebe Swank/Teresa Catchen

  
\_\_\_\_\_  
Principal/Administrator

  
\_\_\_\_\_  
District Administrator

  
\_\_\_\_\_  
Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal—complete, print, sign and send to your Director. Director—if approved, sign and put in the Superintendent's mailbox.



8818 Reading Rd. Cincinnati OH. 45215

**9/10/2022****Client**

Dixie Heights High School

**Location**

Phoebe Swank

**Contact**

phoebe.swank@kenton.kyschools.us

**Email**

8593417650

**Phone****Event:** Dixie Heights High School**Status:** Contract Sent**Setup Time:****Start Time:****End Time:**

**Event Lead:** Adam Griffin  
**Phone:**  
**Email:** djadamgriffin@gmail.com  
**Staff:** Adam Griffin, TBA TECH

**Notes:**  
**Venue Notes:**

Item	Description	Price	Qty	Total
School - Essential	DJ, Mixing Console, 4 Speaker Sound System , 20 Wireless ToadLights, Wireless Mic	\$1,500.00	1	\$1,500.00
Overtime	Overtime (Beyond Package Inclusion)	\$0.00	0	\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
Package Subtotal				\$1,500.00
Adjustments				-\$0.00
				\$0.00
Payments				0 0
Total Due				\$1,500.00

This is an agreement for Entertainment and/or Production Services between Toad Productions and formalized on 3/28/2022. **Deposit of \$500.00 is due to finalize this contract.** Deposits are non-refundable 180 days prior to the event. Client to provide unobstructed entry to event, onsite parking, and power within 25' of setup. Covered area required for outdoor events.

**E-Signature:****Email:****Date Signed:****IP Address:**