

\$2.00
OK

School-Related Student Trip Request Form

SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP.

SCHOOL Spencer Co. El. FACULTY MEMBER(S) SPONSORING TRIP Sanford/Daugherty, Lowe, Mallory/Penrod

TYPE OF TRIP (CHECK ONE):

- ☒ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____
☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable)

DESTINATION Corp of Engineers Taylorsville Lake ADDRESS 2825 Overlook Rd PHONE 477-8882

☐ Out of State ☐ Out of County ☒ Within County

☐ Overnight: give name, address, phone of lodging _____

DATE(S) OF TRIP May 31, 2022 DEPARTURE TIME 10:15 RETURN TIME (as long as we can stay)

PURPOSE/EDUCATIONAL VALUE annual 5th grade graduation celebration

field trip

SOURCE OF FUNDING FOR TRIP students

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY _____

NUMBER OF STUDENTS 140 FACULTY SPONSORS 6 OTHER CHAPERONES _____

TOTAL # OF PARTICIPANTS 146

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☐ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY _____

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students? ☐ YES ☐ NO

Stephan Sanford

Signature of Faculty Sponsor

3/25/22

Date

Trip has been ☒ approved ☐ disapproved. Reason for disapproval _____

Charmelle Davis

Signature of Superintendent/Designee

3/31/22

Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

FIELD TRIP CHARGES

\$.93 per mile

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Meals provided by sponsor: ☐ Yes ☐ No

Send copy to lunchroom: ☐ Yes ☐ No

Bus limits: 2 persons per seat

Admission to event provided by sponsor: ☐ Yes ☐ No

Overnight lodging: Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival

Driver requested: 1. _____ 2. _____ Number of buses requested: _____

Instructional Plan for Field Study/Special Event Learning Experience

Teacher: Daugherty/Sanford, Mallory/Penrod, Lowe

Class: 5th grade

Date: May 31, 2022

Class Size: 140ish

Instruction Plan

PRE Activities

Science : water safety / how dams work / life jacket safety

POST Activities

Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies
(Use any that apply)

Reading : Science articles relating to topics above

Choose one post-assessment of learning activity:

- ☐ Open Response Prompt: _____
- ☐ Student Product: _____
- ☐ Performance Event: _____

☒ Writing for Authentic Audience: Journal entry on experience

Adaptations or Special Strategies (if applicable)