

#10 ^{as}
QF

School-Related Student Trip Request Form

SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP.

SCHOOL SCES FACULTY MEMBER(S) SPONSORING TRIP 4th Grade Atcher, Browning, Coots + Tobbe
TYPE OF TRIP (CHECK ONE):
☐ Classroom Field Trip ☒ Class Trip (i.e., junior, senior), specify 4th grade
☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable)
DESTINATION Salato Wildlife Ctr ADDRESS 1 Sportsman Ln Frankfort, KY 40601 PHONE (502) 564-7863
☐ Out of State ☒ Out of County ☐ Within County
☐ Overnight: give name, address, phone of lodging _____
DATE(S) OF TRIP May 24th DEPARTURE TIME 9am RETURN TIME 2pm
PURPOSE/EDUCATIONAL VALUE NSOS 4-LS1 Internal + External Structures function support survival, growth, behavior, + reproduction
SOURCE OF FUNDING FOR TRIP Students

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY _____
NUMBER OF STUDENTS 104 FACULTY SPONSORS 6 OTHER CHAPERONES 0
TOTAL # OF PARTICIPANTS 110

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES, SEE PROCEDURE 09.36 AP.212.
☐ CERTIFICATED COMMON CARRIER; SPECIFY _____
☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students? ☐ YES ☐ NO

Carla Browning
Signature of Faculty Sponsor

04-11-22
Date

Trip has been ☒ approved ☐ disapproved. Reason for disapproval _____

Lina McBurnis
Signature of Superintendent/Designee

4/12/22
Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

FIELD TRIP CHARGES

\$.93 per mile

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Meals provided by sponsor: ☒ Yes ☐ No

Admission to event provided by sponsor: ☐ Yes ☐ No

Send copy to lunchroom: ☐ Yes ☐ No
Bus limits: 2 persons per seat

Overnight lodging: Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival

Driver requested: 1. _____ 2. _____ Number of buses requested: _____

Instructional Plan for Field Study/Special Event Learning Experience

Teacher: Atcher, Browning, Coots, + Tobbe

Class: 4th Grade

Date: _____

Class Size: 104

Instruction Plan

PRE Activities

Discussion

Internal and external structures that function to support survival, growth, behavior, and reproduction.

POST Activities

Students will complete the Scavenger Hunt form from the Wildlife Center. The students will discuss as a class their findings about animals at the Wildlife Ctr.

Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies
(Use any that apply)

Visual prompts, reader, scribe, prompting + cueing

Choose one post-assessment of learning activity:

- ☐ Open Response Prompt: _____
- ☒ Student Product: Field Notebook + Google Slides presentation
- ☐ Performance Event: _____
- ☐ Writing for Authentic Audience: _____

Adaptations or Special Strategies (if applicable)
