

Bullitt County Public Schools

1040 Highway 44 East Shepherdsville, Kentucky 40165

Phone: 502-869-8000 Fax: 502-869-8019 www.bullittschools.org

TO:

Dr. Jesse Bacon, Superintendent

Adrienne Usher, Assistant Superintendent

FROM:

Althea Hurt, Director of Human Resources

DATE:

April 13, 2022

RE:

Item for the APRIL Board Meeting - Request for Summer Student Worker

Mr. Troy Wood, principal at Eastside Middle School, requests to hire a Clerical Summer Student Worker. The position will be paid out of SBDM funds (*Principal Codes: ORG:0091077 OBJ: 0896*).

Attachments: Memo from Principal Troy Wood



6925 Highway 44 East - Mt. Washington, KY - 502-869-5000 - Fax 502-538-0659

To: Althea Hurt

From: Troy Wood

Date: 4/13/22

Regarding: Board Memo: Student Summer Worker Position

Eastside Middle School would like permission to hire a summer student worker to cover our front desk during summer operating hours.

The posting will read the following:

The responsibilities of this position include: light clerical duties, greeting the public and answering the phone. Hours: 8:00 am to 12:00 pm Monday - Thursday beginning May 23, 2022 and ending July 29. Must be a student enrolled in Bullitt County Public Schools. Must be at least 16 years of age. Student will not work 6/25/22 - 7/9/22 (KHSAA Dead Period - School Buildings Closed).

This position will be funded by Paid by: Principal's office codes ORG: 0091077 OBJ: 0896 Total of 35 days \$7.25/hour.

Please contact me with any questions or concerns.

Sincerely,

Troy D. Wood