

**GARRARD COUNTY SCHOOLS CRITICAL FACT SHEET for the BOARD of
EDUCATION**

Item for Consideration: Food Service – Menu Planner Stipend
Board Meeting Date: April 21, 2022
Action Requested: Review Action/Consent Action/Discussion

Item before the Board: Menu Planner Stipend

Background:

Existing Policy: Stipend position does not currently exist. Duties are split between Director, Secretary, and a Manager

Summary of Issue: Menu planning requires considerable independent judgment and initiative to plan, develop, communicate, and disseminate menus, food usage work sheets, and production records. It requires many hours of nutrient analysis and interpretation of state and federal guidelines to determine which foods are clean label enough to be creditable across all of our food service programs. It also requires a considerable amount of training and experience, in addition to the credentials required by state and federal law to be qualified to plan menus. In addition to the Master Menu, multiple modified menus to meet special dietary restrictions for allergies, disabilities, and food intolerances must also be created and implemented in our district.

Budget Impact: \$5,000 annually from Fund 51

Groups Consulted and Brief Summary of Response:

Bowling Green Independent Food Service Director and Mercer County Food Service Director – Both of these counties, along with several others I am aware of contract with a company called ProTeam Food Service Advisors to help them create menus with clean label, creditable components that will be compliant. I spoke with both directors previously who informed me that their cost for this consulting service is \$14,000 to \$20,000 annually depending on number of menus and number of students.

Jerry Roberts, Educational Financial Analyst, School and Community Nutrition Dept, Ky Dept. of Educ. -- Mr. Roberts previously approved the current Excess Balance Reduction Plan presented by the Garrard Food Service Director which included the \$5,000 Stipend for Menu Planner

Superintendent's Recommendation:

Contact Person(s): Mindy Morrow, Food Service Director

Superintendent of Garrard County Schools

Please underline the category best describing the item under consideration:

District Innovation	Strengthening Educators	Family/Community Involvement	Student/Family Supports
	Student Interventions	Coursework Completion	Accountability Reporting