



Bullitt County Public Schools

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TO: Dr. Jesse Bacon, Superintendent *JB*
Adrienne Usher, Assistant Superintendent

FROM: Althea Hurt, Director of Human Resources *AH*

DATE: March 24, 2022

RE: Item for the APRIL Board Meeting - Request for Summer Student Workers

Ms. Julie Shumaker, principal at Mount Washington Elementary School, requests to hire 2 Summer Student Workers: Clerical and Custodial (*to assist the school's day custodian*). The Mount Washington SBDM approved this request.

Attachments: Memo from Principal Shumaker



Mt. Washington Elementary School

9234 Highway 44 East
Mt. Washington, KY 40047
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Julie Shumaker, Principal
Julie Adams, Assistant Principal
Alicia Franklin, Counselor

Every Child - Every Day

Date: March 23, 2022

To: Ms. Thea Hurt, HR Director

From: Julie Shumaker, Principal, Mt. Washington

Re: Summer Student Workers - Clerical and Custodian help

Each summer, we rely on student workers to answer phones and do light clerical work during open hours. I would like to request to create this position, utilizing SBDM funds that have been budgeted. The student worker would work the following dates: June 1-June 2, June 6 - 9, 13 - 16, 20 - 23, July 11 - 14, 18 - 21, 25 - 28, August 1 - 3, 2022. The student would work from 8:00a - 12:00p.


We also hire a student worker to assist our custodian with moving furniture and cleaning . This position would also be created using SBDM funds. The student worker would work the following dates: June 1-June 2, June 6 - 9, 13 - 16, 20 - 23, July 11 - 14, 18 - 21, 25 - 28. The student would work from 8:00a - 12:00p.

The following will be included in the posting, once approved: This position is a short time position to respond to the needs of our school during summer hours. The position will be for Monday - Thursday 8 a.m. - 12 p.m. Student workers must be at least 14 years of age and an enrolled student of Bullitt County Public Schools.

The student will be compensated at minimum wage.

For more information or clarification, please contact me.

Sincerely,


Julie Shumaker
Principal

The vision of Mt. Washington is to empower all members of our learning community to strive for excellence as they develop into successful, engaged, lifelong learners.

An Equal Education and Employment Institution