



**2022-23**

## **Estill County Schools Continuation of Learning Plan**

- 1. Please provide an overview of the districts vision for ensuring a continuation of learning when implementing nontraditional instruction.**

Engineer day is the term that we are using for NTI or non traditional instruction. The non traditional instruction plan is designed to encourage the continuation of academic instruction on days when school would otherwise be cancelled. Each school will create their own plan to deliver instruction to every student in the district, with the ultimate goal of continuing instruction. These days will count as instructional days for Estill County Schools. All Engineer Days are considered instructional days therefore, all PK-12 students are required to participate. All schools will track and record student attendance in Infinite Campus on these days.

- 2. Please respond to each of the following and, if needed, differentiate between short-term (e.g. inclement weather) and long-term (e.g. natural disaster, pandemic, etc.) periods of time in which in-person instruction may not be feasible:**

### **2a. How will instruction be delivered when in-person instruction is not feasible?**

Estill County Schools NTI program will consist of standards based instructional activities that will be offered through print-based materials and Google Classroom along with other technology resources. Instructional units will be developed prior to the beginning of 2022-23 school year. Students that have access to the Internet at home will be able to complete and submit their coursework utilizing Google Classroom. Students in grades 5-12 have Chromebooks or iPad devices they take home daily or can be checked out. Those students that do not have Internet access will be provided with print materials to complete and submit upon returning to school. In addition to Google Classroom, we also have numerous other learning platforms for students (Education Galaxy, Apex Learning, Connexus).

In order to combat the need for instructional support at home, Estill County School District will have staff available to consult with students by phone, email, Google Hangout, or another approved messaging service throughout the day. Estill County Staff will also be on-site to assist students. NTI Days which are deemed weather, emergency or health related, staff will consult with students and provide support by phone, email, Google Hangout or another approved messaging service throughout the day.

**2.a.i. Does your district utilize a learning management system to make instructional design more adaptable?**

The district uses a variety of methods to make instructional design for adaptable for student needs. For example, the virtual learning platforms like Education Galaxy will pre and post test students and design lessons to target student need. Teachers will also adapt and modify lessons to meet individual student needs.

**2.a.ii. What are your delivery options for students with limited internet access (i.e. digital off-line) or who are off-line (i.e. paper)?**

Students with limited access to digital resources will be provided with paper/pencil resources for instructional units. Students will receive the packets or be able to pick them up from their school. Students will be able to complete the paper/pencil assignments and turn the work in upon return to school.

**2.b. What will the district do to ensure a continuation of learning will occur when in-person instruction is not feasible and nontraditional instruction is implemented?**

Instructional units are already in place. Before the school year begins, teachers will develop lessons to ensure a continuation of learning occurs. Lessons ask students to apply knowledge and skills that will further aid in both mastery and retention of the standards within each class. Lessons are focused on grade-level content and skills and include all required lesson plan components: a standards based learning target, instruction as needed, work time for the student and a formative assessment to assess mastery of the target.

**2.c. How, if at all, will the district ensure a continuation of learning occurs for those students utilizing, for any reason, nontraditional instruction during time periods when the district may be offering and providing in-person instruction to other students?**

Students that are utilizing other learning opportunities aside from in-person will be provided a schedule of learning to complete assignments. Students will be asked to regularly contact instructional staff to ensure work is being completed and on time. Students will have the opportunity to seek help and guidance if needed during scheduled meetings.

**2.d. How will the district ensure a continuation of learning for students with Individual Education Plans (IEPs) when in-person instruction is not feasible? Please also address how the Admissions and Release Committee (ARC) will be involved for students with IEPs.**

Just like regular school days, all modifications identified in a student's IEP will be implemented on NTI days. The special education teacher will collaborate with regular education teachers to ensure that student individual needs are met during the NTI day. During annual meetings, the ARC committee will discuss NTI days and what that will mean for the individual student.  
Individual needs for NTI

**2.e. Please describe additional efforts necessary to ensure a continuation of learning for other special populations of students, including, for example, English Language Learners with a Program Services Plan (PSP), students with a Gifted Student Services**

**Plan (GSSP), and students placed in alternative education programs served by the district.**

Teachers will continue to collaborate on NTI days to meet the needs of any students with a student-specific plan. The gifted and talented teacher, 504 coordinator and/or ELL teacher will work with regular education teachers to design appropriate enrichment lessons, differentiated materials or assignment modifications for students with 504 plans, PSPs or GSSPs. These teachers will also be available electronically and by phone to assist students on NTI days. Evidence of student learning, either digitally or paper/pencil, will be reviewed for completion and next steps of learning including reteaching if needed.

**2.f. How has the district coordinated with other educational entities (e.g. area technology centers, community colleges, other dual credit providers, regional schools, etc.) to ensure a continuation of learning?**

Students that participate in dual college credit programs will continue with their learning program during Non-Traditional Instructional days. The Estill County Area Technology Center has created an instructional learning plan/unit of lessons for NTI days so students may continue with their program.

**2.g. Please describe how teachers will instruct, support, and communicate with students when in-person instruction is not feasible in order to ensure academic progress as well as promote social and emotional wellbeing.**

Engineer Days are considered teacher instructional days and count towards fulfilling the number of instructional days required by contract. As such, teachers are required to work on these days. If a teacher is unable to work on an Engineer Day, leave time must be used in accordance with district policy. All teachers must be available to students during normal school hours and are required to hold at least one google meet per day. It is expected that all teachers will report to their work location if weather permits. If staff are unable to work on site, teachers will be required to attend a virtual staff meeting on these days.

Teachers will post NTI assignments by 7:30 am (if there aren't regularly scheduled assignments).

Teachers should work as a grade-level to enter a link to the student assignment, instructional recording/materials and examples of work into the document provided by the principal on Engineer Days by 3:30.

**2.h. Please describe what professional learning activities the district will provide certified staff to ensure they have the skills necessary to provide a continuation of learning when in-person instruction is not feasible and nontraditional instruction is implemented.**

The district's Professional Learning Plan is based on schools and district needs assessments which are created each year. Professional Learning will occur district-wide regarding the

methods of instruction that will be utilized during NTI days. Current teachers have been provided training using Google Classroom with many obtaining Google classroom certification. This will continue for new teachers to the district based on an as needed basis. Google leaders have been identified at each school that serve as a resource for teachers that need additional support in utilizing the Google Classroom platform. Teachers will participate in job-embedded learning in PLCs to develop standards based NTI lessons that address individual student needs. District teacher leaders will work with their colleagues to provide embedded PD (modeling blended and nontraditional activities) during PLCs. Teacher surveys will provide feedback regarding professional learning and next steps will be implemented for on-going, continuous improvement of Non-Traditional Instruction.

**2.i. Please describe the deployment of all staff when in-person instruction is not feasible and nontraditional instruction is implemented. This response should include all certified staff, especially teachers, and all classified staff. What duties will staff perform to ensure contractual obligations are met?**

Certified school staff would be expected to serve as a facilitator of learning at a school, by phone or use technology/social media to inform and guide their students during the regular instructional day. Teachers are expected to monitor student engagement/participation and attainment of learning during an NTI day. In the case of emergency/health related NTI days when it is not advisable for certified staff to be in school, certified staff will serve as a facilitator of learning from home. During the day, certified staff will be expected to work on lesson planning, assessments, and collaborate with their colleagues via Google shared drives and through Google Hangout sessions. This will ensure certified staff maintain their workload. Principals will monitor attendance through login times, sign in sheets, and participation documentation for all certified staff. In addition, our guidance counselors and related services staff will use this time to update records and ensure all IEP's and individual student needs are being addressed, monitor at risk students, and make parent contacts. Administrators in each building will monitor certified and classified personnel's participation on NTI days as well as review lesson plans, monitor program implementation, and instructional rigor of NTI lessons. Principals will monitor attendance through login times, sign in sheets, and participation documentation for all certified staff. In addition, our guidance counselors and related services staff will use this time to update records and ensure all IEP's and individual student needs are being addressed, monitor at risk students, and make parent contacts. Administrators in each building will monitor certified and classified personnel's participation on NTI days as well as review lesson plans, monitor program implementation, and instructional rigor of NTI lessons. All documentation will be sent to the district office for review.

All classified staff will work at school or their work site and use their time to address areas identified by their immediate supervisor. The work that is done on NTI days should support the district mission and play a role unique to their job in the district to increase student achievement. Food service staff do work on NTI days as well. NTI days are counted as one of their contract days and paid without reimbursement.

Transportation staff

Custodial Staff

Maintenance Staff

Estill County School district will monitor classified staff attendance through sign in sheets that are signed and verified by the school principal or their immediate supervisor.

**2.j. Describe established partnerships with other community agencies that will increase opportunities for a continuation of learning when in-person instruction is not feasible and nontraditional instruction is implemented.**

Estill County School District will continue to make every effort to create opportunities and work closely with community partners to enhance our NTI day program. Community partners include but not limited to: Estill County Public Library, 4-H Extension Office, Kiwanis Club, faith based community, Estill County Fiscal Court, and the Cities of Irvine and Ravenna.

**2.k. What is the district's communication plan for parents, students, and community members when in-person instruction is not feasible and nontraditional instruction is implemented?**

Estill County School District will relay information and highlight NTI days in the following ways:

1. School Messenger- One Call System
2. All district approved forms of social media (Facebook, Twitter, District/School Web pages)
3. Open House/Parent/Teacher conferences
4. Including NTI information in the parent/pupil handbooks
5. Media to inform stakeholders when an NTI day will be utilized, local news media including television and radio stations, school messenger system and approved social media will be utilized.

**3. How does the above nontraditional instruction plan providing for a continuation of learning relate to district goals?**

The district goals for academic excellence include providing quality opportunities to all students to succeed and grow. The Continuation of Learning Plan will allow students to proceed with their learning during times when it is not safe or feasible to have in person learning. Teachers and staff will be made available to students during the day to address any needs the students or families may have regarding learning. It is the expectation of the district that every day is a learning opportunity whether students are meeting in person, virtually or working independently.