

# Kentucky Board of Education Outside Employment Public Servant Request and Agency Response Form

**Stephen Allen Trimble**  
*Public Servant Name (printed)*

*KBE Member*  
**Title**

**Personnel  
Number**

## Section I: Public Service Information

*Department: Education*

The requesting public servant is a member of the Kentucky Board of Education (KBE). The Executive Branch Code of Ethics defines KBE Members as "Officers" and prohibits a public servant from accepting outside employment from any person or business that does business with or is regulated by the KBE, unless approved by the appointing authority. Pursuant to KRS 156.060, the KBE shall meet not less than every three months but may meet more frequent based on regular meeting dates approved by the KBE, and special meetings called by the chair. By submitting this request, the requesting public servant represents that the requested outside employment will not substantially interfere with the time commitment required of KBE Members to prepare for and attend KBE meetings.

**I am requesting approval for the following:**

- Outside Employment (Including self-employment and work as independent contractor)

## Section II: Outside Employment Information

**Ky Education Development Corporation**

*Name of Employer*

**904 Rose Road**

*Business Address*

**Nancy Hutchinson**

*Supervisor Name*

**Leadership Consultant**

*Job Title*

**Co-op**

*Type of Business*

**Ashland**

*City*

**Executive Director**

*Supervisor Title*

**7-21-2015**

*Hire Date*

**Ky**

*State*

**41102**

*Zip Code*

**(606)928-0205**

*Phone*

*Planned Termination Date (if applicable)*

### Description of Job Duties

I am a consultant for KEDC Superintendent's. I attend conferences networking with school personnel.

I work 70 days per year.

### Work Schedule

**N/A**

*Hours per Day*

**N/A**

*Workday Begins*

**N/A**

*Workday ends*

**N/A**

*Days of the Week*

**N/A**

*Hours per Week*

**Section III:** *It is recommended that public servant seeks assistance from an agency representative with knowledge of contractual information when answering the questions below.*

**Description of contracts between the outside employer and the public servant's state agency:**

**Adult Basic Skills, MOA's, Recovery Leaders, Autism Services,IDEA-B, CRRSA Funds, Ky Academy of Equity, Staff Wellnes Challenge, Health Schools Institute,Diversity,Equity and Inclusion**

**Description of regulatory relationship between the outside employer and public servant's state agency:**

**The Ky Board of Education does not Regulate KEDC.**

Public Servant's Initials

*AT*

Specific factors which separate the public servant's state role from the agency's decisions concerning the outside employer:  
Neither at the Ky Board of Education nor at KEDC do I have decision-making authority over contracts between KEDC and the Ky Board of Education.

<u>Stephen Allen Trimble</u>	<u>KBE Member</u>	<u>[REDACTED]</u>
<i>Public Servant's Name</i>	<i>Title</i>	<i>Personnel Number</i>

**Section IV: Public Servant Statement**

I formally request approval of off-duty employment with the aforementioned employer. As a public servant with the aforementioned job title, I am not involved in the Cabinet's or Department's decisions concerning the aforementioned employer. If this request is approved, I agree that if, in the future, I realize that I will be involved in such decisions, I will immediately notify my appointing authority (or his/her designee) and take steps to avoid any conflict of interest. Additionally, I understand that my outside employment cannot conflict with my duties as a public servant of the Commonwealth.

Further, I certify that my off-duty employment will not present an actual or perceived conflict of interest with my official duty for the state. If the appointing authority determines that there is an actual or perceived conflict, I will be advised in writing by the ethics officer within 10 days from the date that I submit this request to the KBE and it is acted upon.

<u><i>Stephen Trimble</i></u>	<u>Ky Board of Education Member</u>	<u>2- 4- 2022</u>
<i>Requesting Public Servant's Signature</i>	<i>Title</i>	<i>Date</i>

Subscribed, sworn, and acknowledged before me by STEPHEN ALLEN TRIMBLE this the 4<sup>th</sup> day of February, 2022.  
Notary Public *Valarie C. Blair*  
My Commission Expires 12/10/2024

**Section V: Ethics Officer Recommendation (if required by agency)**

I have reviewed the information provided by the employee and based upon the factors contained in 9 KAR 1:050, Section 2, I:

- Recommend Approval of Request                       Recommend Denial of Request

<u><i>Scott S. Allen</i></u>	<u>General Counsel and Ethics Officer</u>	<u>3/31/2022</u>
<i>Ethics Officer Signature</i>	<i>Title</i>	<i>Date</i>

**Section VI: Appointing Authority Determination**

As appointing authority for the agency, I have reviewed the request and considered, as applicable, the degree of separation between the public servant's state duties and decisions concerning the outside employer; the public servant's level of supervisory or administrative authority, if any; and whether the outside employment will interfere or conflict with the public servant's state duties; the duration of the outside employment; whether the outside employment would create an appearance of conflict of interest with state duties; and whether the public servant is an auditor, inspector or other regulatory personnel of a division which is currently auditing, inspecting or reviewing or has scheduled an audit, inspection or review of the outside entity for which the public servant requests approval to work.

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As appointing authority for the aforementioned agency, I certify that as a public servant in the aforementioned job title, the aforementioned individual is not involved in this agency's decisions concerning the aforementioned outside employer. His/her off-duty employment by the aforementioned outside employer, in my opinion, will not create a real or perceived conflict of interest which would damage public confidence in government; and that I approve such off-duty employment.

KBE Chair

\_\_\_\_\_  
*Appointing Authority (or Designee)*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Date*