

KENTUCKY DEPARTMENT OF EDUCATION STAFF NOTE

Topic: Approval of Amendments to Kentucky Tech Policy 09.26 (School-Related Student Trips)
Date: April 2022
Action Requested: Review Action/Consent Action/Discussion
Held In: Full Board Curriculum, Instruction and Assessment Operations

SUMMARY OF ISSUE BEFORE THE BOARD:

To take action on proposed amendments to Kentucky Tech Policy 09.26 (School-Related Student Trips).

COMMISSIONER'S RECOMMENDATION:

The Commissioner recommends approval of the amendments to this Kentucky Tech policy, as they update the student permission form incorporated by reference. This form is required for use by all state-operated Area Technology Centers (ATCs) when sponsoring school-related student trips.

APPLICABLE STATUTE OR REGULATION:

KRS 156.802

BACKGROUND:

Existing Policy:

The Kentucky Department of Education (KDE) has the responsibility for all administrative functions of the state in relation to the management, control and operation of the secondary ATCs. The ATCs shall be operated in compliance with program standards established by the Kentucky Board of Education (KBE). The Kentucky Tech Policies and Procedures guide the work of the administrators, teachers and staff within the 52 ATCs and ensure consistent practice that is compliant with relevant state and federal statutes, regulations and policies.

Summary of Issue:

Kentucky Tech Policy 09.36 addresses requirements for ATC-related student trips. The policy includes a link to a mandated field trip permission form, which shall be completed for all participating students. The link inadvertently takes readers to an outdated form. The revised form is attached under separate cover for review and approval.

Budget Impact:

Amendments to this Kentucky Tech policy have no impact on KDE funds.


GROUPS CONSULTED AND BRIEF SUMMARY OF RESPONSES:

The proposed amendments to this policy form were reviewed and approved by leadership within the Office of Career and Technical Education (OCTE), as well as staff within the Office of Legal Services. Additionally, the Local Superintendents Advisory Council (LSAC) will review the

revised form at its April 12 meeting. Comments from this group should be received prior to the April KBE meeting.

CONTACT PERSON(S):

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Commissioner of Education

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