**Board Memo**

**DATE:** 4/21/2022

**AGENDA ITEM DETAILS:**

**School/Department**

Cooper High School

**Product Vendor or Grant Issuer**

Airlines

**Product or Grant Name**

Transportation for Field Trip to Washington, DC for Speech Team Nationals

**Date/Term (Beginning and End Dates/Year)**

5/26-30-2022

**APPLICABLE BOARD POLICY:**

09.3

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

Cooper High School Field Trip to Washington, DC for Speech Team Nationals and Delta airlines used for Transportation

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

The cost depends on how many seats are purchased.

**Funding Source**

Student Activity and no cost to the District

**\*If more than one funding source, list below along with amount or percent for each source**

Click or tap here to enter text.

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

Click or tap here to enter text.

**RECOMMENDATION:**

I recommend the Board approve the Cooper High School Speech Team Field Trip to Washington, DC on 5/26-5/30,2022 and use Delta airlines for Transportation, as presented.

**CONTACT PERSON: (submitter)**

Kim Best, Assistant Superintendent of Operations