**Board Memo**

**DATE:** 4/1/2022

**AGENDA ITEM DETAILS:**

**School/Department**

Conner High School

**Product Vendor or Grant Issuer**

Dell Financial Services Inc

**Product or Grant Name**

Dell Laptops

**Date/Term (Beginning and End Dates/Year)**

May 1, 2022 to April 30, 2026

**APPLICABLE BOARD POLICY:**

04.32 - Model Procurement Code Purchasing

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

Conner High School has a need to replace the teacher laptops throughout the building. They are purchasing 95 laptops at $990.37 each for a total of $94,085.15. The cost of leasing is $1607.9125 per year, making the annual payment amount $25,129.20. At the end of the term there will be a $95 ($1 per laptop) for the final payment.

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

$100,611.80

**Funding Source**

KETS

 **\*If more than one funding source, list below along with amount or percent for each source**

N/A

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

N/A

**RECOMMENDATION:**

I recommend the Board approves the Dell Financial Lease as presented.

**CONTACT PERSON: (submitter)**

Roxanne Collins, Purchasing Administrator