**Board Memo**

**DATE:** 4/4/2022

**AGENDA ITEM DETAILS:**

**School/Department**

Ignite

**Product Vendor or Grant Issuer**

Gateway Community & Technical College

**Product or Grant Name**

Dual Credit Advisor

**Date/Term (Beginning and End Dates/Year)**

8/15/2022 to 6/30/2023

**APPLICABLE BOARD POLICY:**

N/A

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

The Dual Credit Advisor will provide advising enrollment services to the dual credit students at Ignite.

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

$9,000.00

**Funding Source**

Ignite Curriculum Budget

**\*If more than one funding source, list below along with amount or percent for each source**

N/A

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

N/A

**RECOMMENDATION:**

I recommend the board approve this agreement as presented.

Dr. James Detwiler, Deputy Superintendent/CAO

**CONTACT PERSON: (submitter)**

Mr. Bill Hogan, Director