



Holmes Middle School Flashbacks Protocol

PURPOSE

To revisit & re-assess standards, skills, concepts that were below mastery on the prior summative assessment.

DEFINITION

An intentional pre-planned review of prior below mastery standards through the use of formative assessments in place of bellwork.

PROCESS

1. Teachers will identify standards, skills, and concepts below mastery on each of their unit summative assessments
2. Teachers will pre-select questions to use from their summative assessments or pre-plan questions covering those standards
3. Teachers will provide flashbacks in place of bellwork AT LEAST 3 times a week
 - Flashbacks MUST be administered through Mastery Connect
4. After doing the flashback, teachers will review and address any further misconceptions
5. Teachers will continue to do flashbacks on a skill/standard until the class demonstrates mastery of the skill/standard.

-The flashback process should take NO LONGER than 5-10 minutes of class time.

Examples of planning a flashback:

Ms. Bulldog gave the Unit 1 summative unit assessment in her 6th grade ELA class. She completed her data analysis and identified that only 40% of her students demonstrated mastery (80% or above) on the standard RL.6.2.

When creating her plans for the following week, Ms. Bulldog pre-selected a grade level short passage from her *myPerspectives* text resource. She pre-planned 3 multiple choice questions for standard RL.6.2 mirroring those from the summative assessment. She administered these through MasteryConnect in place of bellwork. She repeated this process 3 days a week until at least 80% of her students demonstrated mastery of RL.6.2.

Mr. Turner gave the Unit 2 summative assessment in his 7th grade Social Studies class. He completed his data analysis and identified that only 32% of his students demonstrated mastery (80% or above) of standard 7.C.CV.1.

When creating his plans for the following week, he pulled questions covering standard 7.C.CV.1 from the unit 2 summative assessment. He re-assessed them in place of bellwork using MasteryConnect 3 times a week until at least 80% of his students demonstrated mastery of 7.C.CV.1.

Flashbacks Analysis:

-Once a month during PLCs teacher teams will examine data from their flashbacks within Mastery Connect & complete the [Flashback Analysis Tool](#)

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| | -By utilizing the Flashback Analysis Tool teachers will plan & implement next steps for improvement based on the data into their daily instruction (ex: re-teaching, small group stations, etc) |
| MONITORING | <p>Teacher responsibilities:</p> <ul style="list-style-type: none"> - Monitoring student progress on flashbacks each day - Teacher should not move on to a new flashback skill/standard until students demonstrate mastery on the current skill/standard - Teachers will list their flashback questions within their Data analysis tool within 1 week of completing the data analysis at their PLC - Teachers will notify coach when flashbacks are placed within the data analysis tool - Once a month during PLCs teacher teams will examine data from their flashbacks within Mastery Connect & complete the Flashback Analysis Tool - Teachers will strive to implement feedback given by coaches <p>Coach responsibilities:</p> <ul style="list-style-type: none"> - During weekly PLCs, coach and teachers will discuss updates on student progress regarding flashbacks. - Coach will check for flashbacks in the data analysis tool when giving lesson plan feedback - If flashbacks are missing one week after data analysis, coach will send a reminder email to the teachers with a new due date. - If flashbacks are missing after the second due date, coach will send a second email reminder to teachers including Mr. Turner & the grade level admin. - Once a month during PLCs facilitate Flashback Analysis |