

**JEFFERSON COUNTY PUBLIC SCHOOLS  
CONTRACT FOR THE PROCUREMENT OF PROFESSIONAL SERVICES**

THIS CONTRACT FOR PROCUREMENT OF PROFESSIONAL SERVICES (hereinafter "Contract") is entered into between the JEFFERSON COUNTY BOARD OF EDUCATION (hereinafter "Board"), a political subdivision of the Commonwealth of Kentucky, with its principal place of business at 3332 Newburg Road, Louisville, Kentucky 40218 and Scenario Learning, LLC dba Vector Solutions (hereinafter "Contractor"), with its principal place of business at 4890 W. Kennedy Boulevard, Suite 300, Tampa, FL 33609.

**WITNESSETH:**

WHEREAS, the Board desires to procure the particular services of Contractor, which are more fully defined below; and

WHEREAS, Contractor has held itself out to be competent and capable of performing the services contracted for herein;

NOW, THEREFORE, in consideration of the mutual promises and agreements hereinafter set forth, the Board and Contractor (hereinafter "Parties") agree as follows:

**ARTICLE I**

**Entire Agreement; Amendments**

This Contract, together with the Vector Solutions K-12 Education Software as a Service Client Agreement, attached hereto as Exhibit 1, Contractor's Proposal attached as Exhibit 2, and the Data Processing Addendum attached as Exhibit 3, is the entire agreement between the Parties and supersedes any and all agreements, representations and negotiations, either oral or written, between the Parties before the effective date of this Contract. This Contract may not be amended or modified except in writing as provided in Article VIII. This Contract is supplemented by the Board's Procurement Regulations currently in effect (hereinafter "Regulations") that are incorporated by reference into and made a part of this Contract. In the event of a conflict between any provision of this Contract and any provisions of the Regulations, the Regulations shall prevail. In the event of a conflict between the terms of Exhibit 1 and the terms of this Contract, the terms of this Contract shall prevail. In the event of a conflict between any provision of this Contract and any provisions of the Regulations, the Regulations shall prevail. In the event of a conflict between the terms of Exhibit 2 and the terms of this Contract, the terms of this Contract shall prevail. In the event of a conflict between any provision of this Contract and any provisions of the Regulations, the Regulations shall prevail. In the event of a conflict between the terms of Exhibit 3 and the terms of this Contract, the terms of this Contract shall prevail.

**ARTICLE II**

**Services**

Contractor agrees to perform the following services (hereinafter "Services") of a quality and in a manner that is within the highest standards of Contractor's profession or business. The Services are as follows:

Contractor shall provide JCPS with software licenses for the Teach Point PD Tracking Solution which provides a comprehensive professional development tracking web application service platform (a professional development tracking solution) and shall provide assistance with implementation, integration, and support of product in accordance with the Proposal attached as Exhibit 2.

Contractor agrees that they will not operate a motor vehicle in the performance of this Contract. The Contract Administrator hereby waives the insurance requirement for automobile liability insurance. If during the terms of this Contract, Contractor is not required by Kentucky law to maintain workers compensation insurance, then the Contract Administrator hereby waives the requirement for workers compensation insurance contained in Article V. All other provisions of Article V shall remain the same.

### ARTICLE III Compensation

The Board shall pay Contractor the total amount stated below (hereinafter "Contract Amount"). The Contract Amount shall be paid in a lump sum upon completion of the Services, unless a schedule of progress payments is stated below. The Contract Amount shall be for total performance of this Contract and includes all fees, costs and expenses incurred by Contractor including but not limited to labor, materials, taxes, profit, overhead, travel, insurance, subcontractor costs and other costs, unless otherwise stated below. To receive payment, Contractor must submit an itemized invoice or invoices. If progress payments are authorized, each invoice must specify the actual work performed. If payment of costs or expenses is authorized, receipts must be attached to the invoice.

Contract Amount:	\$68,561.70
Progress Payments (if not applicable, insert N/A):	N/A
Costs/Expenses (if not applicable insert N/A):	N/A
Fund Source:	General Fund

### ARTICLE IV Term of Contract

Contractor shall begin performance of the Services on April 13, 2022 and shall complete the Services no later than April 12, 2023, unless this Contract is modified as provided in Article VIII.

### ARTICLE V Performance of Services by Contractor

The Services shall be performed by Contractor, and in no event shall Contractor subcontract with any other person to aid in the completion of the Services without the prior written approval of the Contract Administrator defined below.

Contractor shall appoint one person who shall be responsible for reporting to the Board on all Services performed under the terms of this Contract and who shall be available for consultation with the Contract Administrator.

Contractor is an independent contractor, not an employee. Contractor is responsible for the payment of all federal, state and local payroll taxes and providing unemployment insurance and workers compensation coverage to Contractor's employees. Contractor shall provide all equipment, materials and supplies necessary for the performance of the Services.

Contractor shall at all times during the term of this Contract comply with all applicable laws, regulations, rules and policies. Contractor shall obtain and keep in force all licenses, permits and certificates necessary for the performance of the Services.

Except as it relates to claims related to Section 8.1 of the Client Agreement: (A) in no event shall Vector Solutions be liable to client, any affiliate, third party, or client's users. Whether in Contract, warrant, tort (including negligence) or otherwise, for special, incidental, indirect, or consequential damages (including lost profits) arising out of or in connection with this Agreement or Vector Solutions' compliance with COPPA; and (B) the total liability of Vector Solutions for any and all damages, including, without limitation, direct damages, shall not exceed the amount of the total fees already paid to Vector Solutions for the preceding twelve (12) months.

Contractor agrees to hold harmless, indemnify, and defend the Board and its members, agents, and employees from any and all claims or losses accruing or resulting from injury, damage, or death of any person, firm, or corporation, including the Contractor himself, in connection with the performance of this Contract. Contractor also agrees to hold harmless, indemnify, and defend the Board and its members, agents, and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services, or materials to Contractor in connection with the performance of this Contract. This provision survives termination of this Contract.

Unless waived in writing by the Contract Administrator, Contractor shall maintain during the term of this Contract policies of primary insurance covering the following risks and in at least the following amounts: commercial general liability, including bodily injury, property damage, personal injury, products and completed operations, and contractual, \$1,000,000; and automobile liability, \$1,000,000. Contractor shall furnish to the Contract Administrator certificates of insurance evidencing this coverage and naming the Board as an additional insured. Additionally, Contractor shall maintain workers compensation coverage with limits required by law; and professional errors and omissions coverage with minimum limits of \$1,000,000. Contractor shall furnish certificates of insurance evidencing this coverage to the Contract Administrator.

## ARTICLE VI Equal Opportunity

During the performance of this Contract, Contractor agrees that Contractor shall not discriminate against any employee, applicant or subcontractor because of race, color, national origin, age, religion, marital or parental status, political affiliations or beliefs, sex, sexual orientation, gender identity, gender expression, veteran status, genetic information, disability, or limitations related to pregnancy, childbirth, or related medical conditions. If the Contract Amount is paid from federal funds, this Contract is subject to Executive Order 11246 of September 24, 1965 and in such event the Equal Opportunity Clause set forth in 41 Code of Federal Regulations 60-1.4 is hereby incorporated by reference into this Contract as if set forth in full herein.

## ARTICLE VII Prohibition of Conflicts of Interest

It shall be a breach of this Contract for Contractor to commit any act which is a violation of the provisions of Article XI of the Regulations entitled "Ethics and Standards of Conduct," or to assist or participate in or knowingly benefit from any act by any employee of the Board which is a violation of such provisions.

## ARTICLE VIII Changes

The Board and Contractor may at any time, by mutual agreement set forth in a written addendum, make changes in the definition of the Services; the scope of the Services; and the Contract Amount. The Contract Administrator and Contractor may, at any time, by mutual agreement set forth in a written addendum, make changes in the time within which the Services are to be performed; the schedule of Progress Payments; and mutual Termination of the Contract.

## ARTICLE IX Termination for Convenience of the Board

The Board may terminate this Contract in whole or in part at any time by giving written notice to Contractor of such termination and specifying the effective date thereof, at least thirty (30) days before the specified effective date. The Board shall compensate Contractor for Services satisfactorily performed through the effective date of termination.

## ARTICLE X Termination for Default

The Board may, by written notice of default to Contractor, terminate the whole or any part of this Contract, if Contractor breaches any provision of this Contract, or so fails to make progress as to endanger performance of this Contract, and in either of these circumstances, does not cure the breach or failure within a period of five (5) days after receipt of notice specifying the breach or failure. In the event of termination for default, the Board may secure the required services from another contractor. If the cost to the Board exceeds the cost of obtaining the Services under this Contract, Contractor shall pay the additional cost. The rights and remedies of the Board provided in this Article shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

## ARTICLE XI Disputes

Any differences or disagreements arising between the Parties concerning the rights or liabilities under this Contract, or any modifying instrument entered into under Article VIII of this Contract, shall be resolved through the procedures set out in the Regulations.

## ARTICLE XII Contractor's Work Product

Unless waived in writing by the Contract Administrator, the Board shall retain ownership in and the rights to any reports, research data, creative works, designs, recordings, graphical representations or other works of a similar nature (hereinafter "Works") produced or delivered by Contractor under this Contract. Contractor agrees that the Works are "works for hire" and Contractor assigns all right, title and interest in the Works to the Board.

Any reports, information, data, etc. given to or prepared or assembled by Contractor under this Contract shall not be made available to any individual or organization by Contractor without the prior written approval of the Board. Provided, nothing in this Article may be used to violate the provisions of any Kentucky or Federal statute or regulation which requires reporting of information.

### ARTICLE XIII Contract Administrator

The Board shall appoint a Contract Administrator for the purposes of daily administrative decision-making pertaining to the Contract. If Contractor and the Contract Administrator disagree on any circumstance or set of facts pertaining to the administration or execution of this Contract, the Board shall resolve the matter after notification by either the Contract Administrator or the Contractor in the manner prescribed by the Regulations. If the Board fails to give notice to Contractor of the appointment of a Contract Administrator, the Contract Administrator shall be the Board's Chief Financial Officer.

### ARTICLE XIV Right to Audit

The Board shall have the right to inspect and audit all accounting reports, books or records which concern the performance of the Services. Inspection shall take place during normal business hours at Contractor's place of business. Contractor shall retain all records relating to the performance of this Contract for five (5) years after the end of the term of this Contract.

### ARTICLE XV Miscellaneous

- A. All Articles shall be construed as read, and no limitation shall be placed on any Article by virtue of its descriptive heading.
- B. Any notices or reports by one Party to the other Party under this Contract shall be made in writing, to the address shown in the first paragraph of this Contract, or to such other address as may be designated in writing by one Party to the other. Notices shall be effective when received if personally delivered, or three days after mailing if mailed.
- C. If any part of this Contract is held to be void, against public policy or illegal, the balance of this Contract shall continue to be valid and binding.
- D. This Contract shall be governed and construed in accordance with the laws of the Commonwealth of Kentucky.
- E. No delay or omission by either Party in exercising any right under this Contract shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of this Contract.
- F. At all times during the term of this Contract, Contractor shall comply with the Family Educational Rights and Privacy Act of 1974. If Contractor has access to student records, Contractor shall limit its employees' access to those records to persons for whom access is essential to perform this Contract.
- G. If this Contract requires Contractor and/or any employees of Contractor access to school grounds on a regularly scheduled and continuing basis for the purpose of providing services directly to a student or students, all individuals performing such services under this Contract are required to submit per KRS 160.380 to a national and state criminal history background check by the Department of Kentucky State

Police and the Federal Bureau of Investigation and have a letter, provided by the individual, from the Cabinet for Health and Family Services stating no administrative findings of child abuse or neglect found through a background check of child abuse and neglect records maintained by the Cabinet for Health and Family Services.

- H. Contractor shall be in continuous compliance with the provisions of KRS Chapters 136, 139, 141, 337, 338, 341 and 342 that apply to the Contractor or subcontractor for the duration of this Contract and shall reveal any final determination of a violation by the Contractor or subcontractor of the preceding KRS Chapters.


IN WITNESS WHEREOF, the Parties hereto have executed this Contract to be effective as of April 13, 2022.

Contractor's Social Security Number or Federal Tax ID Number: \_\_\_\_\_

JEFFERSON COUNTY BOARD OF  
EDUCATION

Scenario Learning, LLC dba Vector  
Solutions  
CONTRACTOR

By: \_\_\_\_\_

By:  Joel Petersen

Title: Martin A. Pollio, Ed.D.  
Superintendent

Title: Joel Petersen  
VP of Sales

Cabinet Member: Dr. Carmen Coleman

\_\_\_\_\_  
(Initials)

Jefferson County Public Schools  
**NONCOMPETITIVE NEGOTIATION  
DETERMINATION AND FINDING**

1. An emergency exists which will cause public harm as a result of the delay in competitive procedures (Only the Superintendent shall declare an emergency.) —

State the date the emergency was declared by the superintendent: \_\_\_\_\_

2. There is a single source for the items within a reasonable geographic area —

Explain why the vendor is a single source: \_\_\_\_\_

3. The contract is for the services of a licensed professional, education specialist, technician, or an artist —

State the type of service: Education Specialist: Software License

4. The contract is for the purchase of perishable items purchased on a weekly or more frequent basis —

State the item(s): \_\_\_\_\_

5. The contract is for proprietary item(s) for resale: This can include the buying or selling of item(s) by students when it is part of the educational experience —

State the type(s) of item(s): \_\_\_\_\_

6. The contract is for replacement parts when the need cannot be reasonably anticipated and stockpiling is not feasible —

State the item(s): \_\_\_\_\_

7. The contract or purchase is for expenditures made on authorized trips outside the boundaries of Jefferson County Public Schools —

State the location: \_\_\_\_\_

8. The contract is for a sale of supplies at reduced prices that will afford Jefferson County Public Schools a savings (Purchase must be approved by Director of Purchasing) —

Explain the logic: \_\_\_\_\_

9. The contract is for the purchase of supplies which are sold at public auction or by receiving sealed bids —

State the items: \_\_\_\_\_

**I have determined that, pursuant to K.R.S. 45A. 380, the above item(s) should be obtained by the Noncompetitive Negotiation Methods since competition is not feasible.**

Dr. Tara Isaacs.

Print name of person making Determination

Teaching and Learning Division

School or Department

\_\_\_\_\_  
Signature of person making Determination

\_\_\_\_\_  
Date

Scenario Learning, LLC dba Vector Solutions

Name of Contractor (Contractor Signature Not Required)

\_\_\_\_\_  
Requisition Number

Explanation of Noncompetitive Negotiation Methods can be found under K.R.S. 45A.380 and on page 15 in the Procurement Regulations

F-471-1

Revised 05/2011



# EXHIBIT 1

## VECTOR SOLUTIONS EVALUATIONS+ SOFTWARE AS A SERVICE CLIENT AGREEMENT

This Vector Solutions Evaluations+ Software as a Service Client Agreement (the "Agreement"), effective as of the date noted in the attached Schedule A (the "Effective Date"), is by and between Scenario Learning, LLC D/B/A Vector Solutions ("Vector Solutions"), an Ohio limited liability company, and the undersigned client ("Client"), (each a "Party" or "Parties") and governs the purchase and ongoing use of the Services described in this Agreement.

1. **SERVICES.** Vector Solutions shall provide the following Services:

1.1 Access and Use. Subject to the terms and conditions herein and Client's payment of the Fees, Vector Solutions will provide Client a nonexclusive, non-transferable, revocable authorization to remotely access and use the Evaluations+ software as a Service: (i) on Vector Solutions' application server over the Internet, (ii) transmit data related to Client's use of the Service over the Internet, and (iii) download and use the Evaluations+ mobile device application software ("Services"). Vector Solutions will provide accounts for Client's users on the application server ("Named Users"), for storage of data and use of the Service. The number of Named Users (defined below), start of service, and duration, are shown on the attached Schedule A. For avoidance of doubt and unless otherwise provided in Schedule A as a "site specific" authorization, authorizations are granted on a "one user per one authorization basis" and once granted, are not transferable to other users. The ability to use the Services may be affected by minimum system requirements, such as Internet connection.

1.2. Availability. Vector Solutions shall use commercially reasonable efforts to display its content and coursework for access and use by Named Users twenty-four (24) hours a day, seven (7) days a week, subject to scheduled downtime for routine maintenance, emergency maintenance, system outages, and other outages beyond Vector Solutions' control.

1.3. Help Desk. Vector Solutions will assist Named Users as needed on issues relating to usage via e-mail and a Help Desk five (5) days per week at scheduled hours.

1.4. Technical Support. Vector Solutions will supply customer support via email and phone regarding the Service, to the Client, on a reasonable and necessary basis during normal weekday business hours, excluding legal holidays.

## 2. CLIENT'S OBLIGATIONS, COMPLIANCE.

2.1. Compliance. Client shall be responsible for Named Users' compliance with this Agreement and use commercially reasonable efforts to prevent unauthorized access to or use of the Services. Client shall comply with all applicable laws, standards, and regulations and will not use the Services in a manner not specified or permitted by Vector Solutions.

2.2. Client will use the Service only for its internal business operations and will not permit the Service to be used by or for the benefit of anyone other than Client. Client will not have the right to re-license or sell rights to access and/or use the licensed Service or to transfer or assign rights to access or use the Service, except as expressly provided herein.

2.3. Client may not modify, translate, reverse engineer, decompile or create derivative works based upon the Service. Client agrees to use the Service in a manner that complies with all applicable laws including intellectual property and copyright laws. Vector Solutions expressly reserves all rights not expressly granted to Client herein.

2.4. California Consumer Privacy Act (CCPA). Insofar as Vector Solutions will be processing personal information subject to the California Consumer Privacy Act, sections 1798.100 to 1798.199, Cal. Civ. Code (2018) as may be amended as well as all regulations promulgated thereunder from time to time ("CCPA"), on behalf of Client in the course of the performance of this subject Agreement, the terms "California consumer," "business purpose," "service provider," "sell" and "personal information" shall carry the meanings set forth in the CCPA.

2.4.1 Disclosures. To the extent the CCPA applies to the processing of any personal information by Vector Solutions pursuant to Client's instructions in relation to this subject Agreement, the following also apply: (a) The Parties have read and understand the provisions and requirements of the CCPA, and shall comply with them; (b) It is the intent of the Parties that the sharing or transferring of personal information of California consumers from Client to Vector Solutions during the course of Vector Solutions' performance of this Agreement does not constitute selling of personal information as that term is defined in the CCPA, because Client is not sharing or transferring such data to Vector Solutions for valuable consideration; and (c) Vector Solutions will only use personal information for the specific purpose(s) of performing the services specified in the Agreement, including any Schedules and Statements of Work appended thereto, and within the direct business relationship with Client.

2.5. Future Functionality. Client agrees that its purchases hereunder are neither contingent on the delivery of any future functionality or features nor dependent on any comments regarding future functionality or features.

### 3. FEES AND PAYMENT.

3.1. Fees. Client will pay for the Service in accordance with the fee schedule in Schedule A attached to this Agreement. Fees, both during the Initial Term as well as any Renewal Terms, shall be increased by 3.0% per year. Annual license fees are due at the beginning of each 12-month period of service.

3.2. Payments. All fees due under this Agreement must be paid in United States dollars. Vector Solutions will invoice Client in advance according to the frequency stated in Schedule A. All invoices are due and payable thirty (30) days after invoice date ("Due Date"). Any undisputed fees unpaid for more than ten (10) days past the Due Date shall bear interest at 1.5% per month. All fees collected by Vector Solutions under this Agreement are fully earned when due and nonrefundable when paid.

3.3. Suspension of Service by Vector Solutions. Vector Solutions shall have the right, in addition to all other rights and remedies to which Vector Solutions may be entitled, to suspend Client's Named Users' access to the Services without notice until all overdue payments are paid in full. Suspension of Client's use of the Services or termination of the Agreement for Client's violation of the terms of this subject Agreement will not relieve Client of its obligation to pay any and all fees and expense reimbursements due for the applicable term. In addition, Vector Solutions may suspend, terminate, or otherwise deny Client's or any Named User's access to or use of all or any part of the Services without incurring any resulting obligation or liability, if: (a) Vector Solutions receives a judicial or other governmental demand or order, subpoena, or law enforcement request that expressly or by reasonable implication requires Vector Solutions to do so; or (b) Vector Solutions believes, in its good faith and reasonable discretion, that: (i) Client or any Named User has failed to comply with any term of this Agreement, or accessed or used the Services beyond the scope of the rights granted or for a purpose not authorized under this Agreement; or (ii) Client's use of the Services represents a direct or indirect threat to its network function or integrity or to Vector Solutions' other customers' ability to access and use the Services; or (iii) Client or any Named User is, has been, or is likely to be involved in any fraudulent, misleading, or unlawful activities relating to or in connection with any of the Services; or (iv) this Agreement expires or is terminated. This Section 3.3. does not limit any of Vector Solutions' other rights or remedies, whether at law, in equity, or under this Agreement.

3.4. Taxes. All fees under this Agreement exclude all sales, use, and other taxes and government charges, whether Federal, State, or foreign, and Client will be responsible for payment of all such taxes (other than taxes based on Vector Solutions' income), fees, duties, and charges, and any related penalties and interest, arising from the payment of any and all fees under this Agreement including the access to or performance of the Services hereunder. If Vector Solutions has a legal obligation to pay or collect taxes for which Client is responsible under the Agreement, then the appropriate amount will be invoiced to and paid by Client, unless Client claims tax exempt status for amounts due under this Agreement and provides Vector Solutions a valid tax exemption certificate (authorized by the applicable governmental authority) promptly upon execution of this Agreement. If any taxes shall be required by law to be deducted or withheld from any fee payable hereunder by Client to Vector Solutions, Client shall, after making the required deduction or withholding, increase such fee payable as may be necessary to ensure that Vector Solutions shall receive an amount equal to the fee it would have received had no such deduction or withholding been made.

3.5. Named Users and Additional Users. A "Named User" is defined as Client's employees, consultants, contractors, and agents: (a) who are authorized by Client to access and use the Services during each contract year of the Agreement; and (b) for whom access to the Services is purchased hereunder. If Client's active user accounts exceed the number of Named Users during the term of this agreement, Client must pay for the additional Users, based on the cost schedule described on the attached Schedule A. Adjusted license fees will apply beginning on the month the number of Named Users are exceeded and will be prorated for the remainder of the current 12-month period.

3.5.1. Client agrees to pay for the number of Users using or licensed to access the Services in a given contract year.

3.6. Data Storage Fees. The Service includes up to 10GB of data storage for Client data. If the Client uses storage above 10GB, the Client must pay Vector Solutions for the extra storage used, based on the rate indicated in the Schedule A. Fees for additional storage will apply beginning on the month the additional storage is used, and accrue monthly.

### 4. INTELLECTUAL PROPERTY RIGHTS.

10.8. Purchase Orders. Client may issue a purchase order for its convenience only if it being agreed by the Parties that the terms and conditions of this Agreement shall control. Any terms or conditions included in a purchase order or similar document issued by Client that conflict with the terms and conditions of this Agreement will not apply to or govern the transaction resulting from the purchase order, unless both Parties expressly agree in writing to the particular conflicting term or condition, in which event the agreed term or condition will apply only with respect to that particular purchase order.

10.9. Entire Agreement. This Agreement represents the entire understanding and agreement between Vector Solutions and Client, and supersedes all other negotiations, proposals, understandings, and representations (written or oral) made by and between Vector Solutions and Client. Client acknowledges and agrees that the terms of this Agreement are incorporated in, and are a part of, each purchase order, change order, or Schedule related to the provision of Services by Vector.

The Parties have executed this Agreement by their authorized representatives as of the last date set forth below.

Scenario Learning, LLC  
4890 W. Kennedy Blvd., Suite 300  
Tampa, FL 33609

By:

 Brandi Howe

Printed Name: Brandi Howe

Title: Sr. Director of Renewal Management

Date:

3/24/2022

Client Name: Jefferson County Public Schools

Address

3332 Newburg Rd

Louisville, Kentucky 40218-4020

United States

By:

Printed Name:

Title:

Date:

**Exhibit 1**

**Subject Matter and Nature of Processing,  
Categories of Personal Information,  
Categories of Data Subjects**

A. The subject matter and duration of the processing of Personal Data:	The subject matter and duration are set out in the Agreement
B. The nature and purpose of the processing of Personal Data:	That which is necessary to perform Services pursuant to the terms and conditions of the Agreement, as further specified in any attachments, exhibits, and any schedules thereto, and as further instructed by Controller in its use of the Services.
C. The types of Personal Data to be Processed:	Names; user profiles; contact information; unique ID (employee or student number); geo-location data; device identifiers; monitoring information, including a user's interaction with the Services; geolocation data.
D. The categories of Data Subjects to whom the Personal Data relates:	Authenticated users (employees, consumers, students).

## EXHIBIT 2

### Pricing/Schedule A

Date: February 15, 2022

Pricing valid for 30 days.

#### Client Information

<b>Client Name:</b> Jefferson County Public Schools	
<b>Address:</b> 3332 Newburg Rd Louisville, Kentucky 40218-4020	
<b>Primary Contact Name:</b>	<b>Primary Contact Phone:</b>

#### Term

<b>Effective Date:</b> 03/15/2022	<b>Initial Term (months):</b> 12.0
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#### Invoicing Contact Information (Please fill in missing information)

<b>Billing Contact Name:</b> sheryl Bibby			
<b>Billing Address:</b> 3332 Newburg Rd Louisville, Kentucky, 40218-4020		<b>Billing Phone:</b> (502) 485-3011	
<b>Billing Email:</b> sheryl.bibby@jefferson.kyschools.us	<b>PO#:</b> PO Not Required	<b>Billing Frequency:</b> Annual	<b>Payment Terms:</b> Net 30

#### Annual Subscription Services

FOR TRAINING PRODUCTS ONLY: Additional Named Users added after the Effective Date shall be billed at the Full Per Named User Fee below, and such Additional Named Users shall become part of the minimum contracted Users through the end of the Initial Term.

Product	Quantity	Price	Sub Total
TeachPoint Online PD Tracking Web Application Service - Annual Subscription	3593.0	\$3.30	\$11,856.90
TeachPoint Online PD Tracking Web Application Service - Annual Subscription	6738.0	\$5.41	\$36,452.58
TeachPoint - Classified Staff PD Tracking Tool - Annual Subscription	6778.0	\$3.30	\$22,367.40
One-Time discount (non-recurring)	1.0	-\$2,115.18	-\$2,115.18
			<b>*Total:</b> \$68,561.70

\*Total does not include any taxes that may apply. Any such taxes are the responsibility of the Customer.

Confidential and Proprietary

# EXHIBIT 3

## Data Processing Addendum

### 1. Scope

1.1 This Data Processing Addendum ("DPA") by and between Scenario Learning, LLC d/b/a Vector Solutions ("Service Provider") and the undersigned Client (each a "Party" and collectively the "Parties"), is effectively incorporated into the Vector Solutions Education Software as a Service Agreement concurrently entered into between Service Provider and Client ("Agreement").

1.2 This DPA is effective as of the date of the Agreement. In the event of a conflict between any provisions of, or attachments to, the Agreement and the provisions of this DPA, the provisions of this DPA shall govern and control.

1.3 From time to time, the Parties may amend this DPA to clarify the understanding of the relationship of the Parties with respect to Data Protection Laws, as herein defined, effective after the effective date of this DPA, and to clarify the obligations of each Party thereunder.

### 2. Definitions

2.1 **"Personal Information"** means information about an individual that (i) can be used to identify, contact, or locate a specific individual; (ii) can be combined with other information that is linked to a specific individual to identify, contact, or locate a specific individual; and/or (iii) is defined as "personal data" or "personal information" by applicable Data Protection Law.

2.2 **"Security Incident"** means (i) any act or omission that compromises either the security, confidentiality, or integrity of Personal Information or the physical, technical, administrative, or organizational safeguards put in place by Service Provider that relate to the protection of the security, confidentiality, or integrity of Personal Information, or (ii) receipt of a complaint in relation to the privacy and data security practices of Service Provider or a breach or alleged breach of this DPA. Without limiting the foregoing, a compromise shall include any unauthorized access to, disclosure of, or acquisition of Personal Information.

2.3 **"Data Protection Laws"** means all applicable laws, regulations, and requirements of regulatory guidance, in any jurisdiction anywhere in the world, relating to data protection, privacy, and confidentiality of Personal Data—including, where applicable, the General Data Protection Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 ("GDPR"), and the California Consumer Privacy Act, sections 1798.100 to 1798.199, Cal. Civ. Code (2018) ("CCPA")—and any implementing, derivative or related legislation, rule, regulation, and regulatory guidance, as amended, extended and re-enacted from time to time.

2.4 **"Data Subject"** means an identified or identifiable natural person to whom Personal Information relates.

2.5 **"Processing"** means any operation or set of operations which is performed on Personal Information or on sets of Personal Information, whether or not by automated means, such as collection, recording, organization, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure, or destruction.

Any capitalized terms not otherwise defined in this DPA shall have the meaning given to them in the Agreement.

### 3. Obligations

3.1 Client shall determine the scope, purposes, and manner by which the Personal Information in Schedule 1 may be accessed or Processed by Service Provider.

3.2 Client is responsible for compliance with its obligations as a data controller (or the equivalent) under Data Protection Laws, in particular for justification of any transmission of Personal Information to Service Provider (including providing any required notices of the engagement of Service Provider for Processing, and obtaining any required consents and/or authorizations, or otherwise securing an appropriate legal basis under Data Protection Laws, where applicable), and for its decisions and actions concerning the Processing of such Personal Information.

3.3 Service Provider is responsible for compliance with its obligations as a data processor (or the equivalent) under Data Protection Laws. Service Provider and any persons acting under its authority including any of its employees, agents, contractors and/or subprocessors shall Process the Personal Information only as set forth in Client's written instructions as specified in the Agreement and this DPA to the extent such Processing is required for the provision of Service Provider's services.

3.4 Without prejudice to any existing contractual arrangements between the Parties, Service Provider shall treat all Personal Information as confidential and shall inform all its employees, agents, contractors and/or subprocessors engaged in Processing Personal Information of the confidential nature of the Personal Information consistent with the confidentiality provisions set forth in the Agreement. Service Provider shall ensure that all such persons or parties are bound to a duty of confidentiality or are under an appropriate statutory obligation of confidentiality.

3.5 Taking into account the state of the art, the costs of implementation and the nature, scope, context and purposes of Processing as well as the risk of varying likelihood and severity for the rights and freedoms of natural persons, Service Provider shall implement reasonable and appropriate technical and organizational measures designed to protect the Personal Information against unauthorized or unlawful Processing, access, copying, modification, storage, reproduction, display, or distribution, and against accidental loss, destruction, or damage. Service Provider's or its subprocessors' adherence to either an approved code of conduct or to an approved certification mechanism recognized under Data Protection Law may be used to satisfy the requirements of this Section.

3.6 Service Provider shall not sell (for monetary consideration), retain, use, or otherwise disclose Personal Information for any purpose other than for performing the services described in the Agreement in accordance with the Client's written instructions, or as otherwise permitted by law.

3.7 Service Provider shall reasonably assist Client by appropriate technical and organizational measures for the fulfillment of Client's obligation to respond to requests for exercising the Data Subject's rights under Data Protection Laws.

3.8 Service Provider shall notify Client without undue delay of becoming aware of any Security Incident, as defined above. Service Provider shall use reasonably commercial efforts to provide Client with sufficient information to allow it to meet any obligations to inform regulators and/or Data Subjects of the Security Incident, and to perform an investigation into the Security Incident. The obligations herein shall not apply to Security Incidents caused by Client.

3.9 If Service Provider receives any subpoena, judicial, administrative, or arbitral order of an executive or administrative agency, regulatory agency, or other governmental authority which relates to the Processing of Personal Information ("Disclosure Request"), it shall promptly pass on such Disclosure Request to Client without responding to it, unless otherwise required by applicable law (including to provide an acknowledgement of receipt to the authority that made the Disclosure Request).

3.10 Where required, the Parties agree to negotiate in good faith and enter into any further data processing or transfer agreement, including any standard contractual clauses for transfers of data outside of the country where the personal data originates, as may be required to comply with Data Protection Laws.

3.11 It is the Parties' good faith belief that Service Provider's services under the Agreement do not implicate any applicable cybersecurity or national security laws of any country. In an abundance of caution,

Client shall be responsible for any cybersecurity or national security obligations arising out of its use of Service Provider's services outside of the United States, including any data localization requirements or security assessments of a foreign jurisdiction. Service Provider shall exercise good faith in cooperating with Client in demonstrating such compliance, if needed.

#### 4. Indemnification and Limitation of Liability

4.1 The indemnification and limitation of liability provisions in the Agreement are incorporated herein by reference and made a part of this DPA and shall apply to any claim arising out of a breach of this DPA.

4.2 Notwithstanding the forgoing, each Party acknowledges that its breach of this DPA may cause irreparable damage to the other Party and hereby agrees that the other Party will be entitled to seek injunctive relief under this DPA, as well as such further relief as may be granted by a court of competent jurisdiction.

#### 5. Duration and Termination

5.1 The termination or expiration of this DPA shall not discharge Service Provider from its confidentiality obligations pursuant to the Agreement and this DPA. Service Provider shall Process Personal Information until the date of expiration or termination of the Agreement, unless instructed otherwise by Client, or until such data is returned, de-identified, or destroyed on instruction of Client.

5.2 Upon termination or expiration of this DPA or at any time at Client's written request, Service Provider shall return to Client, or destroy, all Personal Information, except as otherwise permitted by Data Protection Law or other applicable laws or regulations.

#### 6. Miscellaneous

6.1 Any disputes arising from or in connection with this DPA shall be brought as set forth in the Agreement.

6.2 Notice by one Party to the other Party shall be made as set forth in the Agreement.

6.3 This DPA may be executed in two or more counterparts, each of which will be deemed an original and all of which taken together will be deemed to constitute one and the same document. The parties deliver this DPA by facsimile or email transmission.

In consideration of the mutual promises herein, the parties have executed this DPA as of the date set forth below.

Vector Solutions

By: Justin Moore  
Name: Justin Moore  
Title: K12 Sales Director  
Date: 6/22/21

Client

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_