

February 11, 2010
Progress Meeting #5

RE: Gallatin County Upper Elementary Addition
Gallatin County, Kentucky
BG 09-263
RTA 0913

Attendees

Dorothy Perkins
Brad Gray
Tim Biddle
Lenny Whalen
Tripp Mullins
Tom Wessling
Brian Roomes

Representing

Gallatin County Schools
Gallatin County Schools
Gallatin County Schools
Gallatin County Schools
RossTarrant Architects, Inc
CMTA
Century Construction

A progress meeting was held on February 11, 2010, at the Gallatin County Board Office, Warsaw, Kentucky, at 1:30 PM EST. During the meeting the following items were discussed:

1. OUTSTANDING ISSUES
 - a) The relocation of the Fire Department Connection (FDC) was discussed. CMTA has had conversations with the fire chief, and it appears he is open to leaving the existing FDC in place, and not require its relocation. Tripp Mullins has drafted a letter to be sent to the fire chief requesting the FDC be kept in place, but offering to change out the fittings to better match their equipment. Mr. Whaled will communicate this with the Fire Chief latter today.
 - b) Tripp Mullins once again stated that the new lockers will be replaced with the correct size. Due to ship times and schedule, this will probably happen over the summer. There is no further action required by Century.
 - c) CMTA verified that there is no momentary contact in the existing building to be relocated as the drawings show.
 - d) CMTA verified that the new fire pull stations should match the mounting heights in the existing building.
2. CONSTRUCTION PROGRESS (Schedule)
 - a) The weather has been an issue this month. Much of the interior work cannot begin until the building is dried in, which will require several days of above freezing weather.
 - b) Work completed over the past month includes the following:
 - i) The masonry veneer is complete.
 - ii) Metal stud framing is complete.
 - iii) Fire protection is 75% complete.
 - iv) Electrical conduit is complete.

- v) Mechanical ductwork has started.
- vi) The lightweight concrete roof has been poured.
- c) Work for the next month includes the following:
 - i) The roof membrane will be installed.
 - ii) Windows will be installed.
 - iii) Mechanical work will be nearing completion.
 - iv) Drywall will be complete.
 - v) Interior finishes and millwork will be started.
- 3. SHOP DRAWINGS/SUBMITTALS
 - a) None at this time.
- 4. PROPOSED CHANGE ORDER ITEMS
 - a) None at this time.
- 5. FIELD ORDER ITEMS
 - a) None at this time.
- 6. CONTRACTOR'S APPLICATION FOR PAYMENT
 - a) Brain Roomes stated Pay App #54 will be delivered February 15 for the February 22 board meeting.
- 7. REQUESTS FOR INFORMATION / CLARIFICATION
 - a) None at this time.
- 8. RECORD DRAWINGS
 - a) Tripp Mullins reminded Century Construction to record any changes to their field drawings.
- 9. ADDITIONAL ITEMS
 - a) Brad Gray needs to give his equipment installers an estimate of when the projectors, smartboard, and equipment can be installed. Ideally this would be after the ceiling grid is installed, but before the pads have been laid. Brian Roomes gave a time frame of early April. We will have a better idea of schedule at the March progress meeting.
- 10. NEXT MEETING DATE AND TIME
 - a) March 11, 2010 at 1:30 PM EST.

The above narrative represents my understanding of the major events that occurred at this meeting. Should there be any additions, clarifications or deletions to these minutes, please notify my office in writing within ten days.

Prepared By:

William Mullins III, AIA, LEED AP

/wpm

c: Ronald E. Murrell, Jr., AIA, LEED AP; William Mullins III, AIA LEED AP; Sarah Johnson, LEED Green Associate, Kelley Parker, RLA, ASLA, LEED AP, Laith M. Ross, PE, LEED AP
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