

**Bullitt County Public Schools**

1040 Highway 44 East  
Shepherdsville, Kentucky 40165

502-869-8000  
Fax 502-543-3608  
www.bullittschools.org

TO: Mr. Jesse Bacon *JB*

FROM: Mrs. Rachelle Bramlage-Schomburg, Director of Secondary Education *RSB*

RE: North Bullitt High School ROTC Military Ball 2022

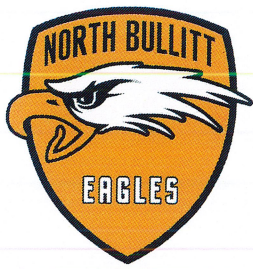
DATE: March 8, 2022

Please see the attached contract between North Bullitt High School and The City of Hillview to lease the Hillview Government Center. If approved, North Bullitt High School is anticipating hosting it's ROTC Military Ball on March 26, 2022. This contract has been reviewed by Buckman, Farris, and Mills Law.

Please approve the contract between North Bullitt High School and the City of Hillview.

Equal Education and Employment Institution

*AM*  
3.15.22



# North Bullitt High School

3200 Hebron Ln  
Shepherdsville, Kentucky 40165

Phone: 502-869-6200

Fax: 502-957-6762

<https://www.bullitt.k12.ky.us/3/Home>

March 10, 2022

To: BCPS Board of Education  
From: J Lail, North Bullitt High School  
RE: Military Ball Contract

Esteemed Members of the BCPS Board of Education:

The North Bullitt High School JROTC Program has requested permission to enter into a contract with the Hillview Government Center to hold their Military Ball on March 26, 2022.

Attached to this email, you will find a copy of the facilities lease agreement for Hillview Government Center. Use of the facility is free of charge and refreshments will be provided by the National Guard.

Thank you for your time and attention.

A handwritten signature in dark ink, appearing to be "J Lail".

J Lail, Ed.D.  
Principal, North Bullitt High School

# City of Hillview

Jim Eadens • Mayor

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283 Crestwood Lane  
Louisville, Kentucky 40229  
(502) 957-5280 • Fax (502) 955-5673

**Contract:** Bullitt County Public Schools-North Bullitt JROTC

**Purpose:** JROTC Military Ball

**Date:** 26 Mar 2022 (5:00-10:00 PM)

**Location:** No charge for use of facility/tables/chairs

Hillview Government Center  
283 Crestwood Lane  
Louisville, KY 40229

**Food:** Food is permitted, but not provided by City of Hillview

**Attendance:**

- Building capacity: 250

Maintain a record of persons and their telephone number attending the event to notify attendees if the event is linked by contact tracing to high risk of COVID-19 exposure.

**Sanitation:**

The building will be sanitized prior to the use of the facility. JROTC is responsible for clean up and sanitation during and following the event.

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Jim Eadens  
Mayor - City of Hillview

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Bullitt County Public Schools  
Signature/Title

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J Lail, Ed.D.  
Principal, North Bullitt High School

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Key #

Fob #

Code

**City of Hillview  
Rental Agreement**

**Please do not enter the building before your designated rental time!**

**Penalty for early arrivals will be \$50 per half hour.**

**Set up, decorating and clean up are to be included in your rental time**

\$ \_\_\_\_ due

Dam/  
Cleaning  
dep. Due  
\$ \_\_\_\_

This contract made and entered into this the 26 day of March, 2022, by and between the City of Hillview, Bullitt County, Kentucky, a municipal corporation, First Party, and NBHS-JPOTC of Shepherdsville, Ky Second Party.

Witnessed: ES That whereas First Party is the owner of property located at 298 Prairie Drive and 283 Crestwood Ln., Hillview, Kentucky and

Whereas, Second Party is the lessee of the specific time period, for the specific hours and or days, the Parties here to agree as follows:

1. Second Party shall pay unto the First Party the sum of \$ 5.00 -, as rental fee for use of the (a) Meeting Room (b) Gym (c) Russ Hall, (d) Jesse Schott Memorial Gym, (e) Liz Hammers Hall, (f) Rogers Group Hall, all located at 298 Prairie Drive, Hillview, Kentucky, and (g) Richard Terry Hall located at 283 Crestwood Ln., Hillview Ky. The payment of this fee does not include the use of the office space currently located in the building, nor does it include use of the stove located in the Meeting Room. **THERE IS NO USE OF THE STOVE PERMITTED.**
2. Second Party shall indemnify, defend and hold harmless the First Party (City of Hillview), its agents and employees from and against all claims, damages and losses and expenses including attorney's fees.
3. The premises shall not be subleased without written consent of the First Party.
4. The Second Party shall not at any time use the premises or permit the use of the premises in such manner as to increase the rate of insurance thereon.
5. The Second Party does hereby covenant and agree to defend, indemnify and hold harmless the First Party, its' elected officials, officers, and employees from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the First Party's property, facilities and/or services.
6. There shall be no illegal drug served/used at this or any function in or on these premises. Persons violating this clause shall be prosecuted to the fullest extent to the law.
7. All fees (monies) are to be paid in advance of rental date and time.
8. All damages incurred by the First Party shall be rendered due from and payable by the Second Party and charged at a fair market value for repair or replacement of damaged goods.
9. These premises shall be left clean and free of litter and in the same condition as prior to this function. **It is the right of the First Party to levy a fee of \$1.00 per minute for each minute you go over your designated time.**
10. **Exterior doors must remain closed.**

In testimony whereof witness the hand of the parties this day and year herein above written.

First Party being the City of Hillview as signed by

E. J. Siler  
Recreation Director

3/9/2022  
Date

**NO SKATEBOARDS, SCOOTERS, ROLLER SKATES OR BIKES PERMITTED IN THE BUILDINGS**

MUSIC MUST BE TURNED DOWN AT 12:00 AM  
NO ALCOHOLIC BEVERAGES PERMITTED OUTSIDE OR IN THE PARKING LOTS  
NO ALCOHOL PERMITTED IN EITHER GYM

Must be 18 or older

Second party

Name: Eugene Siler - NBHS JROTC

Date: 3/9/2022

Address: 3200 E. Hebron Lane - Shepherdsville, KY 40165

Phone: 315-222-3094 Rental Time: 4 pm to 11 pm

Total Hours Rented: 7

I agree to all terms of this contract and I understand that if the conditions below are not met I will forfeit the damage deposit. If the police are dispatched to my event, I understand my event will be closed and I will not receive a refund of any kind, including my damage deposit. If my damage deposit is refundable, it will be destroyed if not picked up the next business day following my rental. Due to the surge in Covid-19 positivity rates in the Commonwealth of Kentucky, the City of Hillview recommends all people utilizing or visiting City facilities and participating in sports and events, wear a mask. Any individual who utilizes a City facility and chooses to forego a mask, does so at his or her own risk.

Signature of Renter Eugene Siler

#### CHECKLIST FOR CLOSING BUILDINGS

1. Remove trash
2. Return tables and chairs to correct place
3. Sweep floors and mop **ALL** spills
4. Clean restrooms and flush toilets
5. Clean counters, sink and stove in kitchen, if used. Turn stove off!
6. Make sure all lights have been turned out in the building (one light in the gym and one light in the hall **will remain on**)
7. Exit building, lock door, deposit key in box ( if you were given a key)
8. **ALL** exterior doors must be closed and **LOCKED!!! PLEASE REMEMBER TO CHECK THE DOOR IN THE KITCHEN OF RUSS HALL IF THAT'S THE BUILDING YOU HAVE RENTED!!!**
9. **Be sure to press lock buttons for the Jesse Schott building before exiting!**

TABLES ARE IN THE LARGE CLOSET IN THE BACK OF THE GYM.  
TABLES AND CHAIRS ARE BEHIND THE DOUBLE BLACK DOORS IN THE  
JESSE SCHOTT MEMORIAL BUILDING

Thank you,  
Terry Bohannon  
Recreation Director  
City of Hillview  
836-0905

Non-emergency dispatch 502-955-7480

Please call upon arrival if you find the building in an unacceptable condition.