



Bullitt County Public Schools

1040 Highway 44 East
Shepherdsville, Kentucky 40165

Phone: 502-869-8000
Fax: 502-543-3608
www.bullittschools.org

TO: Jesse Bacon, Superintendent

FROM: Lisa Lewis, Director of Finance *U Lewis*

DATE: March 16, 2022

RE: District Copiers and Copier Maintenance

A request for proposal was solicited for district copiers and maintenance. The district received one response to the proposal from ProSource. ProSource addressed all aspects of the proposal with a 63-month lease payment of \$9,391.03 utilizing PaperCut MF for the software management system.

I recommend ProSource to provide the copiers and copier maintenance from April 1, 2022 through June 30, 2027. Upon receipt of the contract, it will be forwarded to the district attorney for review.