

Henderson County Schools Transportation Department

5675 Airline Road

Henderson, Ky 42420

Phone: (270) 831-5120

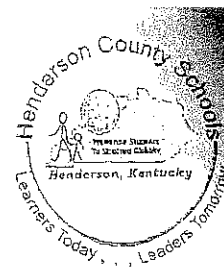
Fax: (270) 831-5122

Mailing Address:

ATTN: Transportation

1805 Second St.

Henderson, Ky 42420



Overnight and Out of District School Bus Trip Guidelines

During overnight school bus trips and out of district bus trips, all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios should be followed: Elementary 10:1 Secondary 15:1
- Sponsors and coaches shall be trained annually to administer medication

Checklist:

✓ Sponsor/Coach Name: Dan R. Roberts Cell Number: 270.866.0415

✓ Date of Departure: 3-6-2022 Time of Departure: 8:00 am

✓ Date of Return: 3-7-2022 Expected Time of Return: 7:00 pm

✓ Adequate Supervision (meets ratio criteria)

****Please List Names of Chaperones****

✓ Obtain parent/guardian permission forms

****Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient****

✓ Notify school cafeteria manager of any lunch needs

✓ Follow all Transportation Department guidelines for bus trips

****All requests must be in the trip system at least five days prior to the date of departure****

✓ Understand any student's medication needs and/or medical conditions

****Coaches must carry all player's physicals on any away and overnight trips****

✓ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

****Rider's list must contain all rider's names and an emergency contact name and number****

✓ Attach and itinerary

Other specific needs:

Dan R. Roberts
Signature of Person submitting form

Angela L. Lacey
Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

Region 1 FBLA
Murray State University
Murray, Kentucky
March 6-7, 2022

March 6, 2022

1:00- Departure from Henderson Co. High School
3:00- Arrival at Hampton Hotel (Murray, KY)
3:45-Departure from Hampton Hotel to Murray State University (Curris Center)
4:00- Begin Trophy set-up for Awards Ceremony on March 7, 2022
6:00- Depart from Curris Center for Dinner
7:30-Meeting to review script
8:00-Departure to Hampton Hotel

March 7, 2022

Day of Regional Leadership Conference, Agenda is attached.

Attendees:

Danna Robinson, Adviser
Dylon Moore, Region 1 FBLA President
Madelyn Robinson, Secretary elect

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Checklist:

✓ Sponsor/Coach Name: Maggie Garner Cell Number: (270) 724-2409

✓ Date of Departure: 3/16/22 Time of Departure: 11 AM

✓ Date of Return: 3/18/22 Expected Time of Return: 3:30 PM

✓ Adequate Supervision (meets ratio criteria)

****Please List Names of Chaperones**** Maggie Garner, Payton Allison

✓ Obtain parent/guardian permission forms

****Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient****

✓ Notify school cafeteria manager of any lunch needs not needed

✓ Follow all Transportation Department guidelines for bus trips

****All requests must be in the trip system at least five days prior to the date of departure****

✓ Understand any student's medication needs and/or medical conditions

****Coaches must carry all player's physicals on any away and overnight trips****

✓ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

****Rider's list must contain all rider's names and an emergency contact name and number****

✓ Attach and itinerary

Other specific needs: _____

Maggie Garner

Signature of Person submitting form

[Signature]

Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

KUNA Trip 2022 Roster
March 16-18
The Galt House, Louisville, KY

Chaperones: 2

Payton Allison
Maggie Garner

Students: 15

Cooper Beck Benson
Breck Bender
Ty Boggess
Joe Coghill
Luke Dalton
Will Forker
Ben Frederick
Meredith Gold
Ryan Holland
Elias Lindemann
Janet Mashindi
Hunter Mayfield
Breckin Sauer
Isaiah Scott
Marley Walker

KENTUCKY YMCA YOUTH ASSOCIATION 2022 HIGH SCHOOL KUNA AGENDA (GALT)

ALL SCHEDULED EVENTS ARE MANDATORY

The following meetings will have pre-recorded videos sent before the conference to participants to review:

- Experienced Delegates
- New Delegates
- Adult Chaperone
- Resolution Sponsors
- International Stage Performers

The following meetings will have pre-conference virtual meetings. Dates TBD

- Committee Chairs/Clerks/Doorkeepers
- Candidates
- Presiding Officers/Supporting Officers

Day One 3/16/22

****Buses unload in front of Suites Tower****

2:00-3:30 PM

Scheduled arrival time and registration

- Schools will be sent (pre-conference) an arrival time for the conference. Schools/students should not enter the hotel before their scheduled arrival time.
- When each school arrives at their scheduled time, the advisor should head to registration to check-in, turn in paperwork, and collect any available keys.
- After the advisor completes registration, students should do the following: -Take their luggage to their sleeping room (if keys are available) and remain there until the opening session. -OR head into the ballroom and head to your assigned seat. Luggage can be placed underneath the table.
- Hotel roaming is not allowed during this time
- World Expo Tables can be setup when you arrive at your designated time

3:30-4:25 PM

International Court of Justice Meeting
Media Corps Meeting
Security Council Meeting
Secretariat & NGO Meeting

Wilkinson/Sampson/Lafoon
Clements
Combs/Chandler
Stanley

****At 4:00 ONLY Flag Bearers and Country Sign Bearers will leave to report outside of the Ballroom.**

4:25 PM

All Students and Adults to head to the Grand Ballroom for Opening Session

4:30 PM	Opening Session- **Everyone present** -Call to Order -Parade of Nations -Secretary General's Opening Address -Introduction of Presiding Officers -Introduction of Candidates -Announcements	Grand Ballroom
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Day One Continued

5:55-6:15 PM	International Stage- **Everyone Present**	Grand Ballroom
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**** There should always be at least one student at each World Expo table. Please rotate positions to make sure everyone has time to eat.****

6:15-7:15 PM	World Expo (Group A)	Grand Ballroom
6:15-7:15 PM	Security Council	Combs/Chandler
6:15-7:15 PM	Media Corps Assemblies	Clements
6:15-7:15 PM	Secretariat & NGO Reception	Stanley
6:15-7:15 PM	Group B & ICJ Dismissed to Dinner (Hotel offers a la carte items) -Schools will be dismissed individually to purchase meals. -Students may also grab items from their hotel rooms at this time, when dismissed by schools but external meals may not be eaten in public spaces -Students should eat in assigned locations in the hotel with their school or in their sleeping room (school decision). -Hotel roaming is not allowed during this time.	Grand Hall
6:45-8:25 PM	International Court of Justice Assemblies	Wilkinson/Sampson/Lafoon
7:15-8:15 PM	Secretariat & NGO Reception	Stanley
7:15-8:15 PM	Group A & All Other Specialized Programs Dismissed to Dinner (Hotel offers a la carte items) -Schools will be dismissed individually to purchase meals. -Students may also grab items from their hotel rooms at this time, when dismissed by schools but external meals may not be eaten in public spaces -Students should eat in assigned locations in the hotel with their school or in their sleeping room (school decision). -Hotel roaming is not allowed during this time.	Grand Hall
7:15-8:15 PM	World Expo (Group B)	Grand Ballroom

8:15-8:30 PM	International Stage- **Everyone Present**	Grand Ballroom
8:30-9:15 PM	General Assembly -Human Rights Simulation -Announcements	Grand Ballroom
9:15-9:45 PM	Delegation meetings in assigned rooms (No meetings on sleeping room hallways please)	
9:15-9:45 PM	Media Meeting	Clements
9:15-9:45 PM	Secretariat & NGO Meeting	Stanley

Curfew is immediately after dismissal unless you are in a specialized program meeting or delegation meeting.

Day Two 3/17/22

****Business Attire Required****

7:00 AM	Room curfew ends.	
7:10-7:55 AM	Breakfast (Hotel offers a la carte items) -Schools will then head to assigned eating locations.	Grand Hall
8:05 AM	General Assembly- **Everyone present** -Mingling Activity -Explanation of Special Programs -President of the United Nations General Assembly: Call to Debate	Grand Ballroom
8:25 AM	General Assembly Adjourns	
8:35-9:40 AM	Committees Convene (Don't forget to bring your resolution book!)	
	Ranking Committee A	Carroll Ford
	Ranking Committee B	Nunn
	Ranking Committee C	Breathitt
	Ranking Committee D	Segell
	Ranking Committee E	French
	Ranking Committee F	Stopher
	Ranking Committee G	Coe
	Ranking Committee H	Jones
	Ranking Committee I	Willis
	Security Council	Combs/Chandler
	International Court of Justice	Wilkinson/Sampson/Lafoon
	Media Room	Clements
9:40 AM	Committees Recess	

9:55-10:55 AM	Committees Reconvene	
	Ranking Committee A	Carroll Ford
	Ranking Committee B	Nunn
	Ranking Committee C	Breathitt
	Ranking Committee D	Segell
	Ranking Committee E	French
	Ranking Committee F	Stopher
	Ranking Committee G	Coe
	Ranking Committee H	Jones
	Ranking Committee I	Willis
	Security Council	Combs/Chandler
	International Court of Justice	Wilkinson/Sampson/Lafoon
	Media Corps Meeting	Clements
10:55 AM	Committees Adjourn	
11:10 AM	General Assembly	Grand Ballroom
	-Delegation Caucus: 1 st Schools' Choice Resolution Vote	
	-Vice Presidents Announced	
	-Candidate Speeches Part One	
11:50 AM	General Assembly Adjourns	
11:50-1:30 PM	Lunch for all Student	Grand Hall
	(Lunch is provided by the Y)	
	All students will grab their boxed lunch from the Grand Hall and go to their designated eating rooms until Voting Committees adjourn at 1:30 PM EST.	

****Specialized Programs Should Refer to their Individual Schedules or Y Staff Lead for Lunch Times****

1:30-2:45 PM	Voting Committee 1	Carroll Ford
	Voting Committee 2	Nunn
	Voting Committee 3	Breathitt
	Voting Committee 4	Segell
	Voting Committee 5	French
	Voting Committee 6	Stopher
	Voting Committee 7	Coe
	Voting Committee 8	Jones
	Voting Committee 9	Willis
	Secretariat & NGO Meeting	Stanley
	International Court of Justice	Wilkinson/Sampson/Lafoon
	Security Council	Combs/Chandler
	Office of Secretary General Opens	Sampson

Day Two Continued

2:50 PM	General Assembly -Delegation Caucus: 2 nd Schools' Choice Resolution Vote -Candidate Speeches Part 2 (If Necessary) -Debate: 1 st Schools' Choice Resolution -Specialized Program Report Out	Grand Ballroom
3:30 PM	Adjourn General Assembly and go to 2 nd Committees	
3:30-4:40 PM	2 nd Committee Meetings (Don't forget to bring your resolution book!)	
	Voting Committee 1	Carroll Ford
	Voting Committee 2	Nunn
	Voting Committee 3	Breathitt
	Voting Committee 4	Segell
	Voting Committee 5	French
	Voting Committee 6	Stopher
	Voting Committee 7	Coe
	Voting Committee 8	Jones
	Voting Committee 9	Willis
	Secretariat & NGO Meeting International Court of Justice Security Council Office of Secretary General	Stanley Wilkinson/Sampson/Lafoon Combs/Chandler Sampson
4:40 PM	Voting Committees adjourn, everyone assembles for GA.	
4:50 PM	General Assembly -Debate: 2 nd Schools' Choice Resolution -Candidate Final Look -WaterStep Shoe Announcement	Grand Ballroom

*****End of business day, students may change into casual clothes within the dress code*****

5:35-6:00 PM	Free Time: During free time you may be in YOUR hotel room only. Please do not roam hotel hallways during this time. (Please be mindful of noise levels at all times)	
	-Secretary General Meetings for sponsors who passed Voting Committee and have not yet met with the Secretary General & NGO Presentation to Secretary General	
	-All World Expo Items Must Be Taken Down By 6PM (All materials should go back with you and not left at the hotel). Storage room TBA.	
	-We recommend for all delegations to meet to discuss who they feel should be nominated for awards before heading to free time.	

Day Two Continued

5:35-6:40 PM	Security Council Meeting	Combs/Chandler
5:35-6:40 PM	Media Corps Meeting	Clements
6:00-7:30 PM	Dinner for all Student-Provided by the Y All students will grab their boxed dinner from the Grand Hall and go to their designated eating rooms until the Mandatory Delegation Caucus adjourns at 7:30 PM EST.	Grand Hall

*****Lead Advisor must confirm 100% attendance with Y-Staff to be eligible for Delegation of Excellence*****

7:30-8:00 PM	Mandatory Delegation Caucus -Lead Advisors turn in award nomination forms to Y-Staff -Voting! -Fun Time Announcements	Grand Ballroom
8:00-9:30 PM	FUN Time Concert and Talent Stage Chill Room Movie International Affairs Special Session	Grand Ballroom Nunn Breathitt Sampson
9:30-10:00 PM	Closing Program -Secretary General's Choice Resolution Announced -Final Candidates Announced -Closing Thoughts	Grand Ballroom
10:00-10:30 PM	Delegation Meetings in assigned rooms	
10:00-10:45 PM	Conference Life Committee Meets with Y-Staff	Sampson
10:00-10:45 PM	Media Meeting	Clements
10:00-10:45 PM	Secretariat & NGO meeting	Stanley
10:00-10:45 PM	Security Council Meeting	Combs/Chandler

****Students should head straight to their assigned sleeping rooms once out of meetings, curfew begins immediately****

Day Three 3/18/22

****Luggage may be stored under tables****

7:00 AM	Room Curfew Ends for Group B	
7:15 AM	Room Curfew Ends for Group A	
7:15-8:30 AM	All Students Boxed Breakfast-Provided by the Y Students will grab their boxed breakfast from the Grand Hall and go to their designated eating rooms until Closing Session adjourns at 8:30 AM EST.	Grand Hall
7:30-8:25 AM	International Court of Justice Showcase	Wilkinson/Sampson/Lafoon
8:15-8:25 AM	Security Council Meeting	Combs/Chandler
8:30-11:00 AM	Closing Session -KUNA Broadcast -Final look at Candidates -Voting -Secretary General's Agenda and Summary of Action -Security Council Report -International Court of Justice Report -Final General Assembly Debate: Secretary General's Choice Resolution -Awards and Recognitions -Secretary General's Closing Address -Media Broadcast and Conference Video -Election results	Grand Ballroom
11:00 AM	2021 Secretary General Adjourns Conference	

Have a safe trip home.

We hope to see you at

LEADERSHIP TRAINING CONFERENCE (LTC)

~~CW June 11-14, 2020~~

~~BG June 11-13, 2020~~

(Check it out on our website www.kyymca.org/ltc)

Henderson County Schools

1805 Second Street, Henderson, Kentucky 42420
(270) 831-5000 Fax: (270) 831-5009
<http://www.hendersonschools.net>



Overnight and Out of District Bus Trip Guidelines

During overnight bus trips and out of district bus trips all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios Secondary 15:1 Elementary 10:1
- Sponsors and coaches shall be trained annually to administer medication.

Checklist:

- ☒ Sponsor/Coach Name Brian Sullivan Cell number (812) 449-7476
- ☒ Date of trip 3/18/22 expected departure time 8:30am return time 6:00pm
- ☒ Adequate Supervision (meets ratio criteria) Brian Sullivan Ed Clouse Laura Freeman
* Please List Names of Chaperones* Sarah Hardy Laura Williams
- ☒ Obtain parent/guardian permission forms
Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient.
- ☒ Notify school cafeteria manager of any lunch needs
- ☒ Follow all Transportation Department guidelines for bus request.
- ☒ Understand any students' medication needs and/or medical conditions
Coaches must carry all players' physicals on any away and overnight trips.
- ☒ Attach a trip list of students to principal/designee
- ☒ Attach an itinerary
- ____ Other specific needs:
- B. Sullivan Signature of Person submitting form
- [Signature] Signature of Principal/Designee

This form must be submitted 3 days prior to the date of the trip to the principal or designee.

HCHS Academic Team
Governor's Cup State Championship
(March 18-21, 2022 @ The Galt House Hotel)

Students:

1. Julianne Latimer
2. Abby Salisbury
3. Josh Freeman
4. Ryan Nantz
5. Lexi Bond
6. Brent Raleigh
7. Josiah Cox

Itinerary:

Friday, March 18th

Leave HCHS at 8:30 am for Galt House.
Arrive at hotel by 10:30 am.

Monday, March 21st

Leave Galt House for HCHS at 4:00 pm.
Arrive at HCHS by 6:00pm

STUDENTS

09.36 AP.21

Transportation Request Form
(for bus or car)

EDUCATIONAL, EXTRA-CURRICULAR AND/OR OVERNIGHT TRIP

(Submit to Transportation Department at least five (5) days prior to date of departure.)

SCHOOL NMS REQUESTED BY: Chris Fifer
CLASS/ORGANIZATION: NMS Academic Team
Departure Date and Time: 3-19-22
Return Date and Time: 3-21-22
Destination: Galt House, Louisville KY
Purpose/Expected Benefits: State Competition
Is a Bus or Car Needed? Yes Has a Driver Been Contacted? _____
Number of Students: 6 Number of Chaperones: 2

Prepare three (3) lists of all persons going on a trip: one for the Principal, one for the bus/car driver, and one for the certified person accompanying the students.

HAVE ALL CHAPERONES UNDERGONE THE REQUIRED RECORDS CHECK AND BEEN DESIGNATED BY THE PRINCIPAL/DESIGNEE TO SUPERVISE STUDENTS? ☒ YES ☐ NO

APPROVED AS SUBMITTED: _____

DISAPPROVED FOR THE FOLLOWING REASON: _____

Paid By School Allotment _____ Other _____

(name of account)

[Signature]
Principal's Signature

[Signature]

03/28/22
Date

Board Approval/needed for overnight trips

Date

RELATED PROCEDURES:

09.36 (all procedures)

Review/Revised: 9/19/2016

STUDENTS

09.36 AP.21

Transportation Request Form
(for bus or car)

EDUCATIONAL, EXTRA-CURRICULAR AND/OR OVERNIGHT TRIP
(Submit to Transportation Department at least five (5) days prior to date of departure.)

SCHOOL South Middle School REQUESTED BY: Kali Paul
CLASS/ORGANIZATION: Sms Academic Team
Departure Date and Time: March 20, 2022 @ 11:30A Central
Return Date and Time: March 21, 2022 @ 1:30p Central
Destination: Galt House in Louisville, KY
Purpose/Expected Benefits: State Academic Team Competition
Is a Bus or Car Needed? Car Has a Driver Been Contacted? Yes
Number of Students: 5 Number of Chaperones: 2

Prepare three (3) lists of all persons going on a trip: one for the Principal, one for the bus/car driver, and one for the certified person accompanying the students.

HAVE ALL CHAPERONES UNDERGONE THE REQUIRED RECORDS CHECK AND BEEN DESIGNATED BY THE PRINCIPAL/DESIGNER TO SUPERVISE STUDENTS? ☒ YES ☐ NO

APPROVED AS SUBMITTED: _____

DISAPPROVED FOR THE FOLLOWING REASON: _____

Paid By School Allotment _____ Other _____
(name of account)
[Signature] 3/2/22
Principal's Signature Date

Board Approval/needed for overnight trips

Date

RELATED PROCEDURES:

09.36 (all procedures)

Review/Revised: 9/19/2016

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Checklist:

Sponsor/Coach Name: Tyler Simms Cell Number: 270 339 5408
Date of Departure: 4/1/22 Time of Departure: 3:00PM
Date of Return: 4/2/22 Expected Time of Return: 11:00PM

☐ Adequate Supervision (meets ratio criteria)

Please List Names of Chaperones

☐ Obtain parent/guardian permission forms

Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient

☐ Notify school cafeteria manager of any lunch needs

☐ Follow all Transportation Department guidelines for bus trips

All requests must be in the trip system at least five days prior to the date of departure

☐ Understand any student's medication needs and/or medical conditions

Coaches must carry all player's physicals on any away and overnight trips

☐ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

Rider's list must contain all rider's names and an emergency contact name and number

☐ Attach and itinerary

Other specific needs: _____

[Signature]
Signature of Person submitting form

[Signature]
Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

2022 Winterguard Championships
Spring Hill HS, TN
4/1-4/2

STUDENTS

Jerrika Basham
Taylor Brown
Preston Bryant
Jocelyn Caneza
Kathryn Cartwright
Viktor Casteel
Haley Clement
Araya Dorris
Jason Freeman
Brianna Garcia
Tre Green
Chloe Griffith
Kara Jones
Ryan Lancaster
Kate Mays

**Isabella Payne
Delaney Plummer
Kacie Pruitt
Abbie Roberson
Anna Selter
Sophiann Stone
Payton Watson**

SUPERVISORS

**Jennifer Marks
Allison Adams**

LOCATION

**Spring Hill High School
1 Raider Lane, Columbia, TN 38401**

Preliminary Itinerary (3/16/22)

Friday - April 1, 2022

Leave 1:30 pm

JV potential warm up times 7:15- 9:12

JV potential Performance times 7:35-9:32

Awards 9:38

Lights out 11:30

Saturday April 2, 2022

Breakfast @ Hotel

Up and getting dressed and ready @ hotel

Varsity potential warm up 12:52 - 2:39

Varsity potential performance 1:15 -3:02

Varsity Awards 3:09

-Dinner break after awards-

Watch groups 5:00 -9:00

Home 1:00 am

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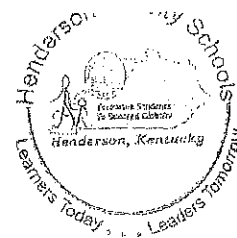
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- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios should be followed: Elementary 10:1 Secondary 15:1
- Sponsors and coaches shall be trained annually to administer medication

Checklist:

✓ Sponsor/Coach Name: Danne Robinson Cell Number: 270 860 0455

✓ Date of Departure: 4-11-2022 Time of Departure: 8:00 am

✓ Date of Return: 4-13-2022 Expected Time of Return: 3:30 pm

✓ Adequate Supervision (meets ratio criteria)

****Please List Names of Chaperones****

✓ Obtain parent/guardian permission forms

****Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient****

✓ Notify school cafeteria manager of any lunch needs

✓ Follow all Transportation Department guidelines for bus trips

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✓ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

****Rider's list must contain all rider's names and an emergency contact name and number****

✓ Attach and Itinerary

Other specific needs: _____

Danne Robinson

Signature of Person submitting form

Arande Jace

Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

The following students will be attending FBLA State Leadership Conference at the Galt House in Louisville, KY from April 11 to April 13, 2022. They will be chaperoned by Danna Robinson and Jessica Grace.

Joey Coghill
Dylon Moore
Breckin Sauer
Landon Hurtte
Thomas Berger
Alton Berger
Clay Menser
Brexton Tinnell
Erica Martinez
Rachel Ivie
Lauren Terhune
Ellee Brann
Reagan Campbell
Jamie Rideout
Ella Gish
Julianne Latimer
Brooklyn Burris
Jasmin Beckham
Yadira Santos
Santiago
Madelyn Robinson
Merrick Conkright
Sophie Armstrong
Berkley Fletcher
Laney Murphy
Madison Medley
Darby Salisbury
Addison Sager

Tentative SLC Schedule

Witt, Connie - Division of Student Transition and Career Readiness

<connie.witt@education.ky.gov>

Fri 3/11/2022 10:33 AM

To: Witt, Connie - Division of Student Transition and Career Readiness

<connie.witt@education.ky.gov>

**** WARNING:** This email originated from outside of Henderson County Schools. Do not click links or open attachments unless you recognize the sender and know the content is safe. - HCS Technology Support**

Several have been asking for the conference schedule. While I can't give you exact event performance times, I can share a tentative outline.

Monday, April 11, 2022

- 1:00 pm Conference Registration begins
- 1:00 pm State Officer Candidate Screening
- 2:30 pm Event Coordinators' Meeting for 3:00 pm coordinators
- 3:00 pm Hotel Check in begins (not all rooms may be ready)
- 3:00 pm Talent Show, attendees are welcome to attend
- 3:00 pm Several Competitive Events Begin
- 4:30 pm Event Coordinators' Meeting for 5:00 pm coordinators
- 5:00 pm Second Round of Events Begin
- Adviser Meetings at varying times TBD
- 8:00 pm Opening Session
- 30 minutes after Opening Session, Concert

Tuesday, April 12

- Remaining events to conclude by 5:00 pm
- Workshops ongoing throughout the day
- Open Events (events and times not yet scheduled)
- Exhibitor Booths ongoing throughout the day
- Campaign Booths ongoing throughout the day
- 3:00 pm Voting Delegates Q&A, required to cast a vote
- 7:30 pm Awards Session
- 30 minutes after Awards Session, Social Activity

Wednesday, April 13

- 7:45 am Voting Delegates seated for voting
- 8:00 am (subject to change) Adviser Meeting
- 9:30 am (subject to change) Closing Session
- 11:00 am Approximate Ending Time of SLC