

# FRYSC Youth Service Corps Partner Site Continuation

**Deadline: February 28, 2022**

**Please inform FRYSC Corps immediately if you must change or withdraw this request.**

FRYSC Site Name:	Estill Springs Elementary/South Irvine Early Learning Center FRC
FRYSC Physical Address, City & Zip:	Estill Springs Elementary- 314 Main Street, Irvine, KY 40336 AND South Irvine ELC- 1000 South Irvine Rd., Irvine KY 40336
FRYSC Mailing Address (if different):	
FRYSC phone:	606-723-5830
Primary Contact Name & Email:	Shaye Walker shaye.walker@estill.kyschools.us
School Name and District:	Estill Springs Elementary & South Irvine Early Learning Center- Estill
Grades Served:	Pre-k (SIELC) K-2nd (ESE)
FRYSC Coordinator:	Shaye Walker
Principal:	Jessica Mullins (ESE) & Toni-Garrett Hall (SIELC)
Superintendent:	Jeff Saylor
Will the FRYSC coordinator listed above act as the supervisor for this position? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Name of intended site supervisor:	Shaye Walker
Email & Phone:	shaye.walker@estill.kyschools.us 606-723-5830

**Check below to indicate your ability to meet the following requirements:**

Your student (regardless of their age), must have a criminal history check BEFORE they can serve. FRYSC AmeriCorps will begin and covers the cost of the check. One part of the check is completed online. The fingerprint check requires travel to a print scan location. Will you facilitate the criminal history check process with the student?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The student's citizenship must be verified with a state issued ID card or driver's license. Will you facilitate that process with the student?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
FRYSC Corps requires that all Youth Service Members attend orientation. Will you ensure your student(s) attends the training?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
FRYSC AmeriCorps requires that all SITE SUPERVISORS attend training at Victory Over Violence. Training hours WILL be given. Will you attend?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
How many FRYSC YOUTH SERVICE CORPS members do you request? <i>Slots are limited and your full request may not be possible to fulfill</i>	2- one for each school

**THIS APPLICATION IS FOR SITES HOSTING HIGH SCHOOL STUDENT SERVICE. CONTACT FRYSC AMERICORPS FOR LITERACY TUTOR HOST APPLICATION.**

## CONTINUATION - HIGH SCHOOL STUDENT SERVICE

1. Provide a sample schedule for your student service member.

Students will work every day through the week via co-op.  
Work hours will be 1-3 or 1:30-3:30 to equal 10 hrs per week

2. Describe your process for selecting a student service member.

Application to apply will be promoted through the high school guidance counselors and co-op director. The top applicants will be selected and interviewed by the FRC coordinator and one or more FRC Advisory Council members. The americorps student will need to be reliable, organized, enjoy working with children, and have the ability to maintain confidentiality.

**THIS APPLICATION IS FOR SITES HOSTING HIGH SCHOOL STUDENT SERVICE. CONTACT FRYSC AMERICORPS FOR LITERACY TUTOR HOST APPLICATION.**

CONTINUATION - HIGH SCHOOL STUDENT SERVICE

Signatures

I acknowledge by signature that I have read, understand, and agree to the terms of this application. The information provided in this application is true to the best of my knowledge.

Shaye Walker

Signature (FRYSC Coordinator)

2-21-22

Date

Shaye Walker

Print name

Jessica Mullins

Signature (Principal)

2-21-22

Date

Jessica Mullins

Print name

Jeff Saylor

Signature (Superintendent)

2/22/22

Date

Jeff Saylor

Print name

THIS APPLICATION IS FOR SITES HOSTING HIGH SCHOOL STUDENT SERVICE. CONTACT FRYSC AMERICORPS FOR LITERACY TUTOR HOST APPLICATION.

## FRYSC Youth Service Corps Partner Site Continuation

**Deadline: February 28, 2022**

Please inform FRYSC Corps immediately if you must change or withdraw this request.

FRYSC Site Name:	West Irvine Intermediate Family Resource Center
FRYSC Physical Address, City & Zip:	155 Riverview Drive, Irvine, KY 40336
FRYSC Mailing Address (if different):	
FRYSC phone:	(606) 723-7733
Primary Contact Name & Email:	Courtney Barnes, courtney.barnes@estill.kyschools.us
School Name and District:	West Irvine Intermediate, Estill County
Grades Served:	3, 4, 5
FRYSC Coordinator:	Courtney Barnes
Principal:	Charlotte Arvin
Superintendent:	Jeff Saylor

Will the FRYSC coordinator listed above act as the supervisor for this position? ☐ Yes ☐ No

Name of intended site supervisor:	<u>Courtney Barnes</u>
Email & Phone:	<u>courtney.barnes@estill.kyschools.us, (606) 723-7733</u>

### Check below to indicate your ability to meet the following requirements:

Your student (regardless of their age), must have a criminal history check BEFORE they can serve. FRYSC AmeriCorps will begin and covers the cost of the check. One part of the check is completed online. The fingerprint check requires travel to a print scan location. Will you facilitate the criminal history check process with the student?	x <input type="checkbox"/> Yes <input type="checkbox"/> No
The student's citizenship must be verified with a state issued ID card or driver's license. Will you facilitate that process with the student?	x <input type="checkbox"/> Yes <input type="checkbox"/> No
FRYSC Corps <b>requires</b> that all Youth Service Members attend orientation. Will you ensure your student(s) attends the training?	x <input type="checkbox"/> Yes <input type="checkbox"/> No
FRYSC AmeriCorps <b>requires</b> that all <b>SITE SUPERVISORS</b> attend training at Victory Over Violence. Training hours WILL be given. Will you attend?	x <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>How many FRYSC YOUTH SERVICE CORPS members do you request? 1</b>	
<i>Slots are limited and your full request may not be possible to fulfill</i>	

THIS APPLICATION IS FOR SITES HOSTING HIGH SCHOOL STUDENT SERVICE. CONTACT FRYSC AMERICORPS FOR LITERACY TUTOR HOST APPLICATION.

## CONTINUATION - HIGH SCHOOL STUDENT SERVICE

1. Provide a sample schedule for your student service member.

*The student service member selected will work approximately 10 hours each week (2 hours each day, Monday-Friday) in the West Irvine Intermediate FRC. The student will be enrolled in Co-op and will be able to travel to West Irvine each day after lunch. They could work 1:00-3:00 PM each afternoon.*

*While the student service member has some responsibilities that are recurring, like coordinating food bag delivery to students, the rest of their schedule for the week is flexible. School family resource centers see a variety of needs each day, therefore the schedule changes daily. Some things that will be part of their schedule, in addition to food delivery, are: Assisting students with needs in the center, assisting the FRC Coordinator with school projects, creating bulletin boards, assisting other office personnel with tasks, etc.*

2. Describe your process for selecting a student service member.

*Our process for selecting a student service member begins with advertising the position to incoming Seniors. We will advertise through social media, and will send position details to the Co-op sponsor and high school administrators. They will share the information with students interested in joining co-op.*

*Once the position has been posted and students have had the chance to apply, qualified students will be called for interviews with members of the Family Resource Center Advisory Council, which is made up of school staff, parents and community members.*

*Some characteristics needed in a student service member are dependability, honesty, flexibility, as well as caring for children. The student selected would interact with children on a daily basis and would need to have an interest in working with this population. The student member would have tasks that need to be completed in a timely manner, making dependability important. Various student and family needs arise within the family resource center requiring honesty and trustworthiness of the student selected. The daily activities of the student service member will vary, requiring flexibility in their daily schedule.*

## CONTINUATION - HIGH SCHOOL STUDENT SERVICE

### Signatures

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Signature (FRYSC Coordinator)

Date

Courtney Barnes

Print name

Signature (Principal)

Date

Charlotte Arvin

Print name

Signature (Superintendent)

Date

Jeff Saylor

Print name

## FRYSC Youth Service Corps Partner Site Continuation

**Deadline: February 28, 2022**

**Please inform FRYSC Corps immediately if you must change or withdraw this request.**

<b>FRYSC Site Name:</b>	Estill County Middle School Youth Services Center
<b>FRYSC Physical Address, City &amp; Zip:</b>	599 Engineer Dr Irvine, KY 40336
<b>FRYSC Mailing Address (if different):</b>	599 Engineer Dr. Irvine, KY 40336
<b>FRYSC phone:</b>	606-723-6840
<b>Primary Contact Name &amp; Email:</b>	Michael Flynn michael.flynn@estill.kyschools.us
<b>School Name and District:</b>	Estill County Middle School Estill County
<b>Grades Served:</b>	6-8
<b>FRYSC Coordinator:</b>	Michael Flynn
<b>Principal:</b>	Tim Burkhardt
<b>Superintendent:</b>	Jeff Saylor

**Will the FRYSC coordinator listed above act as the supervisor for this position?** ☐ Yes ☐ No

<b>Name of Intended site supervisor:</b>	Michael Flynn
<b>Email &amp; Phone:</b>	michael.flynn@estill.kyschools.us 606-723-6840

**Check below to indicate your ability to meet the following requirements:**

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The student's citizenship must be verified with a state issued ID card or driver's license. Will you facilitate that process with the student?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
FRYSC Corps requires that all Youth Service Members attend orientation. Will you ensure your student(s) attends the training?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
FRYSC AmeriCorps requires that all <b>SITE SUPERVISORS</b> attend training at Victory Over Violence. Training hours WILL be given. Will you attend?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>How many FRYSC YOUTH SERVICE CORPS members do you request?</b> <i>Slots are limited and your full request may not be possible to fulfill</i>	2

**THIS APPLICATION IS FOR SITES HOSTING HIGH SCHOOL STUDENT SERVICE. CONTACT FRYSC AMERICORPS FOR LITERACY TUTOR HOST APPLICATION.**

**1. Provide a sample schedule for your student service member.**

*Click here to enter answer*

The student chosen for the job at the Estill County Middle School will get to help with several services offered at ECMS that will help them explore careers. The ECMS/YSC hosts an annual Reality Store and the service member will have the opportunity to be actively engaged in the process of preparing 8<sup>th</sup> grade students to attend the event as well as have the opportunity to serve as a volunteer in each of the various work stations during the event. We also maintain college and career awareness bulletin boards that are changed monthly. It will be the service member's responsibility to make sure these are completed each month. The ECMS/YSC also conducts a Word of the Week activity with students that help prepare students to score better on the ACT. The service member will be responsible for creating the weekly word of the week activities, sharing those activities with the middle school student participants and following up with each student at the end of the week to ensure that they have completed the tasks. (This will also serve as a mentoring opportunity.) Providing both the middle school students and the service member with the tools to be better prepared to be successful college will lead to their ability to search out a future career as they move through the post-secondary experience. The service member will also be actively engaged in the planning and implementation of our College and Career Days as well. The service member will be participating in a co-op studies class that will allow he/she to leave school to complete their service. This class requires participants to complete a minimum of ten hours a week. Therefore, by the end of the year they will have more than 300 hours of service completed. The service member will need to complete timesheets for hours that will be required on a weekly basis.

*Our district is a 100% free lunch district and the Estill County Middle School is 77% qualifying for free lunch. ECMS has a large population that struggles with having enough food in their homes on a daily basis. The YSC currently receives food donations from God Outreach Program. They supply a local outreach group, Helping Hands, with food for our students in need, which is distributed through a weekend backpack buddies program. These service members will help organize the food in temporary storage areas in the office and prepare the bags to be sent home on a weekly basis. The service members will assist in the distribution of the backpack buddies food bags. He/she will also be in charge of tracking how much food we have on hand each week and contacting a Helping Hands representative and communicating what they need to send to us for our backpack buddies program. Our school also participates in a local food drive that supports local food pantries. The service members will be actively engaged in this process from planning and organizing, to implementation and distribution*

**2. Describe your process for selecting a student service member.**

*Click here to enter answer*

The best fit for a service member in this program working in our Youth Services Center would be a student who is mature, responsible, and respectful. In their position at this school, they will be given task and assignments that are crucial to the success of each program that they assist in during the school year. Therefore, this service member will need to be willing to work hard, have good time management and task follow through skills. The student will mentoring younger students through their participation in Center programs. Therefore, he or she

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**should be of good personal and moral character. Furthermore, since this service member will be working in programs that are sensitive in nature such as food distribution, he/she need to be able to show empathy and compassion for others. The program will be promoted by our Estill County High School Youth Services Center, the Coop Studies Program, and local media sources (ie. Newspaper and District social media platforms)**

**Interviews will be conducted with students who have expressed an interest in being a service member. The Youth Service Center Coordinator, School Principal and at least one member of the Estill County Middle School Youth Services Center Advisory Council, will conduct these interviews.**

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## Signatures

I acknowledge by signature that I have read, understand, and agree to the terms of this application. The information provided in this application is true to the best of my knowledge.

Michael Flynn  
Signature (FRYSC Coordinator)

2/18/22  
Date

Michael Flynn  
Print name

Z. Smith  
Signature (Principal)

2/18/2022  
Date

Tim Burkhardt  
Print name

2/18/2022

Jeff Saylor  
Signature (Superintendent)

2/21/2022  
Date

\_\_\_\_\_  
Print name

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