

School-Related Student Trip Request Form

SUBMIT THIS FORM ONE WEEK PRIOR TO THE BOARD MEETING.

FACULTY MEMBER(S) SPONSORING TRIP K-4 **TYPE OF TRIP (CHECK ONE):**☒ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable) _____**DESTINATION** CINCINNATI ZOO **ADDRESS** CINCINNATI, OH **PHONE** _____☒ Out of State ☐ Out of County ☐ Within County☐ Overnight; give name, address, phone of lodging _____**DATE(S) OF TRIP** MAY 3, 2022 **DEPARTURE TIME** 8:45 AM **RETURN TIME** 2 PM

Purpose/Educational Value We are very interested in bringing our kindergarten through 4th graders to the Cincinnati Zoo. We feel that a trip to the zoo would enhance our students' educational experience in many ways.

First, we have missed out on field trips for 2 years now due to covid. Also, our school has a high percentage of free or reduced lunch students, which means many of our families cannot afford to take their children on educational trips to the outstanding places of in our area. Specifically, a high percentage of our students never go to the Cincinnati Zoo unless it is on a school field trip. Therefore, many children miss out on the opportunity to see these types of animals firsthand, rather than just in the pages of a book or on a television show.

In each grade level of our primary classrooms, our students study animals and their habitats. Students learn about animal classification based on attributes, animal life cycles, and different habitats. Each grade level has standards that directly link to all of these types of animal activities, and each year it is always one of the most enjoyed units by the students. A visit to the zoo provides a real-life, authentic culmination to all of the information they have learned in class. This visit would help students synthesize their knowledge and make connections they otherwise would never make.

We feel a field trip to the zoo enhances our students' education, and we hope to be able to attend this spring. Plus, a visit to the zoo is just fun!

Source of funding for trip Cost I have applied for a grant from the zoo. If awarded, the cost of tickets would be free for the students and teachers and \$7 for additional parent chaperons. We also have funds in a field trip fund not used in previous years to cover transportation. If we do not receive the grant, typical cost of student tickets is \$7.

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO: ☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY ACTIVITY FUND _____

NUMBER OF: STUDENTS _APPROXIMATELY 98_ FACULTY SPONSORS
5 OTHER CHAPERONES _APPROXIMATELY 45
TOTAL # OF PARTICIPANTS _148 ESTIMATED_

MODE OF TRANSPORTATION

☒ CERTIFICATED COMMON CARRIER; SPECIFY _WILL MOST LIKELY NEED 2 BUSES, CAN MR. DUTY GET WITH BELLEVUE ONCE DATE IS CONFIRMED WITH ZOO?

☐ PRIVATE VEHICLE, AS ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)K-4 TEACHERS, PARAPROFESSIONALS, PLUS PARENT CHAPERONES (PARENTS DRIVE SEPARATELY)

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students? ☒ Yes ☐ No all teachers have completed background check. Parents may chaperone own child only if background check not complete.

Signature of Faculty Sponsor

Date

Trip has been ☐ approved ☐ disapproved. Reason for disapproval

Signature of Board Chairperson

Date

For overnight and/or out-of-state trips, approval of the Board may be required by policy 09.36.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.23

Review/Revised:7/11/13