

GALLATIN COUNTY LOWER ELEMENTARY STUDENT ASSIGNMENT POLICY



KRS 160.345(2)(i)3

CRITERIA FOR STUDENT ASSIGNMENT TO CLASSES AND PROGRAMS

The principal (or designee) will assign students to classes and programs in a manner that will:

1. Take each student's developmental and academic needs into account.
2. Facilitate the implementation of our school improvement plan.
3. Prepare all students to be ready for college level work during their high school careers.
4. Support the goal of not exceeding the state class size cap except temporarily to accommodate a newly enrolled student or for the current school year with the approval of the SBDM Council.

PRIVACY RIGHTS

Information about students under the Rights to Privacy Act shall be held in confidence by the administration and staff during the student assignment process.

PARENTAL INPUT

A parent/guardian may not make specific teacher requests. However, parent/guardian input about their child is valued in this process, specifically their perspective of his/her *personality, learning style, previous school experiences, home life factors and/or specific qualities in a teacher that would benefit their child's learning*. This can be put in writing to the administration and will be considered when making placement decisions.

Input must be submitted in writing to the principal by May 1st. Written notification of this policy will be provided to parents by April 1st.

STUDENT ASSIGNMENT PROCEDURES

Prior to the start of school, the primary teachers will meet together to develop recommended class groupings for the next year using classroom observations of current students and any available data on pre-registered new students. Each grouping will include students performing at a variety of levels. Individual students will be placed to help each one make continuous progress.

Prior to the start of school, the principal (or designee) will consider those recommendations before making final assignments of current students and notifying parents with a target date of completion by the last day of school. The principal will assign students who enter the school after the recommendations and/or final assignments are complete.

POLICY EVALUATION

We will evaluate the effectiveness of this policy through our school improvement planning process.

Date Adopted: March 13, 2019

Signature: Megan Morris

Date(s) Reviewed or Revised: April 15, 2020, September 9, 2020, February 9, 2022